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LONG'S-ROULLET BOOKBINDERS, INC.
2800 Monticello Avenue
Norfolk, VA 23504
(757) 623-4244
www.longs-roullet.com

DESIGN

Class 74
no. 27

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FILING CABINETS

CATALOGUE 808

10-1-'07

W. B. MOSES & SONS,
Washington, D. C.

The Globe-Wernicke Co
CINCINNATI

U. S. Patent Office,
MAR 6 1911
Trade-Marks and Designs.

Catalogue

Globe-Wernicke Filing Cabinets

No. 808

G/W "Elastic" Filing Cabinets
Horizontal Sections

G/W Vertical Filing Cabinets
Upright Sections

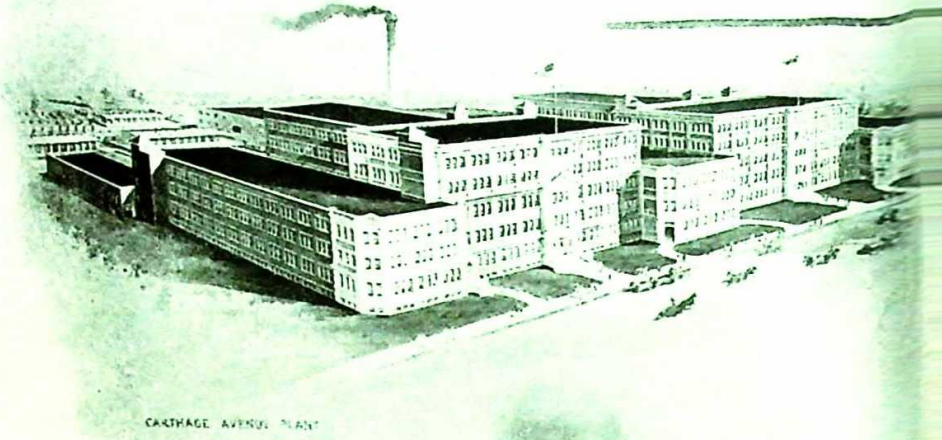
G/W Solid Filing Cabinets

The Globe-Wernicke Co.
Cincinnati.

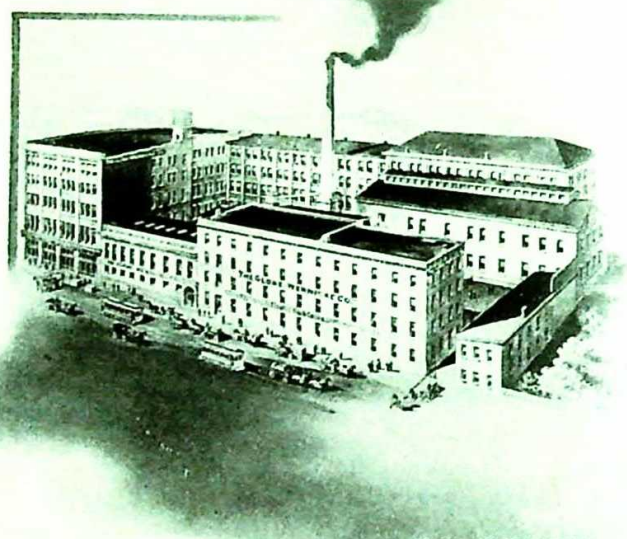
....BRANCH STORES....

New York,	380-382 Broadway, Cor. White
Chicago,	224-228 Wabash Ave.
Boston,	91-93 Federal Street.
Cincinnati,	418 Main Street.

IN EFFECT OCT. 1, 1907



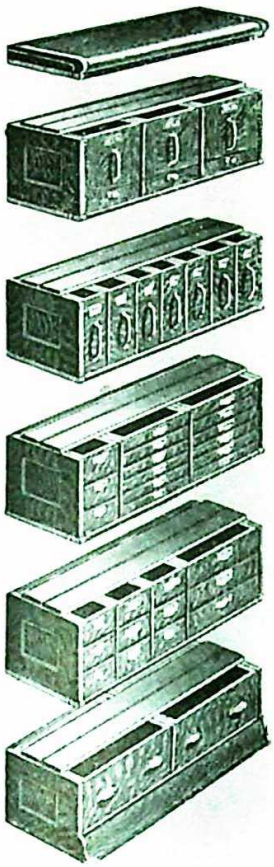
CARTHAGE AVENUE PLANT



EIGHTH STREET PLANT AND
GENERAL OFFICES.
1224-1246 W. EIGHTH ST.
CINCINNATI

Factory Plants
The Globe-Wernicke Co.
Cincinnati.

The "Elastic" Filing Cabinet System.



Horizontal Sections.

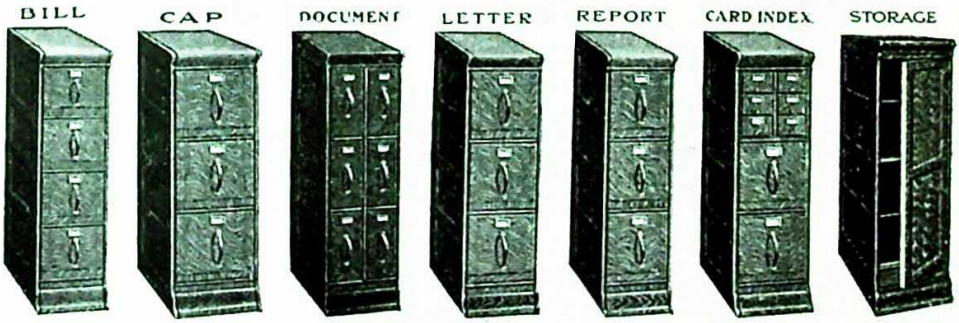
This embraces within its scope, every filing device of a practical nature that could possibly be of use in an office.

These are built in unit or sectional form —of which there are two kinds—horizontal and upright sections.

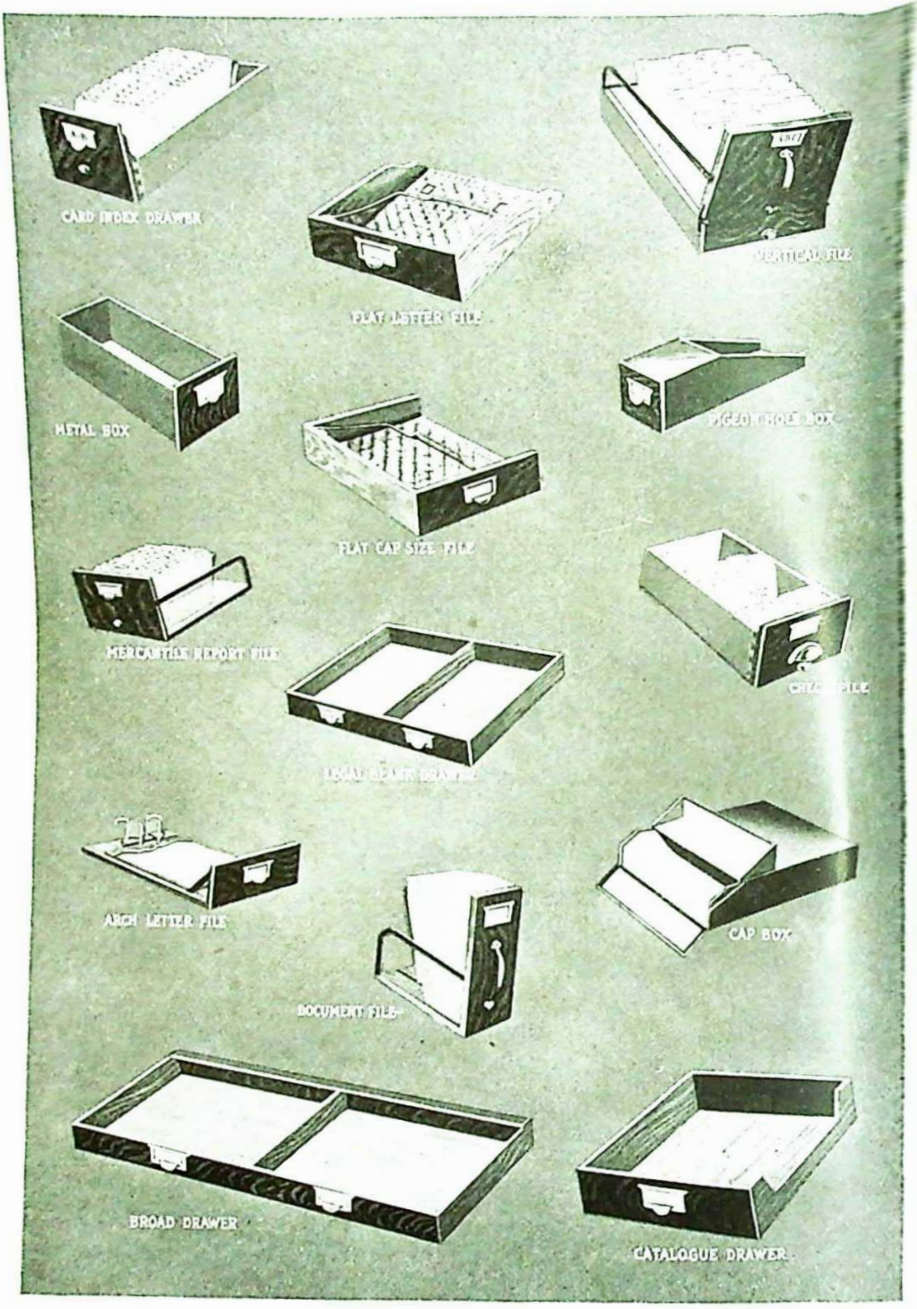
Of the horizontal units, there are over sixty-five different kinds and sizes described in this catalogue. These units are of such dimensions that whether used separately or in small or elaborate combinations, symmetrical proportions and uniformity of outward appearance need never be sacrificed.

The upright or vertical sections are also of uniform heighth and include vertical letter file, card index, document, cap, bill-invoice, report and storage sections. These interlock end-to-end only, whereas the horizontal sections are capable of both lateral and vertical extensions.

The Globe-Wernicke Co. are the originators of the unit idea as applied to filing cabinets, a statement which can be verified by referring to the first catalogue of sectional filing cabinets ever published, and which was issued by us in 1897. Since that time, the tremendous popularity of the line and its world wide distribution, furnishes ample evidence of the universal endorsement of the unit principle in general and the **Globe-Wernicke** adaptation and construction in particular.



Upright Sections.

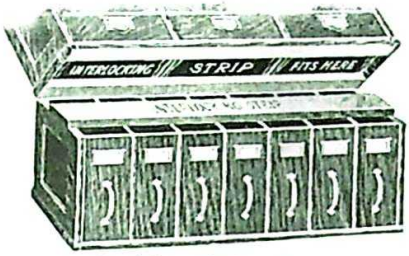


Globe-Wernicke

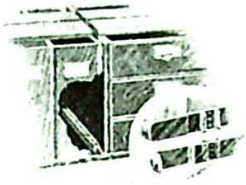
FILING CABINET DEVICES.

Horizontal Sections.

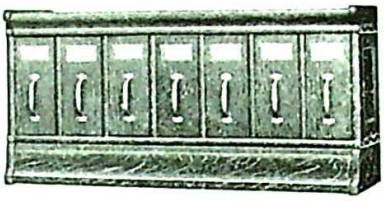
Construction.



For Vertical Extension.



Patented Metal Interlocking Device for Horizontal Sections Placed End to End



A Top Section

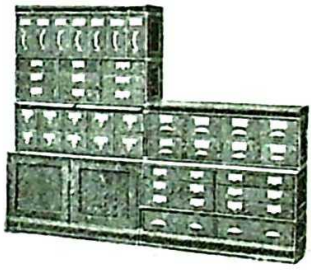
A Filing Section

and a Base Section

are required to make a complete cabinet.

To which can be added more units for either vertical extension

or



they can be Interlocked end-to-end for horizontal extension.

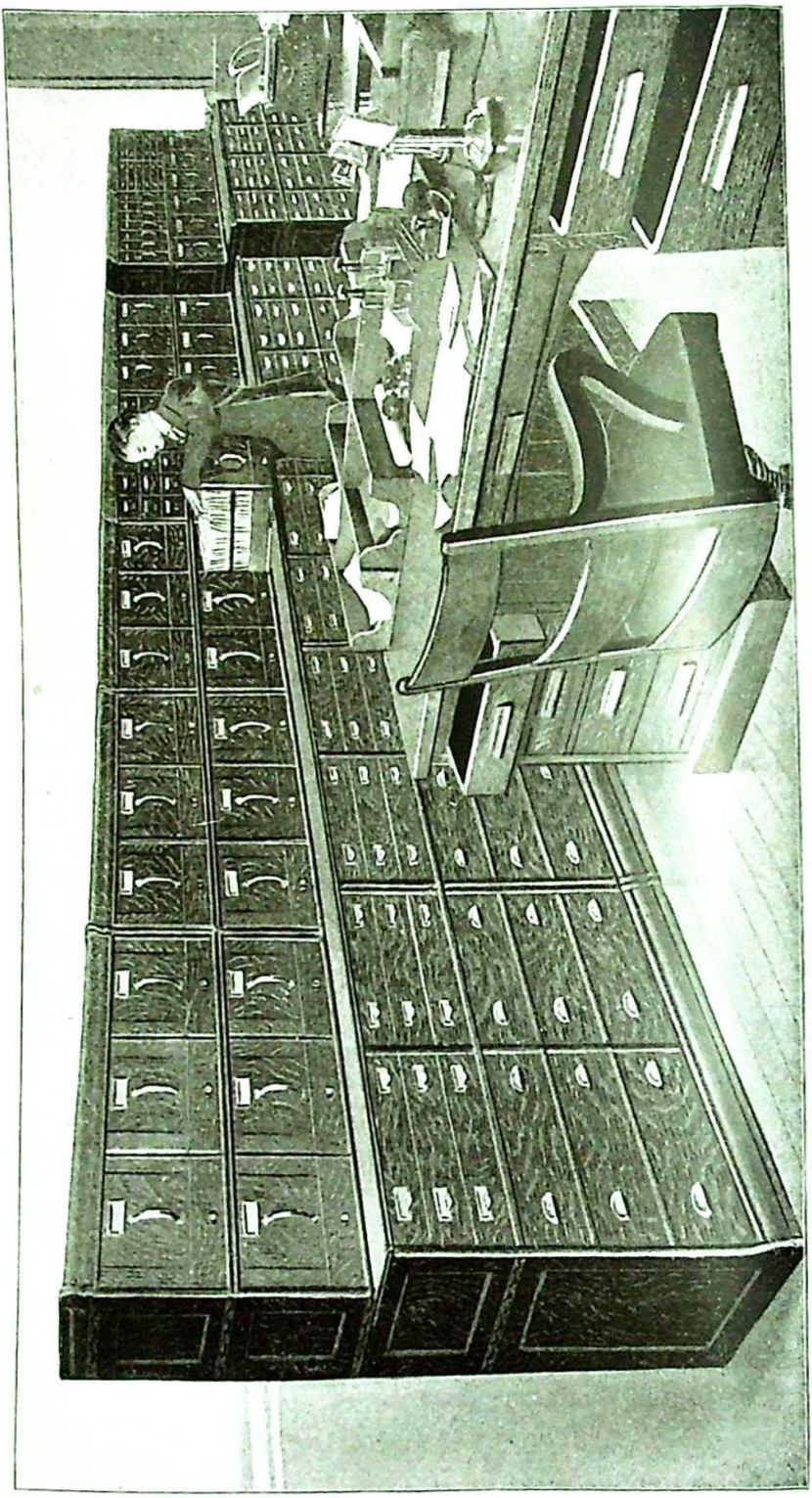
The above illustrations show the manner of interlocking **Globe-Wernicke** "Elastic" Filing Cabinet Units for either vertical or horizontal extension.

For vertical extension, the interlocking strip on the top of each unit fits in the center between the two outer strips on the bottom of the unit above it, which prevents shifting.

The patent metal interlocking strip at the end of each section is intended for horizontal extension and also insures perfect rigidity and alignment, being absolutely essential to a substantial construction.

The various filing devices illustrated on the opposite page are all incorporated in the **Globe-Wernicke** "Elastic" Filing Cabinet System.

Globe-Wernicke G/W Filing Cabinet



STYLES

Panel Ends and Plain Ends—Formerly our catalogue illustrated only *plain-end* quartered oak units. While continuing this line in order to supply the demand from former purchasers, we illustrate herein only *panel-end* units. The prices on both styles of units are the same, and, as the units themselves are interchangeable, purchasers of the plain-end units can, when desired, make their additions with the panel-end style. The plain-end units are furnished in 298 and 299 grades—see list, page 47, and the panel-end in 298, 299 or 297, and 598 grades (see page 8).

SIZES

Width—All horizontal filing cabinet units measure 41⅜ inches wide outside.

Depths—There are three depths, 13 inches; 17 inches and 25 inches, outside measurement from front to back.

Heights—The respective heights are included in the description of each unit.

All units are designated by their respective depths as follows:

	Plain ends.	Panel ends.
13 inch depth.....	No. 13.....	No. 1301
17 inch depth.....	No. 17.....	No. 1701
25 inch depth.....	No. 25.....	No. 2501

In vertical extension, one unit will fit on top of another of same or greater depth. In horizontal extension, units of the same or different depths can be interlocked.

LOCKING DEVICE

We now furnish on certain letter, document and card index file units and card index cabinets a very ingenious and effective locking device, whereby the locking of *one* file locks *all* files in that unit or cabinet. Units and cabinets having locking devices are indicated under their respective descriptions.

FINISH

The goods described in this catalogue are furnished in one or more of the three grades of finish, designated by numbers, as follows :

*Grade 299.—Quarter-sawed figured oak, with rich dark golden finish, water rubbed and handsomely polished (carried in stock).

Grade 297.—Quarter-sawed figured Weathered Oak (not carried in stock but furnished on short notice). Price same as grade 299.

Grade 298.—Quarter-sawed figured Oak with antique (light) finish, water rubbed and handsomely polished (not carried in stock, except in plain-end units, see page 47, but furnished in two to four weeks time). Price same as Grade 299.

Grade 598.—Genuine Mahogany, richly finished medium dark, water rubbed and handsomely polished (carried in stock).

**Note*—Unless otherwise specified, all goods ordered will be furnished in 299 grade.

INSTRUCTIONS FOR ORDERING

To avoid mistakes and delays of correspondence, it is important that the following instructions be carefully followed :

If not already supplied, include top and base units for each vertical tier of units, excepting the upright units which are complete in themselves.

Order by number and letters exactly as given with description of each unit.

If plain-end units only are wanted to match others now in use, order from list of plain-end units on page 47.

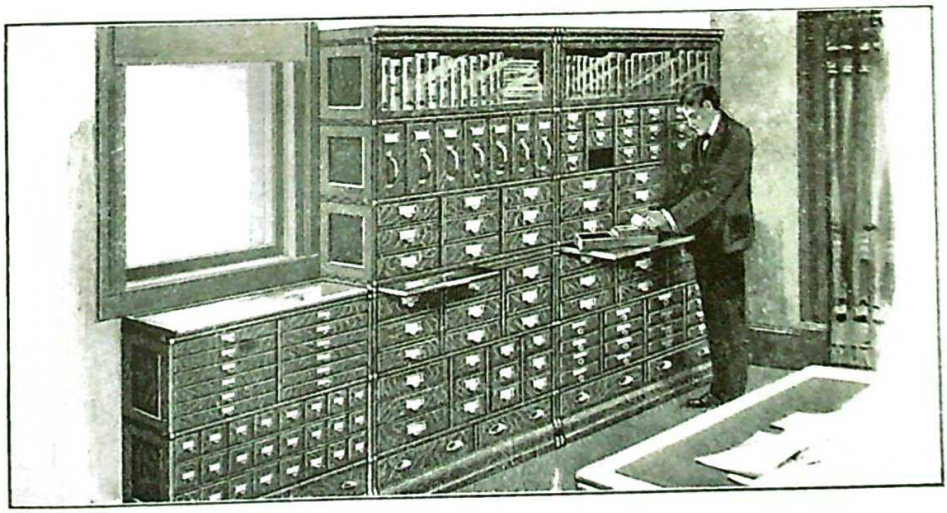
TERMS

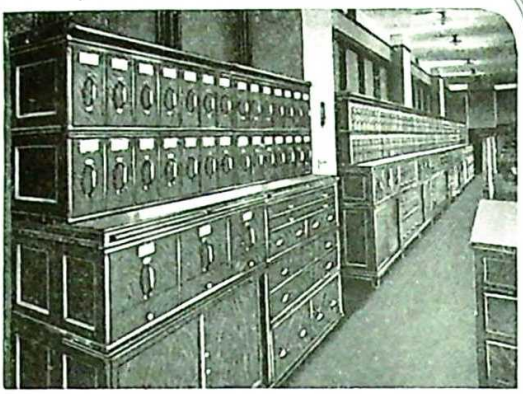
Satisfaction Guaranteed—We guarantee our goods to be satisfactory as to quality. If not satisfactory as stated, goods may be returned at our cost and, if paid for, money will be refunded. We expect prompt remittance after arrival and inspection of goods. Strangers and persons having no established credit with us, may facilitate shipments by remitting with their orders.

Our Stock—Unless otherwise stated, we endeavor to carry in stock everything mentioned in these pages. Stock goods which we are temporarily out of will be supplied as quickly as practicable. Any deviation from stock styles, or sizes, will be subject to extra charge. Mail orders should be very explicit, stating exactly what is wanted, thus avoiding delays awaiting instructions.

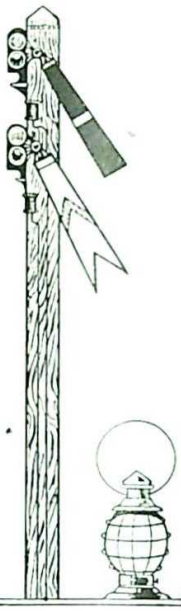
Net Price, Freight Paid means that we pay the freight from factories to any railway station in the United States on shipments weighing 100 pounds or more. We do not, however, guarantee delivery nor assume liability for damage in transit. Our legal responsibility ceases when transportation company issues its bill of lading to us. On shipments smaller than 100 pounds, or on goods sent by express, we do not pay nor assume transportation charges.

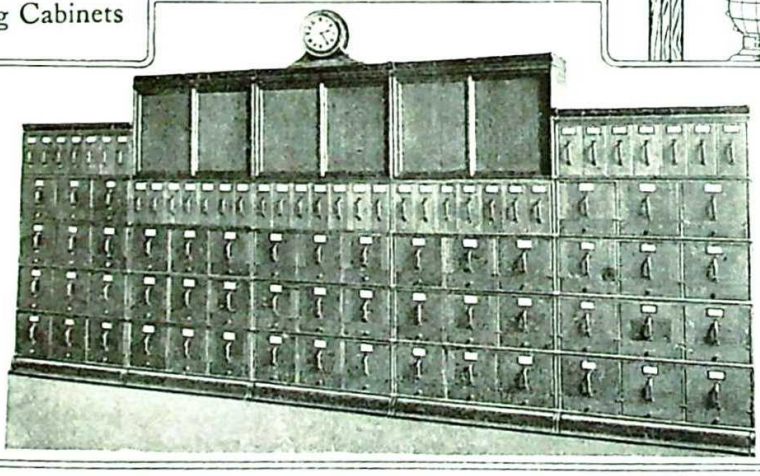
Regarding Prices—On freight shipments of 100 pounds and over, to points east of Montana, Wyoming, Colorado and New Mexico, the prices in this catalogue are net, freight paid. West of the eastern boundaries of these states, 15 per cent. will be added for excessive freight.

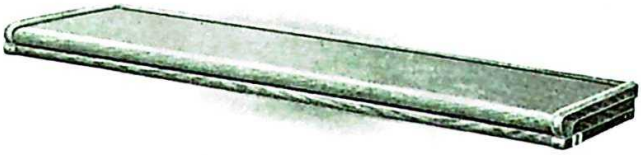




This entire Fourteen Story Building, occupied as headquarters of the Baltimore and Ohio R. R. Company is equipped from top to bottom with **Globe-Wernicke** "Elastic" Filing Cabinets







X. Top

Dimensions 41⅜ inches wide, 3¼ inches high. Adapted to single units or combinations. Shipping weight about 25, 30 and 45 pounds respectively for the following sizes:

Net price, freight paid,	FINISH—See page 8 299	598
No. 1301 X. Top Unit, 13 inches deep	$3.50	$ 5.00
No. 1701 X. Top Unit, 17 inches deep	4.50	6.00
No. 2501 X. Top Unit, 25 inches deep	6.50	10.00

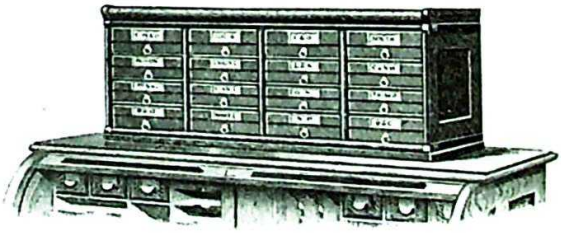
Plain-end Units, see page 47. **Subject to terms on page 9.**

F. Base

Dimensions 41⅜ inches wide, 1 inch high. A low flat base, designed for single units or low combinations. Shipping weight about 20, 25 and 30 pounds respectively for the following sizes:

Net price, freight paid,	FINISH—See page 8 299	598
No. 1301 F. Base Unit, 13 inches deep	$1.50	$2.25
No. 1701 F. Base Unit, 17 inches deep	2.00	3.00
No. 2501 F. Base Unit, 25 inches deep	2.50	3.75

Subject to terms on page 9



This combination shows a No. 1301 X. Top; No. 1301 D. R. Unit and No. 1301 F. Base used for filing railroad tariffs.

Globe-Wernicke

L. Base

A low base unit of the following dimensions: 41⅜ inches wide, 4 inches high. Shipping weight about 30, 35 and 40 pounds respectively for the following sizes:

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1301 L. Base Unit, 13 inches deep	$3.25	$4.50
No. 1701 L. Base Unit, 17 inches deep	3.75	5.50
No. 2501 L. Base Unit, 25 inches deep	4.50	6.50

Subject to terms on page 9

L. D. Base

Dimensions 41⅜ inches wide, 10¼ inches high. A low drawer base containing two drawers. In the No. 1301, the drawers measure inside, 18⅜ inches wide, 5¼ inches high, 10⅞ inches deep; in the No. 1701, 18⅜ inches wide, 4¼ inches high, 15¼ inches deep; in the No. 2501, 18⅜ inches wide, 4¼ inches high, 22⅞ inches deep. Shipping weight about 60, 70 and 90 pounds respectively for the following sizes:

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1301 L. D. Base Unit, 13 inches deep	$ 8.00	$11.00
No. 1701 L. D. Base Unit, 17 inches deep	9.50	13.00
No. 2501 L. D. Base Unit, 25 inches deep	12.50	16.00

Plain-end Units, see page 47. **Subject to terms on page 9.**

Low Leg Base

Dimensions 41⅜ inches wide, 10¼ inches high. On this base can be placed units 13, 17 and 25 inches deep, the latter requiring the No. 2501 size unit. Shipping weight about 50 and 75 pounds respectively for the following sizes:

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 Low Leg Base Unit, 17 inches deep.....	$5.00	$7.00
No. 2501 Low Leg Base Unit, 25 inches deep.....	6.50	8.50

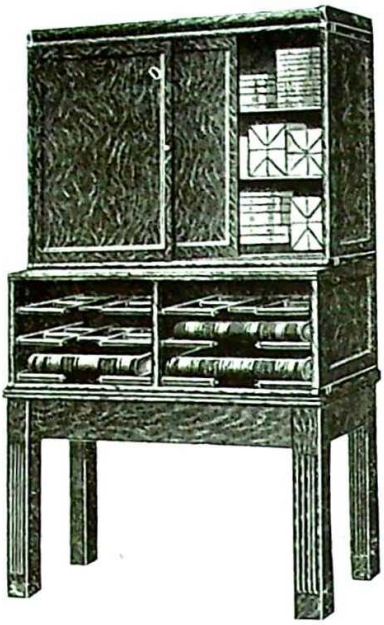
Subject to terms on page 9

High Leg Base

Dimensions 41⅜ inches wide, 23⅜ inches high. On this base can be placed units either 13, 17 or 25 inches deep, the latter requiring the No. 2501 Unit. Shipping weight about 60 and 75 pounds respectively for the following sizes:

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 High Leg Base Unit, 17 inches deep.....	$ 9.00	$13.00
No. 2501 High Leg Base Unit, 25 inches deep.....	11.00	16.00

Subject to terms on page 9



No. 1301 X. Top.

No. 1301 Dbl. S. P. Door Unit.

No. 1701 R. S. Unit.

No. 1701 High Leg Base.

These sections, by being placed on a No. 1701 High Leg Base, make possible convenient reference to the contents of the Roller Shelf and Sliding Door Units.

H. C. Base

Dimensions 41⅜ inches wide, 23⅜ inches high. A high cupboard base containing cupboard divided by upright partition into two spaces, each measuring 19⅜ inches wide, 17⅞ inches high, and in the No. 1701 unit, 15½ inches deep, and in the No. 2501 unit, 23½ inches deep inside, each space being fitted with a removable shelf. Shipping weight 115 and 150 pounds respectively for the following sizes:

	FINISH—See page 8	
Net price freight paid,	299	598
No. 1701 H. C. Base Unit, 17 inches deep	$17.00	$24.00
No. 2501 H. C. Base Unit, 25 inches deep	26.00	36.00

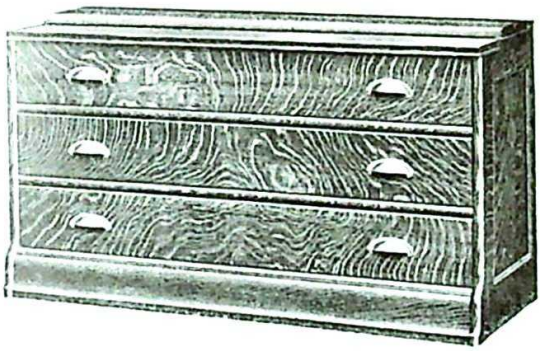
Plain-end Units, see page 47. **Subject to terms on page 9.**

No. 1701 H. D. Base

Dimensions 41⅜ inches wide, 23⅜ inches high, 17 inches deep (front to back) A high drawer base containing 6 drawers, each measuring 18⅜ inches wide, 4¾ inches high, 15⅛ inches deep inside. Shipping weight about 135 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 H. D. Base Unit	$19.50	$28.00

Plain-end Units, see page 47. **Subject to terms on page 9.**

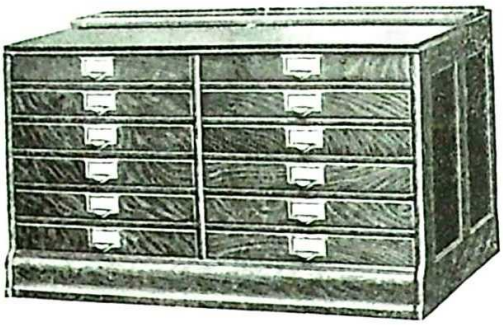


No. 1701 W. D. Base

Dimensions 41⅜ inches wide, 23⅜ inches high, 17 inches deep (front to back). A high drawer base containing 3 wide drawers, each measuring 38 inches wide, 4¾ inches high, 15 inches deep inside. Shipping weight about 130 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 W. D. Base Unit	$19.50	$28.00

Plain-end Units, see page 47. **Subject to terms on page 9.**

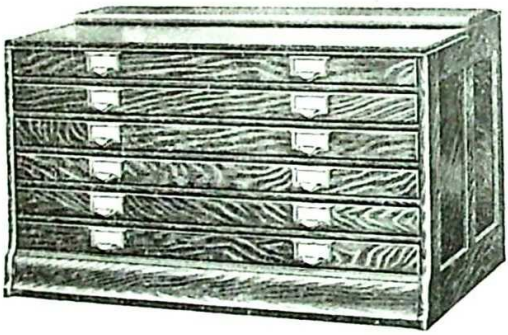


No. 2501 H. D. Base

Dimensions 41⅜ inches wide, 23⅜ inches high, and 25 inches deep (front to back). A high drawer base containing 12 drawers, each measuring 18⅜ inches wide, 2 inches high, 22⅞ inches deep inside. Drawers are fitted with narrow thin metal strip or hood across the top at back to prevent papers curling up above tops of drawers. Specially adapted to holding insurance policies. Shipping weight about 200 pounds.

	FINISH—See page 8	
	299	598
Net price, freight paid,		
No. 2501 H. D. Base Unit	$30.00	$42.00

Plain end Units, see page 47. **Subject to terms on page 9.**



No. 2501 W. D. Base

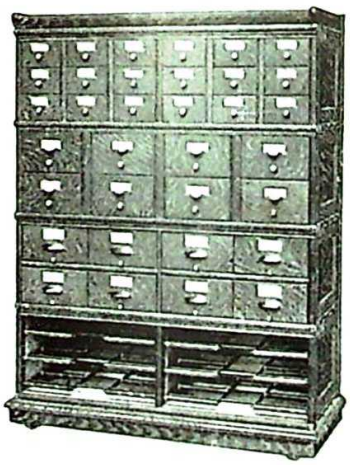
Dimensions 41⅜ inches wide, 23⅜ inches high, and 25 inches deep (front to back). A high drawer base containing 6 wide drawers, each measuring 38 inches wide, 1⅞ inches high, 22⅞ inches deep inside. Drawers fitted with removable partitions through center from front to back, also with narrow thin metal strip or hood across top at back to prevent papers from curling up above tops of drawers. Shipping weight about 195 pounds.

	FINISH—See page 8	
	299	598
Net price, freight paid,		
No. 2501 W. D. Base Unit	$30.00	$42.00

Plain-end Units, see page 47. **Subject to terms on page 9.**

Truck Base

Dimensions 5 inches high without back, 43¾ inches wide and 20 inches deep (front to back). A low truck base designed for single tiers of two, three or four units, that require frequent moving from place to place, in and out of vaults, etc. These trucks are mounted on heavy rubber-tired and roller-bearing casters, an expensive feature, but absolutely essential to a perfect truck base. Paneled backs either two, three or four units high are attached to the base and back of units, serving the double pupose of giving a finished appearance to back of combination, and locking the units firmly together. The Truck Base is made for No. 1701 Units only. Shipping weight about 100 pounds.



FINISH—See page 8

Net price, freight paid,	299	598
No. 1701 Truck Base with paneled back	$22.00	$32.00
Total height 34½ inches or 2 units high with top.		
No. 1701 Truck Base with paneled back	$23.50	$34.00
Total height 49¾ inches or 3 units high with top.		
No. 1701 Truck Base with paneled back	$25.00	$36.00
Total height 61 inches or 4 units high with top.		

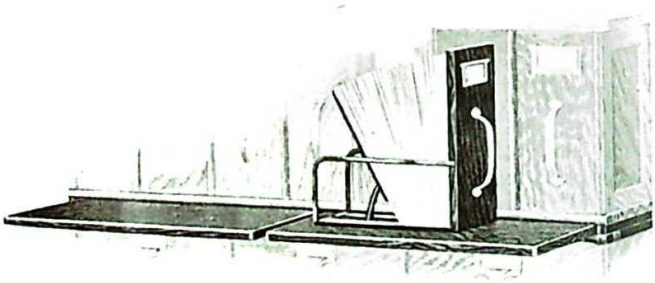
Subject to terms on page 9

S. S. Unit

Dimensions 41⅜ inches wide, 2 inches high. Contains two sliding shelves. It is designed for use between any two units and, in position, appears as in illustration below. It is of the greatest convenience, as it affords a resting place for files and drawers while referring to their contents. Shipping weight about 30, 45 and 60 pounds respectively for the three following sizes:

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1301 S. S. Unit	$5.00	$ 7.50
No. 1701 S. S. Unit	7.00	10.00
No. 2501 S. S. Unit	9.00	12.50

Subject to terms on page 9



S. S. UNIT IN POSITION.

No. 1301 L. F. Unit

Letter File.

Dimensions 41⅜ inches wide, 13⅛ inches high, 13 inches deep. Fitted with nine regular Globe Letter Files measuring inside 11⅞ inches wide, 10 inches deep, 3 inches high, and outside 12½ inches wide, 3¾ inches high, 11⅜ inches deep. Labels and indexes furnished to suit purchaser at prices given in supplementary list in back of catalogue. For description of File see page 71. Shipping weight about 80 pounds.

Net price, freight paid,	FINISH—See page 8 299	598
No. 1301 L. F. Unit, regular, without supplies	$12.00	$17.00
Same, with locking device	15.00	20.00
Same, with suspending device—see page 72	13.80	18.80
Same, with locking and suspending device	16.80	21.80
Same, with plain drawers instead of letter files	10.65	15.65

Inside dimensions of Plain Drawer 11⅞x10½x3 inches.

Price of single suspending device.....20 cents.

Unless otherwise specified, No. 1301 L. F. Unit, regular, will be sent.

Plain-end Units, see page 47. Subject to terms on page 9.

No. 1301 One Row L. F. Unit

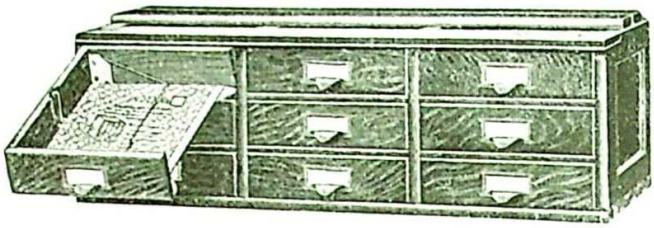
Plain Drawer.

Dimensions 41⅜ inches wide, 4⅜ inches high, 13 inches deep. Fitted with three regular Globe Letter Files of the dimensions described above. Labels and indexes furnished to suit purchaser at prices given in supplementary list in back of catalogue. For description of File see page 71. Shipping weight about 45 pounds.

Net price, freight paid,	FINISH—See page 8 299	598
No. 1301 L. F. One Row Unit, regular, without supplies	$5.00	$7.50
Same, with suspending device—see page 72	5.60	8.10
Same, with plain drawers—see dimensions above	4.55	7.05

Unless otherwise specified, No. 1301 L. F. One Row Unit, regular, will be sent.

Subject to terms on page 9



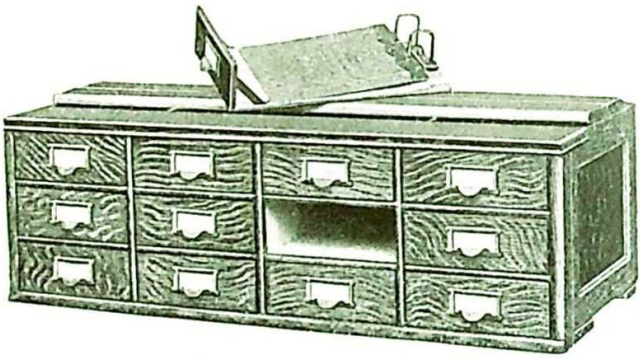
No. 1701 L. F. Unit

Dimensions 41⅜ inches wide, 13⅛ inches high, 17 inches deep. Fitted with cap size Letter Files accommodating papers 14 x 9½ inches and smaller. All Files in this unit suspended as shown in illustration. By raising the front of the file it can be entirely withdrawn from unit. Labels and indexes furnished to suit purchaser at prices given in supplementary list in back of catalogue. Shipping weight about 115 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 L. F. Unit, without supplies	$18.00	$25.00
Same, with plain drawers instead of letter files	16.65	23.65

Inside dimensions of Plain Drawer 15½x11⅞x2¾ inches

Plain-end Units, see page 47. **Subject to terms on page 9.**



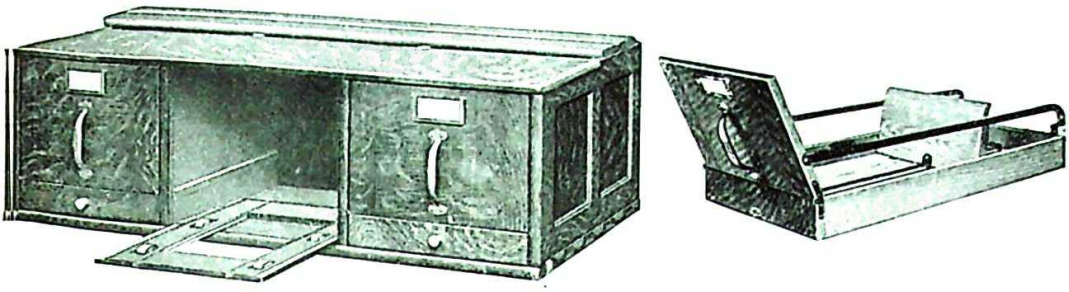
No. 1701 A. F. Unit

Dimensions 41⅜ inches wide, 13⅛ inches high, 17 inches deep. Fitted with 12 of our regular Columbia Arch Letter Files with Compressor Covers (see page 81) accommodating papers 14x8¾ inches and smaller. Inside dimensions of drawer 9 inches wide, 15⅜ inches deep, 2⅝ inches high. Labels and indexes arranged to suit purchaser at prices given in supplementary list in back of catalogue. Shipping weight about 100 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 A. F. Unit, without supplies	$21.00	$28.00
Same, with plain drawers instead of files	19.20	26.00

Inside dimensions of Plain Drawer 15½x9x2¾ inches.

Plain-end Units, see page 47. **Subject to terms on page 9.**



No. 1301, 1701 and 2501 V. L. Units

The V. L. Horizontal Units can be obtained in three different depths, 13, 17 and 25 inches respectively.

Each size of unit contains three vertical file drawers, the dimensions of which are tabulated below. These drawers while substantially built, are not of clumsy nor box-like construction.

The hinged front, which drops slightly forward, releases the pressure without having to adjust the follower block each time.

As both the drawer and the extension shelf underneath, slide on roller bearings, only the slightest effort is required to pull the drawer out its full length, even when full.

A flat key lock with two keys locking into partition at right side will be fitted to any file at an extra cost of 50 cents each.

DIMENSIONS

OUTSIDE MEASUREMENTS OF UNITS

No. 1301 V. L. Unit	41⅜	inches wide,	13⅛	inches high,	13	inches deep.
No. 1701 V. L. Unit	41⅜	" "	13⅛	" "	17	" "
No. 2501 V. L. Unit	41⅜	" "	13⅛	" "	25	" "

INSIDE MEASUREMENTS OF FILES

No. 1301 V. L. Unit	10½	inches high,	12	inches wide,	9¾	inches deep.
No. 1701 V. L. Unit	10½	" "	12	" "	14	" "
No. 2501 V. L. Unit	10½	" "	12	" "	21	" "

CAPACITY

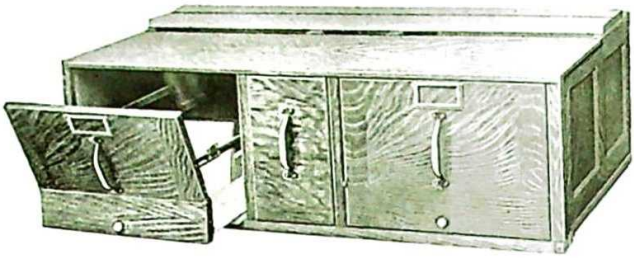
No. 1301 V. L. Unit	7,000	Papers.
No. 1701 V. L. Unit	10,000	"
No. 2501 V. L. Unit	15,000	"

Prices below do not include guides, folders or labels, see supplementary price list in back of catalogue.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1301 V. L. Unit	$14.00	$20.00
No. 1701 V. L. Unit	18.00	25.00
No. 2501 V. L. Unit	22.50	32.00

SHIPPING WEIGHT

No. 1301 V. L. Unit	70	pounds.
No. 1701 V. L. Unit	105	"
No. 2501 V. L. Unit	130	"



No. 1701 and 2501 V. C. Units

Dimensions No. 1701 V. C. Unit, 41⅜ inches wide, 13⅛ inches high, and 17 inches deep. The two vertical files each measure inside 10½ inches high, 14½ inches wide, and each has a filing capacity from front to back of 14 inches. Shipping weight about 105 pounds.

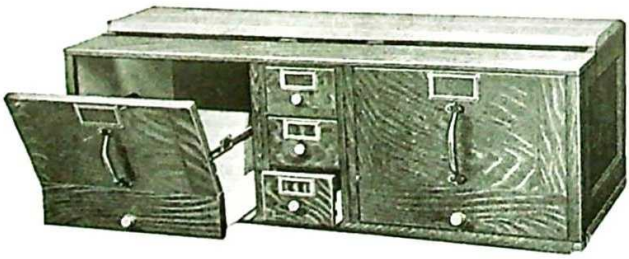
Dimensions No. 2501 V. C. Unit, 41⅜ inches wide, 13⅛ inches high, and 25 inches deep. The two vertical files each measure inside 10½ inches high, 14½ inches wide, and each has a capacity from front to back of 21 inches. These Vertical Cap Units are furnished with a Storage Drawer File in center having an inside capacity of 11⅜ inches high, 6 inches wide, 15 7/16 inches deep, or, when so ordered, with three No. 35 Card Index Files having a total card capacity of 45 inches. Shipping weight about 130 pounds.

When wanted a Document File in place of the Storage Drawer will be furnished, but in absence of other instructions the unit having the Storage Drawer will be supplied.

Net price, freight paid,	FINISH—See page 8 299	598
No. 1701 V. C. Unit	$18.00	$25.00
No. 1701 V. C. Unit with three C. I. Files, no rods	20.40	27.40
No. 1701 V. C. Unit with three C. I. Files and rods	21.00	28.00
No. 2501 V. C. Unit	22.00	30.00
No. 2501 V. C. Unit with three C. I. Files, no rods	24.40	32.40
No. 2501 V. C. Unit with three C. I. Files and rods	25.00	33.00

V. C. Units having C. I. Files will be equipped with duplex rods unless otherwise specified.

Subject to terms on page 9



V. C. UNIT WITH THREE C. I. FILES

Card Index Files in V. L. Units

As Card Index Files are used extensively in connection with the Vertical Files we have arranged to furnish a case containing six No. 35 C. I. Files to occupy the space of a single Vertical File in any of the V. L. Units, as illustrated.

Net price, freight paid,	FINISH—See page 8	
	299	598
No. 1301 V. L. and C. I. Unit, with 2 V. L. Drawers, 6 C. I. Files, no rods, 60 inches card capacity	$17.80	$26.30
Same, with rods in C. I. Files	19.00	27.50
No. 1701 V. L. and C. I. Unit, with 2 V. L. Drawers, 6 C. I. Files, no rods, 87 inches card capacity	21.80	31.30
Same, with rods in C. I. Files	23.00	32.50
No. 2501 V. L. and C. I. Unit, with 2 V. L. Drawers, 6 C. I. Files, no rods, 87 inches card capacity	26.30	38.30
Same, with rods in C. I. Files	27.50	39.50
Card Index Case alone, no rods	8.80	11.30
Same, with rods	10.00	12.50

Units equipped with duplex rods sent unless otherwise specified.

Shipping weights 90 pounds, 110 pounds, and 130 pounds respectively.

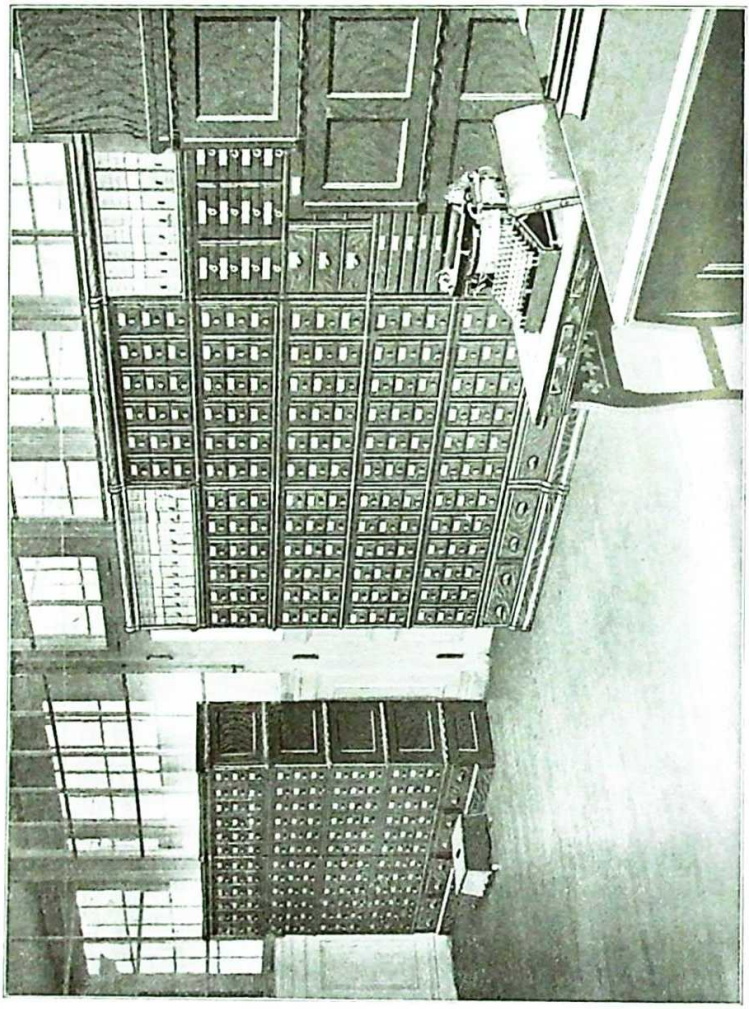
Subject to terms on page 9

Card Index Files in L. F. Unit

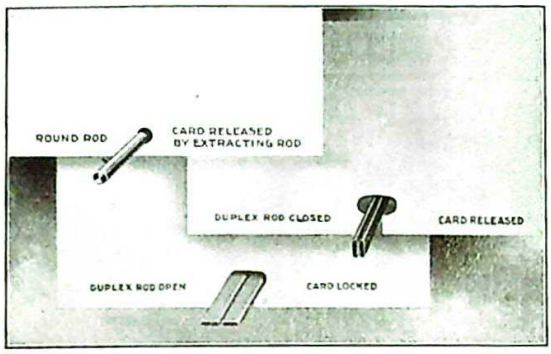
If it is desired to substitute Card Index Files for one or more of the Letter Files in the No. 1301 L. F. Unit, we can furnish two Card Index Files with dividing partition, so they can be fitted into the letter file opening, or we will fit them in the L. F. Units as wanted, when ordered. The price of the 2 No. 35 Card Index Files with partition is $3.00 net for 299 grade, or $4.50 net for No. 598 grade. If a No. 1301 L. F. Unit is ordered with card files substituted for letter files, add for each letter file opening to the price given for the L. F. Unit, $2.50 net for the No. 299 grade, or $4.00 net for the No. 598 grade—see illustration above.

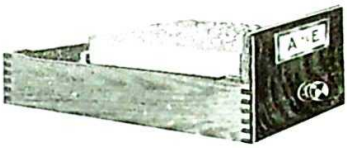
Net price, freight paid,	FINISH—See page 8	
	299	598
No. 1301 L. F. Unit, regular, with 2 No. 35 C.I. Files, no rods	$14.10	$20.60
Same, with rods	14.50	21.00
Same, with suspending device and rods	16.10	22.60

Subject to terms on page 9



A Partial View of the
Globe-Wernicke Card Index Equipment Furnished





Card Index Files Furnished with

Round Rod, Duplex Rod or No Rod.

The Card Index Units, described in the following pages, contain files specially constructed for holding record and guide cards, and are furnished either with rod to secure cards in the file or without rod.

These rods are of two styles; the Round Rod, which is withdrawn from the file when a card is to be removed, and the Duplex Rod which is operated by turning the knob on front of drawer—see illustration herewith. Files with Duplex Rod are recommended for most purposes, and *will be furnished, unless otherwise ordered.*

When desired the files will be furnished without any rods at a reduction of 20 cents per file. A block, or follower, which slides on a countersunk rod, holds the cards in an upright position convenient for reference.

Round Lock Rods, that can be locked in the files, will be supplied at 50 cents per rod extra.

Additional information and descriptive matter regarding the Card Index File, its wonderful possibilities, with prices and descriptions of record and guide cards, etc., will be found in Catalogue No. 907.

A condensed price list of record and guide cards is given in supplementary price list in back of catalogue.

One Row 35 C. I. Units

Dimensions of No. 1301 C. I. One Row 35 Unit, 41⅜ inches wide, 4¾ inches high, 13 inches deep. Fitted with six No. 35 Single-drawer Card Index Files for holding 3x5 inch Record Cards. Total card capacity 60 inches. Shipping weight about 45 pounds.

Dimensions of No. 1701 C. I. One Row 35 Unit same as above, except 17 inches deep. Total card capacity 87 inches. Shipping weight about 60 pounds. Prices below do not include card supplies, see supplementary list in back of catalogue.

	FINISH—See page 8			
	299		598	
Net price, freight paid,	Without locking device.	With locking device.	Without locking device.	With locking device.
No. 1301 C. I. One Row 35 Unit, no rods	$ 7.80	$10.80	$11.80	$14.80
Same, with rods (duplex or round)	9.00	12.00	13.00	16.00
No. 1701 C. I. One Row 35 Unit, no rods	9.30	12.30	13.80	16.80
Same, with rods (duplex or round)	10.50	13.50	15.00	18.00

Units equipped with duplex rod sent unless otherwise specified.

Subject to terms on page 9

No. 35 C. I. Units

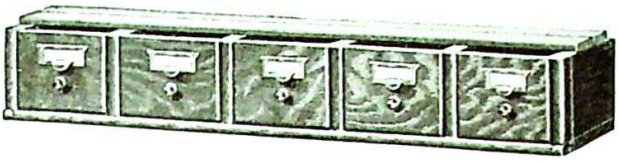
Dimensions of No. 1301 C. I. 35 Unit, 41⅜ inches wide, 13⅛ inches high, 13 inches deep. Fitted with eighteen No. 35 Single-drawer Card Index Files for holding 3x5 inch Record Cards. Total card capacity 180 inches. Shipping weight about 85 pounds.

Dimensions of No. 1701 C. I. 35 Unit, same as above, except 17 inches deep. Total card capacity 261 inches. Shipping weight about 120 pounds. Prices below do not include card supplies, see supplementary list in back of catalogue.

	FINISH—See page 8			
	299		598	
Net price, freight paid,	Without locking device.	With locking device.	Without locking device.	With locking device.
No. 1301 C. I. 35 Unit, no rods	$19.40	$24.40	$27.40	$32.40
Same, with rods (duplex or round)	23.00	28.00	31.00	36.00
No. 1701 C. I. 35 Unit, no rods	23.90	28.90	33.40	38.40
Same, with rods (duplex or round)	27.50	32.50	37.00	42.00

Units equipped with duplex rod sent unless otherwise specified.

Plain-end Units, see page 47. Subject to terms on page 9.



One Row 46 C. I. Units

Dimensions of No. 1301 C. I. One Row 46 Unit, 41⅞ inches wide, 5 1/16 inches high, 13 inches deep. Fitted with five No. 46 Single-drawer Card Index Files for holding 4x6 inch Record Cards. Total card capacity 50 inches. Shipping weight about 50 pounds.

Dimensions of No. 1701 C. I. One Row 46 Unit, same as above, except 17 inches deep. Total card capacity 72½ inches. Shipping weight about 60 pounds. Prices below do not include card supplies, see supplementary list in back of catalogue.

FINISH—See page 8

Net price, freight paid,	299 Without locking device.	299 With locking device.	598 Without locking device.	598 With locking device.
No. 1301 C. I. One Row 46 Unit, no rods	$10.50	$13.50	$15.50	$18.50
Same, with rods (duplex or round)	11.50	14.50	16.50	19.50
No. 1701 C. I. One Row 46 Unit, no rods	13.00	16.00	18.00	21.00
Same, with rods (duplex or round)	14.00	17.00	19.00	22.00

Units equipped with duplex rod sent unless otherwise specified.

Subject to terms on page 9

No. 46 C. I. Units

Dimensions of No. 1301 C. I. 46 Unit, 41⅞ inches wide, 13⅛ inches high, 13 inches deep. Fitted with ten No. 46 Single-drawer Card Index Files for holding 4x6 inch Record Cards. Total card capacity 100 inches. Shipping weight about 80 pounds.

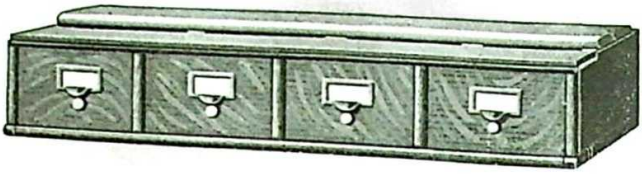
Dimensions of No. 1701 C. I. 46 Unit, same as above, except 17 inches deep. Total card capacity 145 inches. Shipping weight about 115 pounds. Prices below do not include card supplies, see supplementary list in back of catalogue.

FINISH—See page 8

Net price, freight paid,	299 Without locking device.	299 With locking device.	598 Without locking device.	598 With locking device.
No. 1301 C. I. 46 Unit, no rods	$17.00	$21.00	$25.50	$29.50
Same, with rods (duplex or round)	19.00	23.00	27.50	31.50
No. 1701 C. I. 46 Unit, no rods	20.50	24.50	31.00	35.00
Same, with rods (duplex or round)	22.50	26.50	33.00	37.00

Units equipped with duplex rod sent unless otherwise specified.

Plain-end Units, see page 47. **Subject to terms on page 9.**



No. 1701 One Row 58 C. I. Units

Dimensions 41⅞ inches wide, 7 inches high, 17 inches deep. Fitted with four No. 58 Single-drawer Card Index Files for holding 5x8 inch Record Cards. Total card capacity 58 inches. Prices below do not include card supplies, see supplementary list in back of catalogue. Shipping weight about 60 pounds.

Net price, freight paid,	FINISH—See page 8	
	299	598
No. 1701 C. I. One Row 58 Unit, no rods and without locking device	$12.20	$17.20
Same, no rods and with locking device	15.20	20.20
Same, with rods (duplex or round), and without locking device	13.00	18.00
Same, with rods (duplex or round), and with locking device	16.00	21.00

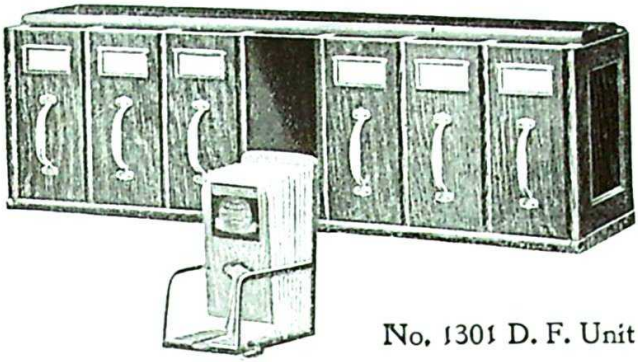
Subject to terms on page 9

No. 1701 C. I. 58 Units

Dimensions 41⅞ inches wide, 13⅛ inches high, 17 inches deep. Fitted with eight No. 58 Single-drawer Card Index Files for holding 5x8 inch Record Cards. Total card capacity 116 inches. Prices below do not include card supplies, see supplementary list in back of catalogue. Shipping weight about 110 pounds.

Net price, freight paid,	FINISH—See page 8	
	299	598
No. 1701 C. I. 58 Unit, no rods, and without locking device	$20.40	$29.40
Same, no rods and with locking device	24.40	33.40
Same, with rods (duplex or round), and without locking device	22.00	31.00
Same, with rods (duplex or round), and with locking device	26.00	35.00

Plain-end Units, see page 47. Subject to terms on page 9.

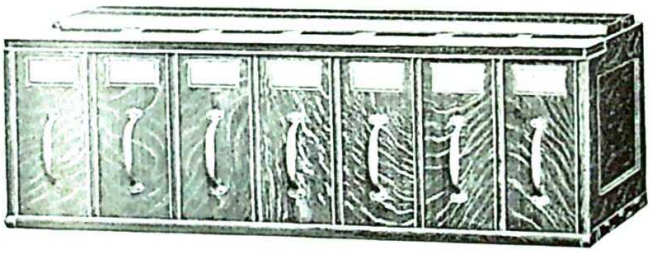


No. 1301 D. F. Unit

Dimensions 41⅞ inches wide, 13⅛ inches high, 13 inches deep. Fitted with seven regular Globe Document Files designed for holding papers not larger than 4⅞x11⅛ inches. Prices do not include guides, see supplementary list in back of catalogue for supplies. Shipping weight about 75 pounds.

Net price, freight paid,	FINISH—See page 8 299	598
No. 1301 D. F. Unit, without suspending device as shown and without supplies, capacity each file, 10¼ inches	$12.00	$17.00
Same, with locking device, capacity 10¼ inches	15.00	20.00
Same, with suspending device (see page 72), capacity 10 inches	13.40	18.40
Same, with both locking and suspending device, capacity 10 inches	16.40	21.40

Plain-end Units, see page 47. Subject to terms on page 9.



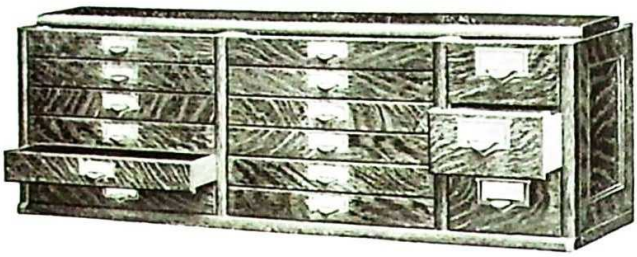
No. 1701 D. F. Unit

Dimensions 41⅞ inches wide, 13⅛ inches high, 17 inches deep. Fitted with seven Globe Document Files designed to hold papers not larger than 4⅞x10½ inches. Prices do not include supplies, see supplementary list in back of catalogue. Shipping weight about 100 pounds.

Net price, freight paid,	FINISH—See page 8 299	598
No. 1701 D. F. Unit, regular, capacity 14⅞ inches	$17.00	$25.00
Same, with locking device, capacity 14¾ inches	20.00	28.00

Not well adapted for suspending device, because capacity is largely reduced.

Plain-end Units, see page 47. Subject to terms on page 9.

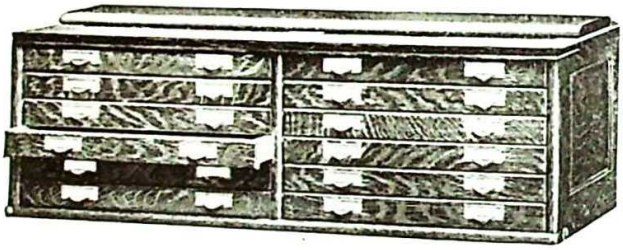


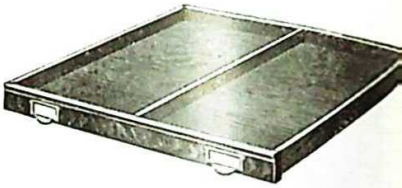
No. 1301 L. B. Unit

Dimensions 41⅜ inches wide, 13⅛ inches high, 13 inches deep. Twelve drawers in this unit are designed especially for legal blanks, though they are equally well adapted to many other purposes, particularly for holding electrotypes. They measure inside 14½ inches wide, 1⅛ inches high, 9⅛ inches deep. The other three drawers measure inside 6⅞ inches wide, 3⅛ inches high, 11 inches deep. Shipping weight about 70 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1301 L. B. Unit	$11.00	$17.00

Plain-end Units, see page 47. Subject to terms on page 9.





No. 1701 L. B. Unit

Dimensions 41⅜ inches wide, 13⅛ inches high, 17 inches deep. Contains 12 drawers, each drawer being divided into two compartments by a removable partition. Full size of drawer inside is 18⅜ inches wide, 15⅞ inches deep, 1 inch high. Especially adapted to holding legal blanks, but also desirable for other purposes, particularly for holding electrotypes. Shipping weight about 100 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 L. B. Unit	$17.00	$25.00

Plain-end Units, see page 47. Subject to terms on page 9.

Patent Office,
MAR 6 1911
Trade-Marks and Designs.

No. 1301 L. B. X. Unit

Dimensions 41⅞ inches wide, 13⅛ inches high, 13 inches deep. The twelve drawers in this unit are designed to hold blanks, or forms printed on half-sheets of folio. They are also adapted to many other uses, including the holding of electrotypes. The drawers measure inside, 18⅝ inches wide, 1⅛ inches high, 11⅛ inches deep. Shipping weight about 70 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1301 L. B. X. Unit	$11.00	$17.00

Subject to terms on page 9

No. 1701 L. B. X. Unit

Dimensions 41⅞ inches wide, 13⅛ inches high, 17 inches deep. Fitted with six drawers of convenient size for many purposes. The drawers measure inside 18⅝ inches wide, 2⅞ inches high, 15⅝ inches deep, divided by removable partitions into two compartments. Shipping weight about 95 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 L. B. X. Unit	$15.00	$22.00

Plain-end Units, see page 47. Subject to terms on page 9.

No. 2501 X. Top.

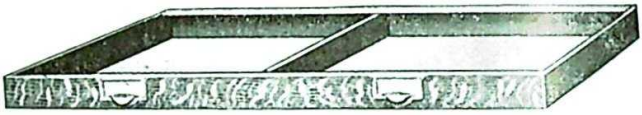
No. 2501 V. L. Unit with six C. I. Files.

No. 2501 B. D. Unit.

No. 2501 B. D. Unit.

No. 2501 L. D. Base.

A combination of B. D. Units for filing original drawings, proofs, etc. The drawings are kept in the wide drawers, proofs in the two vertical file drawers, and contents of both are indexed in the C. I. Files.

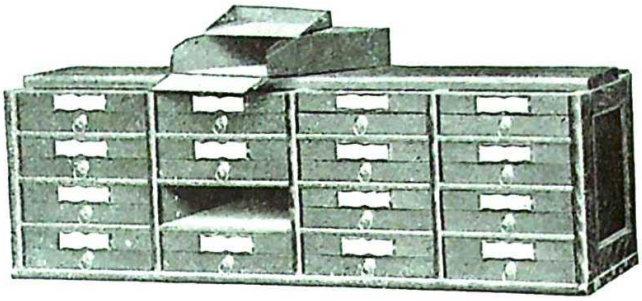


No. 2501 B. D. Unit

Dimensions 41⅞ inches wide, 13⅛ inches high, 25 inches deep. A deep and wide drawer unit containing four drawers, measuring inside 38 inches wide, 1⅞ inches high, 22⅞ inches deep. A removable partition through the center of the drawer, from front to back, divides it into two compartments, each measuring 18⅞ inches wide. Shipping weight about 130 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 2501 B. D. Unit	$21.00	$28.00

Subject to terms on page 9



No. 1301 D. R. Unit

Dimensions 41⅞ inches wide, 13⅛ inches high, 13 inches deep. Fitted with sixteen boxes designed for filing insurance daily reports, but equally adapted to holding circulars, etc. The boxes are made of substantial tarboard, covered with black cloth and fitted with adjustable label-holders and ring-pulls. Inside dimensions of boxes 8⅞ inches wide, 11⅞ inches deep, 2⅞ inches high. Shipping weight about 75 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1301 D. R. Unit	$14.00	$17.00

Plain-end Units, see page 47. Subject to terms on page 9.

No. 1701 C. B. Unit

Dimensions 41⅞ inches wide, 13⅛ inches high, 17 inches deep. Fitted with twelve cap size boxes. The boxes are made of substantial tarboard of same design and construction as those in the D. R. Unit above. Inside dimensions of boxes 9 inches wide, 16 inches deep, 3⅛ inches high. Shipping weight about 100 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 C. B. Unit	$16.00	$21.00

Subject to terms on page 9

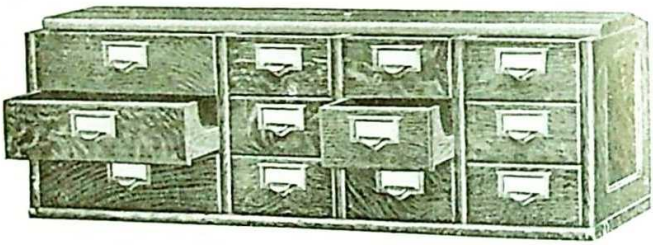
No. 1301 P. H. Unit

Dimensions 41⅜ inches wide, 13⅛ inches high, 13 inches deep. The 24 boxes in this unit are substantially made, having metal sides and finished oak fronts. The inside dimensions measure 4 7/16 inches wide, 3⅝ inches high, and 11½ inches long. Shipping weight about 80 pounds.

No. 1301 M. D. Unit

Same as No. 1301 P. H. Unit in every respect, excepting that metal drawers measuring inside 4⅜ inches wide, 3⅝ inches high, 11⅜ inches long, are substituted for pigeon-hole scoops.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1301 P. H. Unit	$16.00	$24.00
No. 1301 M. D. Unit	16.00	24.00

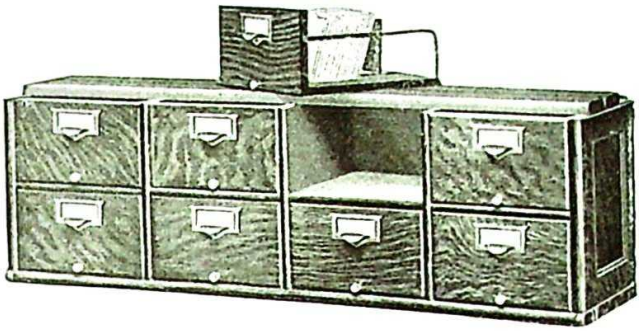


No. 1301 C. D. Unit

Dimensions 41⅜ inches wide, 13⅛ inches high, 13 inches deep. Contains drawers especially designed to hold various sized catalogues, the three large drawers measuring inside 13⅜ inches wide, 3⅛ inches high, 11 inches deep; and the nine smaller ones measuring inside 7 inches wide, 3⅛ inches high, 11 inches deep. Drawers cut down on one side to facilitate handling contents. Shipping weight about 75 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1301 C. D. Unit	$11.00	$17.00

Plain-end Units, see page 47. **Subject to terms on page 9.**

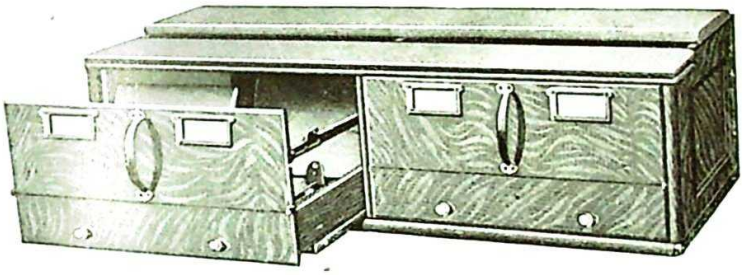


No. 1301 M. R. Unit

Dimensions 41⅞ inches wide, 13⅛ inches high, 13 inches deep. Fitted with eight Mercantile Report Files. Each file is designed to hold indexed or numbered guides (usually 20 to a file), between which, contained in folders, is filed all credit information. A follower at back of file keeps the contents, irrespective of quantity, in an upright position convenient for reference. Prices given do not include labels, guides or folders, see supplementary price list in back of catalogue. Shipping weight about 80 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1301 M. R. Unit	$16.00	$24.00

Plain-end Units, see page 47. Subject to terms on page 9.

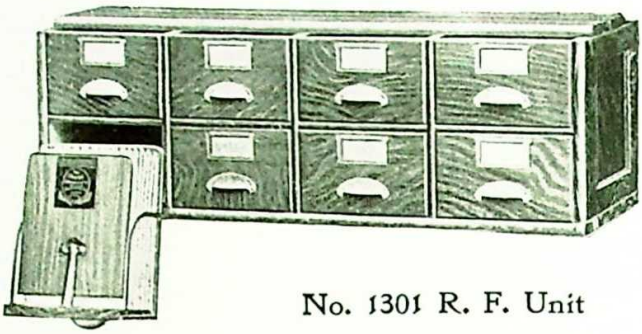


No. 1701 B. R. Unit

Dimensions 41⅞ inches wide, 13⅛ inches high, 17 inches deep. A Bill Report Unit containing two *double* drawers, each of which is divided by a center partition making four compartments each 8 3/16 inches high, 9 5/16 inches wide, 15⅛ inches deep inside. There are two followers in each drawer, the front of which drops slightly forward by releasing the attachment on the side metal rail. Shipping weight about 90 pounds. Prices do not include folders or guides, see supplementary list in back of catalogue.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 B. R. Unit	$17.00	$24.00

Subject to terms on page 9



No. 1301 R. F. Unit

Dimensions 41⅞ inches wide, 13⅛ inches high, 13 inches deep. Fitted with Report Files made on our Globe Document File pattern with automatically adjusted compressor boards. Will accommodate papers 8⅞x11¼ inches. Especially suited to holding large, flat papers, photographs, etc. Unless otherwise ordered files will be sent *without* suspending device Shipping weight about 80 pounds.

	FINISH—See page 8	
Net price, freight paid.	299	598
No. 1301 R. F. Unit	$15.00	$22.50
Same, with suspending device	16.60	24.10

Plain-end Units, see page 47. **Subject to terms on page 9.**

This combination of sixteen No. 1701 Check File Units, four No. 1701 X. Tops and four No. 2501 H. C. Base Units used in Pay Roll Department, B. & O. R. R. for filing canceled checks—see description opposite page.

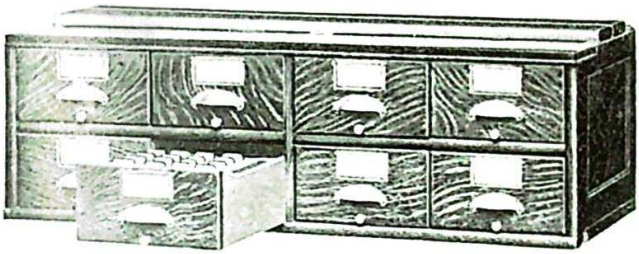
No. 1701 One Row C. F. Unit

Dimensions 41⅞ inches wide, 6⅞ inches high, 17 inches deep. Inside capacity each file 14 inches deep. Fitted with Check Files for filing canceled checks, notes, receipts, drafts, etc. Will accommodate papers 9x3⅞ inches and smaller. Prices do not include labels or partitions in files. Shipping weight about 60 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 C. F. Unit	$12.00	$16.00

For prices on partitions see supplementary price list in back of catalogue.

Subject to terms on page 9



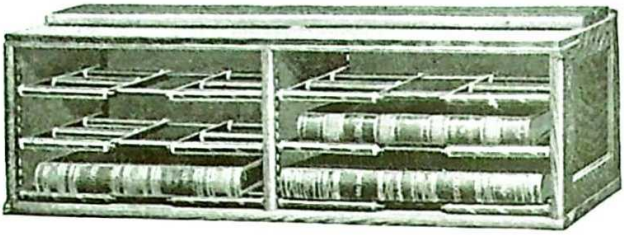
No. 1701 C. F. Unit

Dimensions 41⅞ inches wide, 13⅛ inches high, 17 inches deep. Inside capacity each file 14 inches deep. Fitted with Check Files for filing canceled checks, notes, receipts, drafts, etc. Will accommodate papers 9x3⅞ inches and smaller. Prices do not include labels or partitions in files. Shipping weight about 100 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 C. F. Unit	$20.00	$28.00

For prices on partitions see supplementary price list in back of catalogue.

Plain-end Units, see page 47. Subject to terms on page 9.



No. 1701 R. S. Unit

Dimensions 41⅞ inches wide, 13⅛ inches high, 17 inches deep. Height inside 11⅞ inches. For holding adjustable ¾ inch metal roller-shelves 19⅞ inches wide and 16⅞ inches deep. The shelves are adjustable in height. They are substantially constructed and operate with the greatest ease. Prices given do not include shelves, but, unless otherwise stated, six shelves as shown will be sent with each unit ordered. Shipping weight about 95 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 R. S. Unit, without shelves	$8.00	$12.00
Roller Shelves	$1.25 each.	

Plain-end Units, see page 47. **Subject to terms on page 9.**

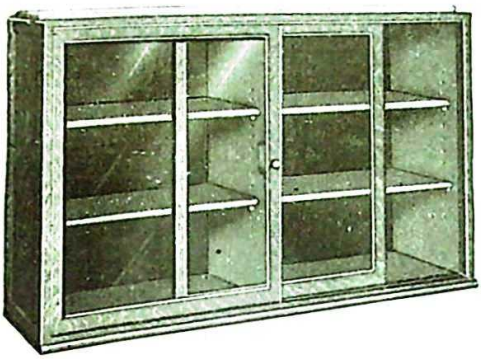
No. 1701 Double R. S. Unit

Dimensions 41⅞ inches wide, 26¼ inches high, 17 inches deep. Inside dimensions of compartments on each side of center partition are 19 1/16 inches wide, 23⅝ inches high, 14⅞ inches deep. Fitted with extension shelf and sliding doors having either glass or wood panels. Prices do not include adjustable roller shelves, but, unless otherwise stated, eight shelves as shown will be sent with each unit. Dimensions of Roller Shelves 19 inches wide, 14¼ inches deep, ¾ inch high. Shipping weight without roller shelves 135 pounds; with shelves 167 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1701 Double R. S. Unit, glass doors	$19.00	$27.00
No. 1701 Double R. S. Unit, panel doors	19.00	27.00
Roller Shelves	$1.25 each.	

Subject to terms on page 9

No. 1301, 1701 and 2501 Double S. G. Door Units



Outside dimensions

	Wide	High	Deep
No. 1301 Unit....	41⅜ in.	26¼ in.	13 in.
No. 1701 Unit....	41⅜ "	26¼ "	17 "
No. 2501 Unit....	41⅜ "	26¼ "	25 "

Inside dimensions

	Wide	High	Each side center partition Deep
No. 1301 Unit...	19½ in.	24⅜ in.	10 in.
No. 1701 Unit...	19½ "	23⅝ "	14 "
No. 2501 Unit...	19½ "	23⅝ "	22⅛ "

The Nos. 1701 and 2501 S. G. Door Units have extension shelves, see illustration below. Doors travel noiselessly on rubber-tired casters. Each unit contains four shelves adjustable every inch, making it suitable for either the storage of stationery or books. Shipping weight about 105, 135 and 165 pounds respectively.

FINISH—See page 8

Net price, freight paid,	299	598
No. 1301 Double S. G. Door Unit	$14.00	$20.00
No. 1701 Double S. G. Door Unit	20.00	28.00
No. 2501 Double S. G. Door Unit	28.00	38.00

Same with ground glass, 75 cents extra.

Subject to terms on page 9

No. 1301, 1701 and 2501 Double S. P. Door Units

Outside dimensions

	Wide	High	Deep
No. 1301 Unit....	41⅜ in.	26¼ in.	13 in.
No. 1701 Unit....	41⅜ "	26¼ "	17 "
No. 2501 Unit....	41⅜ "	26¼ "	25 "

Inside dimensions

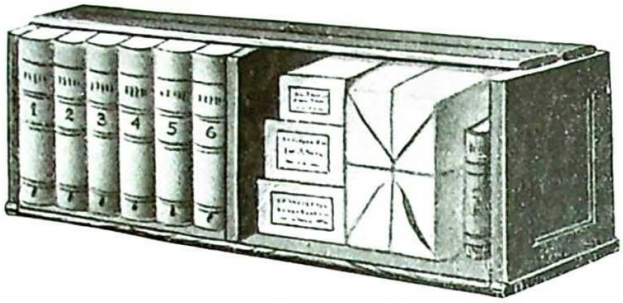
	Wide	High	Each side center partition Deep
No. 1301 Unit...	19½ in.	24⅜ in.	10 in.
No. 1701 Unit...	19½ "	23⅝ "	14 "
No. 2501 Unit...	19½ "	23⅝ "	22⅛ "

The Nos. 1701 and 2501 S. P. Door Units have extension shelves, see illustration. Doors travel noiselessly on rubber tired casters. Each unit contains four shelves adjustable every inch, making it suitable for the storage of office supplies and stationery. Shipping weight about 105, 135 and 165 pounds respectively.

FINISH—See page 8

Net price, freight paid,	299	598
No. 1301 Double S. P. Door Unit	$14.00	$20.00
No. 1701 Double S. P. Door Unit	20.00	28.00
No. 2501 Double S. P. Door Unit	28.00	38.00

Subject to terms on page 9

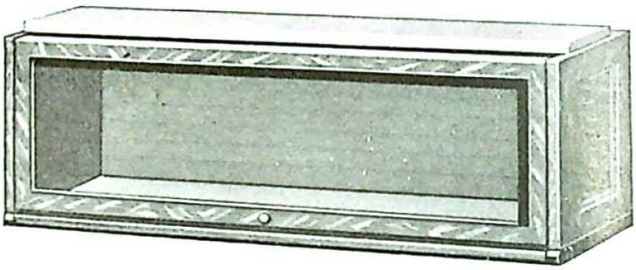


No. 1301 T. C. Unit

Dimensions 41¾ inches wide, 13⅛ inches high, 13 inches deep. Contains two open spaces, each measuring 19⅜ inches wide, 12¼ inches high, 12¼ inches deep inside, admitting Globe Transfer Cases (No. 1). Prices do not include transfer cases, see supplementary price list in back of catalogue. Shipping weight about 45 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1301 T. C. Unit	$5.00	$6.00

Plain-end Units, see page 47. **Subject to terms on page 9.**



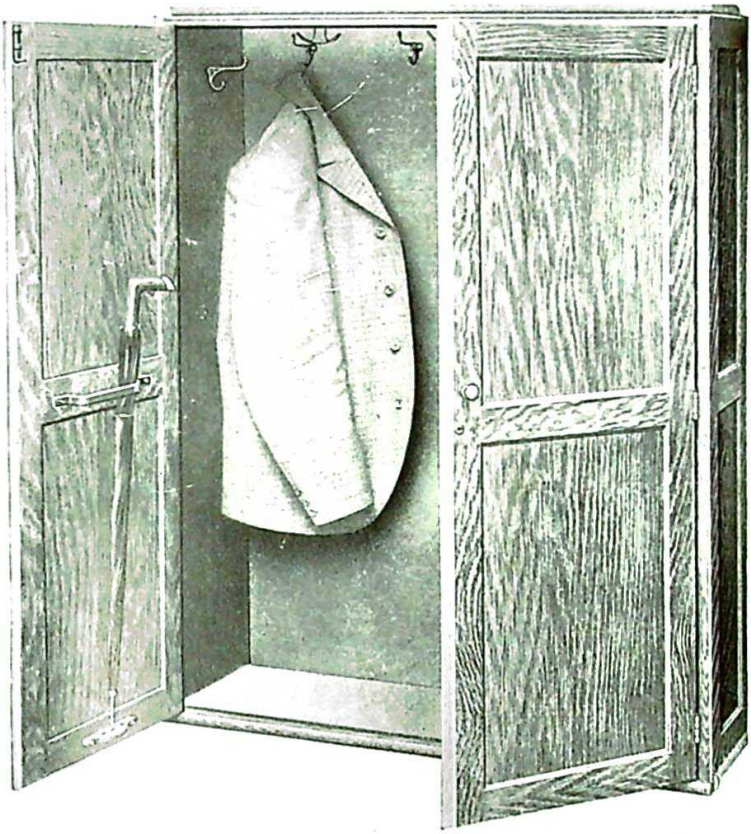
No. 1301 and 1701 G. D. Units

Dimensions No. 1301 G. D. Unit, 41⅜ inches wide, 13⅛ inches high, 13 inches deep; No. 1701 G. D. Unit, 41⅜ inches wide, 13⅛ inches high, 17 inches deep. Fitted with roller-bearing, dust-proof glass door. This door is hung on roller-bearings, opening outward and upward, closing noiselessly by gravity when released, or it can be pushed back into the unit out of the way. This unit is adapted to holding books, catalogues, etc. It measures inside in the clear, 39⅛ inches wide, 10⅛ inches high; the No. 1301 measures 10⅞ inches deep, and the No. 1701 measures 14⅞ inches deep. Shipping weight about 55 and 75 pounds respectively for the following sizes:

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1301 G. D. Unit	$ 7.50	$10.00
No. 1701 G. D. Unit	10.00	14.00

Either with ground glass, 50 cents extra.

Plain-end Units, see page 47. **Subject to terms on page 9.**



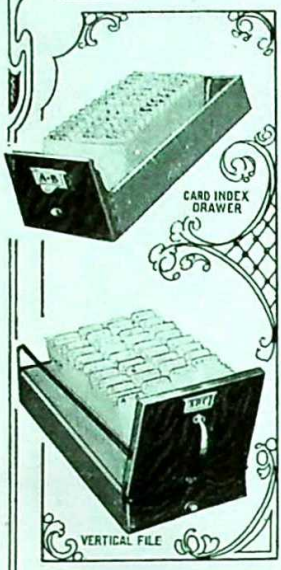
No. 1301 and 1701 W. R. Units

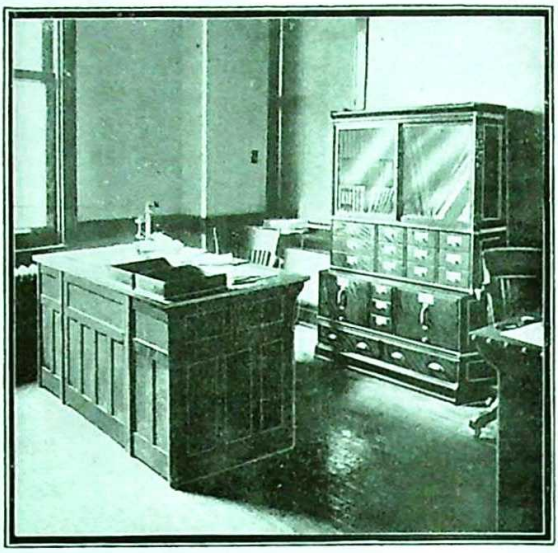
Dimensions No. 1301 W. R. Unit, 41⅜ inches wide, 52½ inches high, 13 inches deep, outside; 39⅝ inches wide, 50⅝ inches high, 11⅝ inches deep, inside. Equipped with three ceiling hooks and six wall hooks, also umbrella rack on inside of door. Shipping weight about 150 pounds.

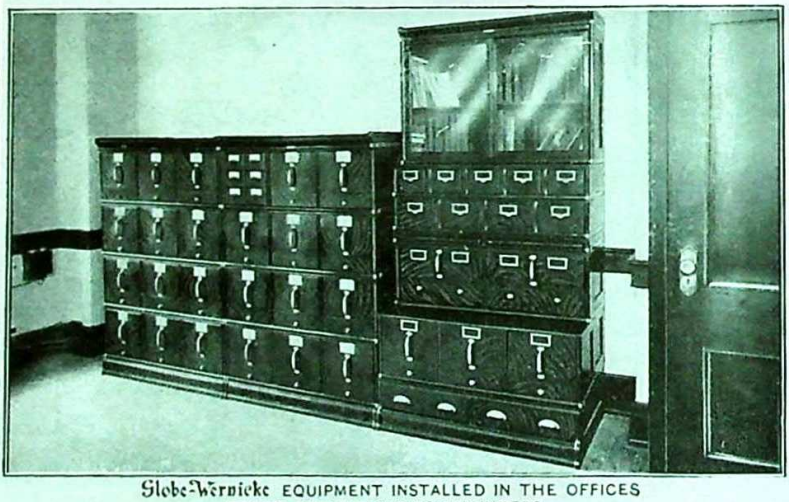
Dimensions No. 1701 W. R. Unit, 41⅜ inches wide, 52½ inches high, 17 inches deep, outside; 39⅝ inches wide, 50⅝ inches high, 15⅝ inches deep, inside. Equipped with three ceiling hooks and six wall hooks, also umbrella rack on inside of door. Shipping weight about 190 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 1301 W. R. Unit	$28.00	$38.00
No. 1701 W. R. Unit	30.00	40.00

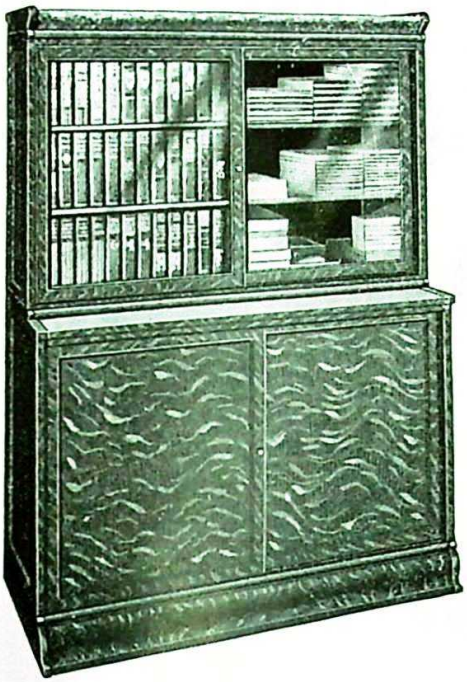
Subject to terms on page 9







Globe-Wernicke EQUIPMENT INSTALLED IN THE OFFICES
BOARD OF SUPERVISING ENGINEERS
THE CHICAGO TRACTION CO.



On this and the following three pages we illustrate some combinations of "Elastic" Cabinet Units, showing to a limited extent the possibilities of which this system, enumerating over sixty-five different patterns, is capable.

The combination shown on the left comprises the two units described on page 39 with the addition of top and base sections.

Outside dimensions 60 inches high, 41⅞ inches wide, 17 inches deep.

See page

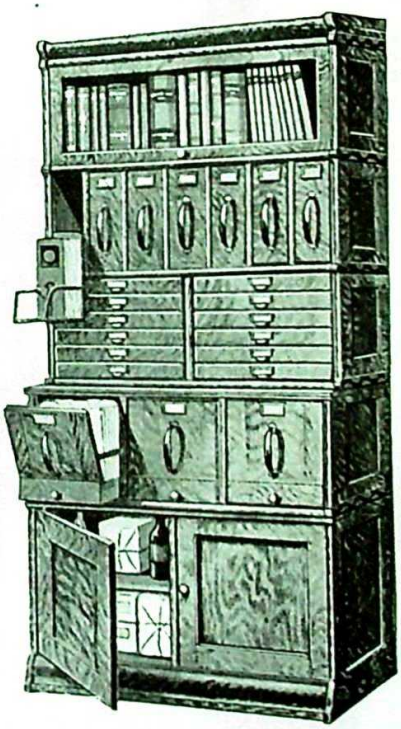
1 No. 1301 X. Top Unit.....11
1 No. 1301 Double S. G. Door Unit.....39
1 No. 1701 Double S. P. Door Unit.....39
1 No. 1701 L. Base Unit.....12

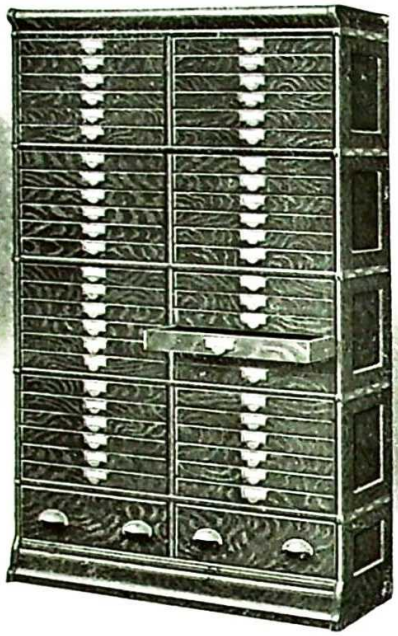
The illustration to the right represents a combination of Globe-Wernicke "Elastic" Units that affords filing capacity for office supplies in the cupboard base, and 15,000 letters and replies, legal blanks, electros, documents, books, etc., in the filing cabinet sections, thereby covering all the requirements of the average office.

It consists of the following:

1 No. 1301 X. Top Unit.....see page 11
1 No. 1301 G. D. Unit..... " " 40
1 No. 1301 D. F. Unit, with suspending device..... " " 29
1 No. 1301 L. B. X. Unit..... " " 31
1 No. 1701 V. L. Unit..... " " 21
1 No. 1701 H. C. Base Unit... " " 14

Outside dimensions, 79⅛ inches high, 41⅞ inches wide, 17 inches deep.





The illustration to the left shows a Globe-Wernicke combination of the following units, which are not only adapted to filing legal blanks, but also electros, half-tones, wood cuts, etc.

	See page
1 No. 1301 X. Top Unit	11
4 No. 1301 L. B. X. Units	31
1 No. 1301 L. D. Base Unit	12

Outside dimensions 66 inches high, 41¾ inches wide, 13 inches deep.

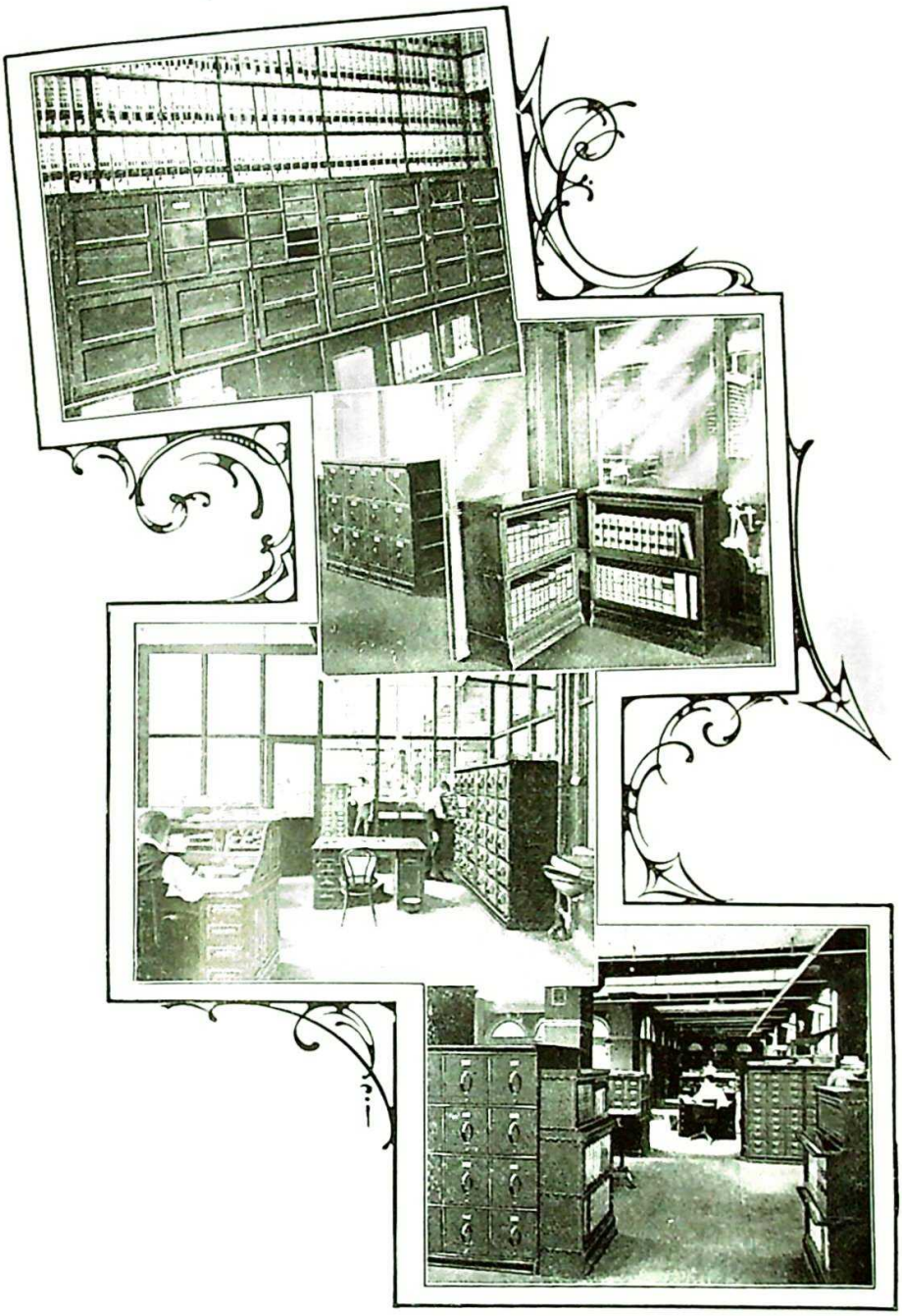
This same combination can be procured in 17 inch as well as 13 inch depth.

A Combination designed for an Underwriting Agency.

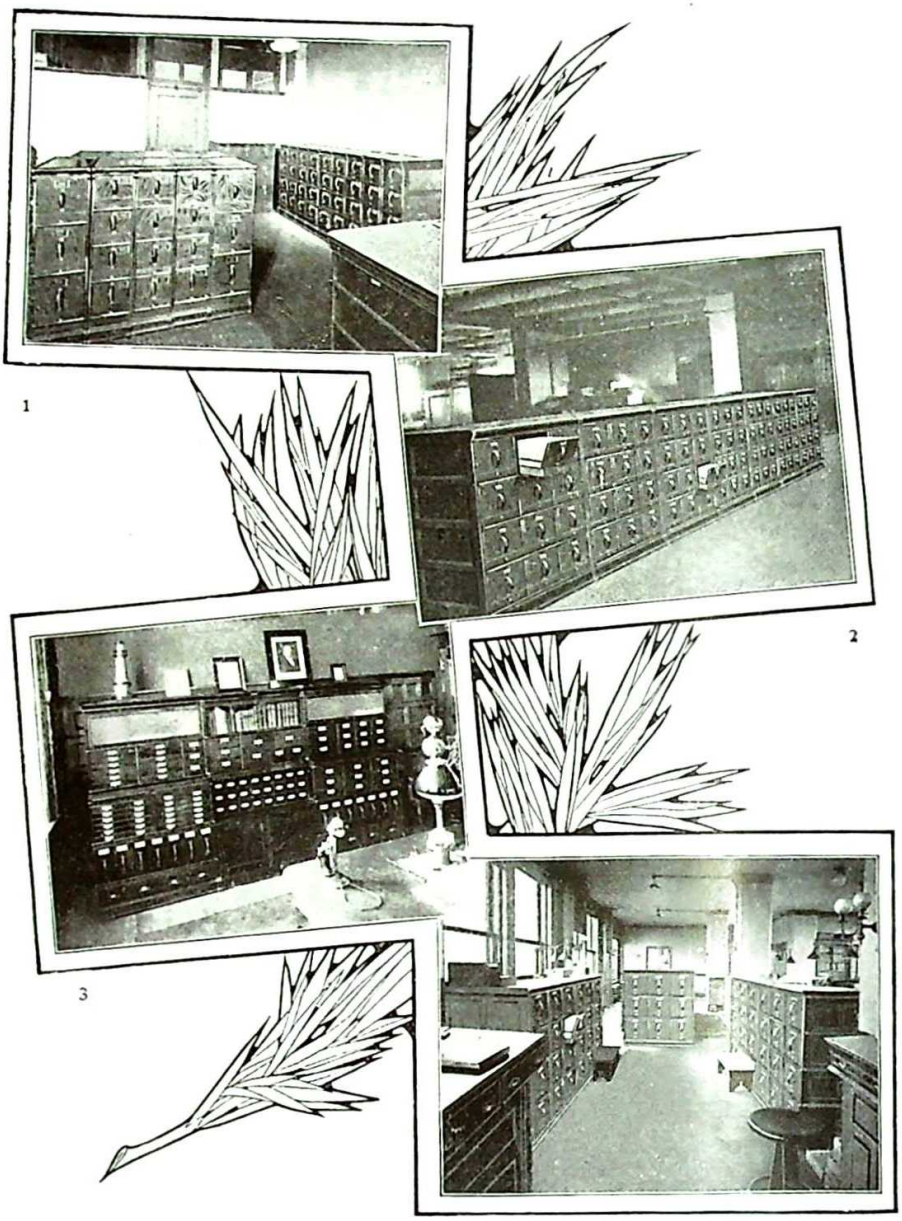
The illustration to the right shows a combination of Globe-Wernicke "Elastic" filing cabinet sections adapted to the requirements of an underwriting agency, including a card index section for expiration and line cards, a daily report unit for blank dailies, forms, etc., a vertical file unit for duplicate dailies, a roller-shelf unit for registers and a high drawer base for policies of the different companies represented.

	See page
1 No. 1301 X. Top	11
1 No. 1301 One Row 35 C. I. Unit	26
1 No. 1301 D. R. Unit	33
1 No. 1701 V. L. Unit	21
1 No. 1701 R. S. Unit	38
1 No. 2501 H. D. Base	16

Globe-Wernicke S/W Filing Cabinets



S/W "Elastic" Filing Cabinets, Bookcases and Vertical Filing Equipment are extensively used in all departments of The National Cash Register Company, of Dayton.



1—S/W Vertical Filing Equipment, South Eastern Tariff Association, Atlanta, Ga.

2—S/W Vertical Filing Equipment, Butterick Publishing Company, New York. Capacity 2,000,000 letters.

3—S/W "Elastic" Filing Equipment, Executive Offices, Schlitz Brewing Co., Milwaukee, Wis.

4—S/W Vertical Filing Equipment, Southern Department, Royal Insurance Co., Atlanta, Ga.

G/W Plain-end Units

When the original line of Globe-Wernicke "Elastic" Filing Cabinet Units was first put upon the market, they were made with plain-end, instead of panel-ends.

For the accommodation of those customers who, for the sake of uniformity, prefer to continue the use of plain-end units, we list the following patterns in Quartered Oak, Antique (light) finish, designated as No. 298, or Golden (dark) finish, designated as No. 299, *but never in Mahogany.*

As the panel-end units interlock with the plain-end units, customers naturally express a preference for these even though they may have originally purchased plain-end units. When ordering designate finish desired.

NET PRICES, FREIGHT PAID, OF PLAIN-END UNITS.

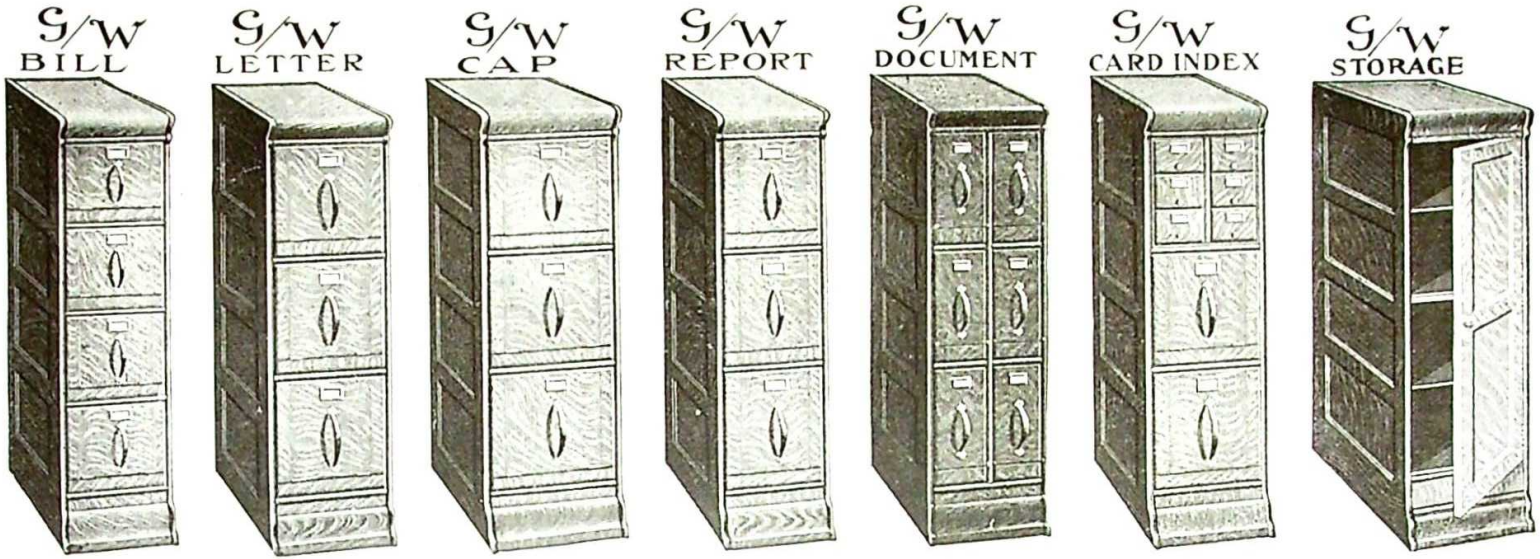
Subject to terms on page 9

	FINISH—298 or 299 only			
	No. 13	No. 17		
X. Top Unit	$ 3.50	$ 4.50		
F. Top Unit	3.50	4.50		
C. Top Unit	3.50	4.50		
F. Base Unit	1.50	2.00		
L. D. Base Unit	8.00	9.50		
H. C. Base Unit		17.00	No. 25	
H. D. Base Unit		19.50	$30.00	
W. D. Base Unit		19.50	30.00	
S. S. Unit	5.00	7.00		
L. F. Unit	12.00	18.00		Suspending device on No. 13, extra, $1.80
C. I. 35 Unit	23.00	27.50		
C. I. 46 Unit	19.00	22.50		
C. I. 58 Unit		22.00		
A. F. Unit		21.00		
D. F. Unit	12.00	17.00		Suspending device on No. 13, extra, $1.40
L. B. Unit	11.00	17.00		
L. B. X. Unit	11.00	15.00		
R. F. Unit	15.00			Suspending device, extra, $1.60
D. R. Unit	14.00			
M. R. Unit	16.00			
C. D. Unit	11.00			
P. H. Unit	16.00			
T. C. Unit	5.00			
G. D. Unit	7.50			
C. F. Unit		20.00		
V. L. Unit	14.00	18.00		
R. S. Unit (without shelves)		8.00		Roller Shelves, each, $1.25

NOTICE—Above prices do not include supplies, such as indexes, transfer cases, labels, cards, guides, partitions and folders. For prices on supplies, see supplementary price list in back of catalogue.

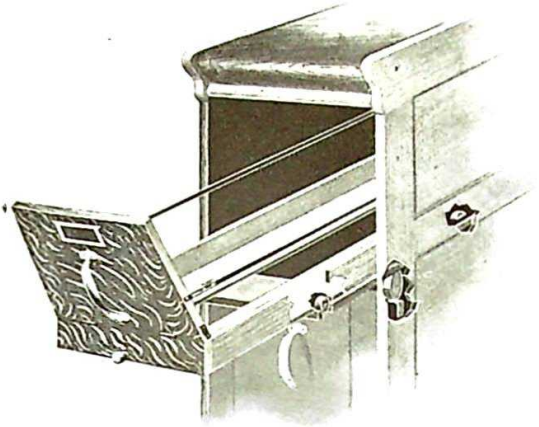
Globe-Wernicke Vertical Upright Units.

All of uniform height 48⅜ inches, depth 25¼ inches, outside.



Outside width of Cabinet...	Vertical Bill, 12 inches wide.	Vertical Letter, 14½ inches wide.	Vertical Cap, 17 inches wide.	Vertical Report, 12 inches wide.	Vertical Document, 14½ inches wide.	Vertical Letter, with 6 No. 35 Card Index Files.	Vertical Storage, 17 inches wide.
Inside measurements of Files	8⅜ x 9½ in.	11⅝ x 12 in.	11⅝ x 14½ in.	11⅝ x 9½ in.	11⅝ x 5¼ in.		15 5/16 in.

G/W Upright Units



Both the sliding shelf and the vertical file drawer operate on roller bearings. Patent applied for.

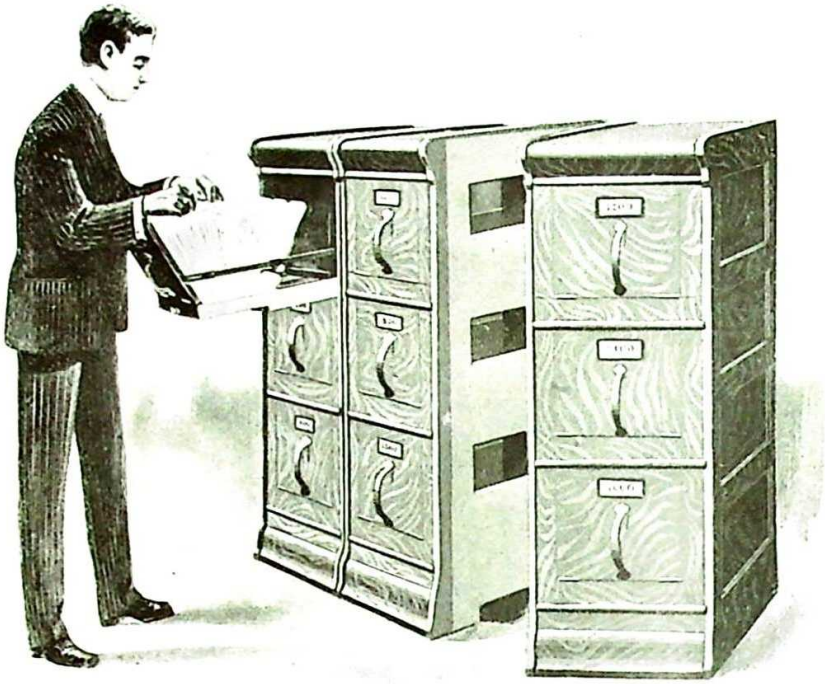
These differ from the Horizontal Units chiefly in this respect, that each unit is complete in itself and requires neither separate top nor base.

All Upright Units are of uniform height and depth and when interlocked, have the appearance of a solid cabinet as shown in the illustration below, while on the opposite page may be seen the sections as they appear separately.

The units are fastened together by means of small bolts running through the sides near the top and bottom. With the exception of the Storage Unit described on page 57, all Upright Units are furnished with either finished or open ends—see next page.

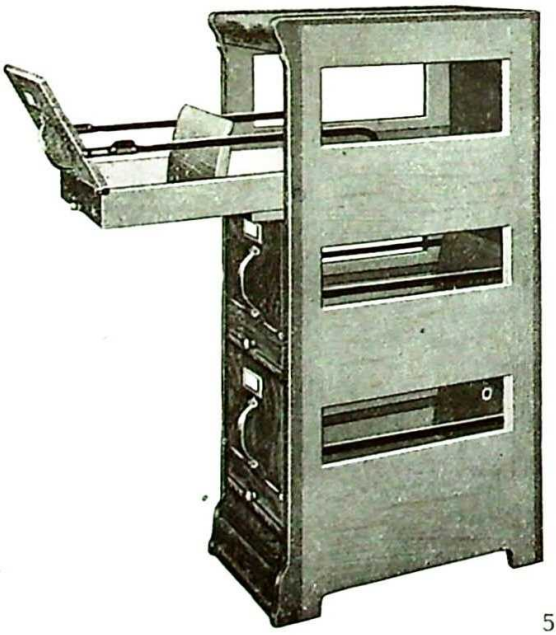
Roller Bearings—Special attention is directed to the roller-bearings on which both the drawers, and the shelf supporting the drawer, travel. It requires only the slightest effort to pull the drawer out to its extreme length even when full, as any tendency to bind is overcome by the introduction of this mechanical device, which is the latest improvement we have added to all Upright Units containing vertical file drawers.

Interlock as one solid cabinet.

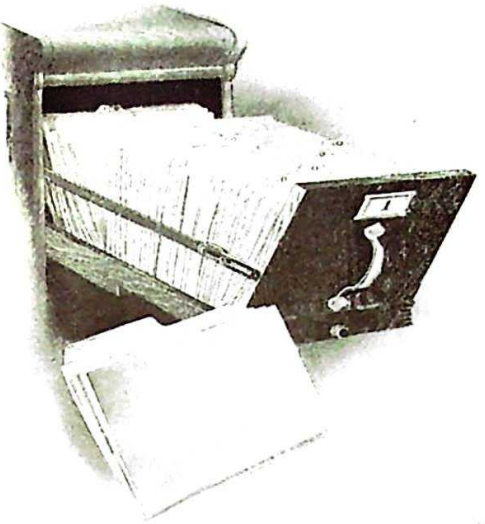


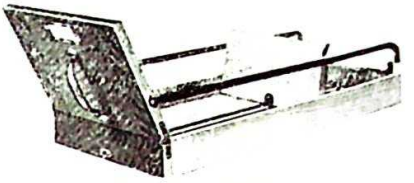
Upright V. L. Unit—Style O. E. (Open End).

The open end upright vertical units are identically the same as the finished units, with the exception that the ends are open, and unfinished. This permits the unit with unfinished ends to be interlocked between two others having paneled ends in the manner illustrated, or between any other of the upright units described on the following pages, and yet the combination will have the appearance of a solid finished cabinet.

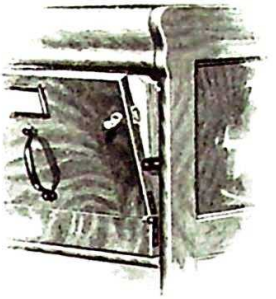


All upright units are furnished with open ends, excepting the Upright V. S. Unit.





Drop Front Drawer.



Locking Device

Mechanical Features.

The following mechanical features of S/W Vertical Files merit special reference, affording, as they do, advantages possessed by no other vertical filing cabinets

The front of a vertical file drawer is where the strain comes, in pulling out repeatedly a heavy lot of letters.

In the S/W Vertical File the front of the drawer, instead of being made of one solid piece, is made of four cross pieces, two upright and two across, all grooved and glued together, so that there is no possible tendency to warp.

As both the drawer and the shelf supporting the drawer underneath, operate on roller-bearings as illustrated on page 49, only the slightest effort is required to pull it out its entire length even when full, thereby giving as free access to the papers in the rear as in the front of the drawer.

The drawer, instead of being a clumsy box, is fitted with steel extension rods, so that it is possible to handle the folders from the side.

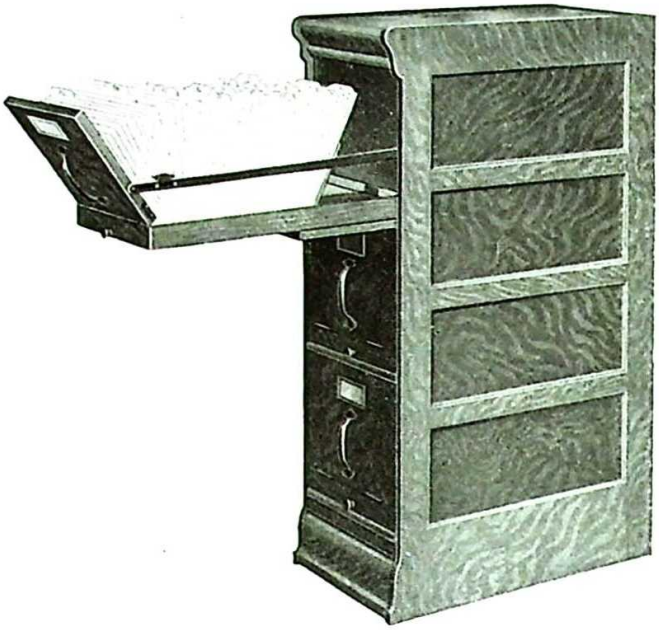
This drawer has a hinged front, which, when dropped forward, releases the pressure against the papers. These open up so as to instantly expose the indexes, which can thus be noted much more easily than those contained in a drawer having a rigid front.

In the back of the drawer is a follower block which slides on the countersunk rod, and, when stationary, holds the letters in upright position. The vertical file guides also operate on this rod.

For supplementary list of vertical file supplies, see back of catalogue.

LOCKS

A flat key lock with two keys, locking into position at right side (see illustration) will be fitted to any vertical file at an extra cost of 50 cents each.



Upright V. L. Unit

Outside dimensions 48⅜ inches high, 14½ inches wide, 25¼ inches deep. Fitted with three vertical file drawers designed especially for the filing of letters on edge in folders and between indexed guides. These drawers slide on rollers as described on pages 49 and 51. The files measure inside 11⅝ inches high, 12 inches wide, and have a capacity from front to back of 21 inches. This unit will accommodate about 15,000 papers with folders and guides and will interlock with any other of the G/W Upright Units. Shipping weight No. 321, 155 pounds; No. 321½, 145 pounds. For locking device see page 51.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 321 —Without folders and guides	$25.00	$37.00
No. 321½—Same, with open ends (see page 50)	20.00	29.00

Subject to terms on page 9

For prices of folders and guides, see supplementary list in back of catalogue.

Upright V. L. Unit with six Card Index Files.

Upright V. L. Unit with two Document Files.

Vertical V. L. Units

When so desired we furnish the upright V. L. Units fitted with either *six* or *twelve* Card Index Files for 3x5 cards; or with either *two* or *four* Globe Document Files substituted for the Vertical File drawers.

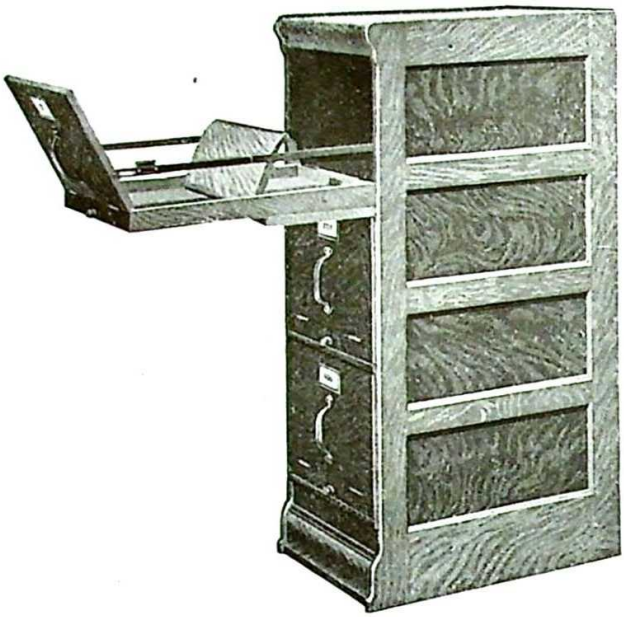
Each Card Index File has a capacity of 14½ inches. Each Document File has a capacity of 20⅞ inches. For locking devices see page 51.

Shipping weights Nos. 3216, 32112, 3212 and 3214 about 160 pounds; Nos. 3216½, 32112½, 3212½ and 3214½ about 150 pounds.

Net price, freight paid, without folders, cards or guides,	FINISH—See page 8 299	598
No. 3216—Upright V. L. Unit with two vertical files and six C. I. Files having duplex rods	$30.00	$44.50
No. 3216½—Same, open ends (see page 50)	25.00	36.50
No. 32112—Upright V. L. Unit with one vertical file and twelve C. I. Files having duplex rods	35.00	49.50
No. 32112½—Same, open ends (see page 50)	30.00	41.50
For C. I. Files without rods deduct 20 cents per file.		
No. 3212 —Upright V. L. Unit with two document files	30.00	44.50
No. 3212½—Same, open ends (see page 50)	25.00	36.50
No. 3214 —Upright V. L. Unit with four document files	35.00	49.50
No. 3214½—Same, open ends (see page 50)	30.00	41.50

Subject to terms on page 9.

For prices of folders, cards and guides see supplementary price list in back of catalogue.



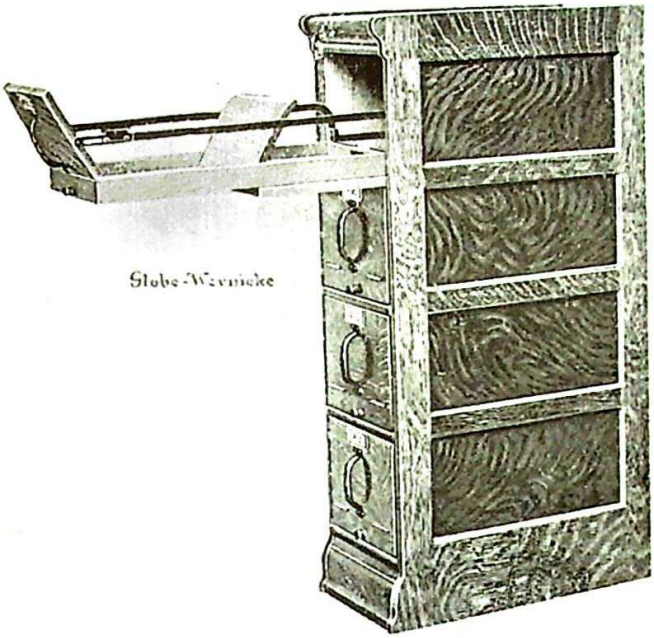
Upright V. C. Unit

Fitted with three Vertical Files, for holding cap size papers and operating on roller-bearing extension shelves, and in detail construction the same as described on pages 49 and 51. The files measure inside 11⅝ inches high by 14½ inches wide, and have a capacity from front to back of 21 inches. The unit will accommodate about 15,000 papers with folders and guides. Will interlock with other upright units herein described. A flat key lock with two keys, locking into partition at right side (see illustration on page 51), will be fitted to any files wanted at an extra cost of 50 cents each. Outside dimensions of unit 48⅜ inches high, 17 inches wide, 25¼ inches deep. Shipping weight No. 332 about 170 pounds; No. 322½ about 160 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 322 —Without folders or guides.....	$30.00	$42.00
No. 322½—Same, with open ends (see page 50)....	25.00	34.00

Subject to terms on page 9.

For prices on folders and guides see supplementary price list in back of catalogue.



Upright V. B. Unit

Fitted with four Vertical Files operating on roller-bearing extension shelves, and the same in detail construction as described on pages 49 and 51. Files measure inside 8⅜ high by 9½ inches wide, and have a capacity from front to back of 21 inches. The unit will accommodate about 20,000 papers, with folders and guides, and will interlock with other upright units herein described. This file is especially adapted to holding bills, mercantile reports and credit information. A flat key lock with two keys, locking into partition at right side (see illustration, page 51), will be fitted to any files wanted at an extra cost of 50 cents each. Outside dimensions of unit 48⅜ inches high, 12 inches wide, 25¼ inches deep. Shipping weight No. 320 about 150 pounds; No. 321½ about 140 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 320 —Without folders or guides.....	$30.00	$42.00
No. 320½—Same, with open ends (see page 50).....	25.00	34.00

Subject to terms on page 9.

For prices on folders and guides see supplementary price list in back of catalogue.

Upright V. R. Unit

Fitted with three Vertical Files operating on roller-bearing extension shelves, and the same in detail construction as described on pages 49 and 51. Files measure inside 11⅝ inches high by 9½ inches wide, and have a capacity of 21 inches each, making a total filing capacity of 63 inches, accommodating about 15,000 papers or 4,000 report cards, 11 inches high and 9½ inches wide. It will interlock with other upright units. Extensively used by underwriting agencies for filing cards in lieu of policy registers, the forms and endorsements being attached to the reverse side of the cards, which are placed between alphabetical guides, indexing the name of assured. A flat key lock with two keys, locking into partition at right side (see illustration page 51), will be fitted to any files wanted at an extra cost of 50 cents each. Outside dimensions of unit 48¾ inches high, 12 inches wide, 25¼ inches deep. Shipping weight No. 323 about 150 pounds; No. 323½ about 140 pounds.

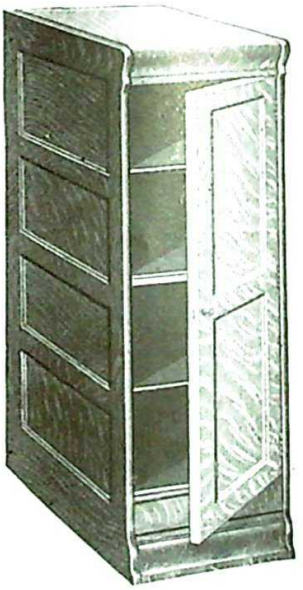
	FINISH—See page 8	
Net price, freight paid,	299	598
No. 323 —Without cards or guides.....	$25.00	$37.00
No. 323½—Same, with open ends (see page 50).....	20.00	29.00

Subject to terms on page 9

For prices of guides see supplementary price list in back of catalogue.

Upright V. D. Unit

Dimensions 48⅜ inches high, 14½ inches wide, 25¼ inches deep, being identical in outside measurements with the upright V. L. Unit. This vertical document unit contains six vertical files, each one of which measures 11⅝ inches high, 5¼ inches wide inside, and has a filing capacity of 21 inches. A flat key lock with two keys will be fitted to any files wanted, at an extra cost of 50 cents per file (see illustration page 51). Shipping weight No. 324 about 170 pounds; No. 324½, about 160 pounds.



	FINISH—See page 8	
Net price, freight paid,	299	598
No. 324 —Upright V. D. Unit.....	$34.00	$46.00
No. 324½—Same, with open ends (see page 50).....	29.00	38.00

Subject to terms on page 9.

Upright V. S. Unit

Dimensions 48⅜ inches high, 17 inches wide, 25¼ inches deep, being identical with those of the Upright V. C. Unit. The compartment above the center stationary shelf is 17⅜ inches high and the one below 18¼ inches, and both are 15 5/16 inches wide, 22⅜ inches deep inside. There are two shelves, one above and one below the center shelf, which are adjustable every inch. An excellent receptacle for the office supplies, stationery, etc. The door is provided with a Yale lock. Shipping weight 145 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 325—Upright V. S. Unit.....	$20.00	$28.00

Subject to terms on page 9.

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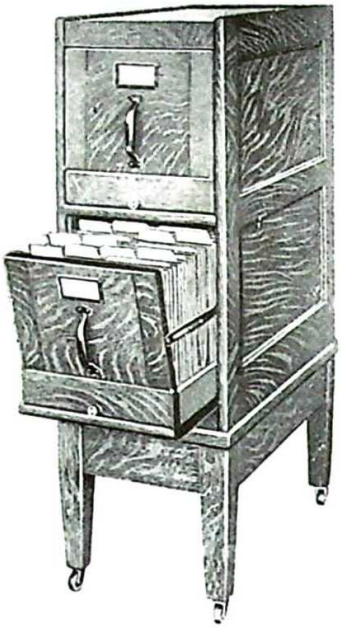
Office
#12
Repy.



No. 221 V. L. Cabinet on Stand

Dimensions *with* stand, 45¼ inches high, 15⅜ inches wide, 25 inches deep. Dimensions No. 221 V. L. Cabinet *without* stand, 30¾ inches high, 14½ inches wide, 24⅛ inches deep; No. 221 V. L. Cabinet Stand on casters 14½ inches high, 15⅜ inches wide, 25 inches deep.

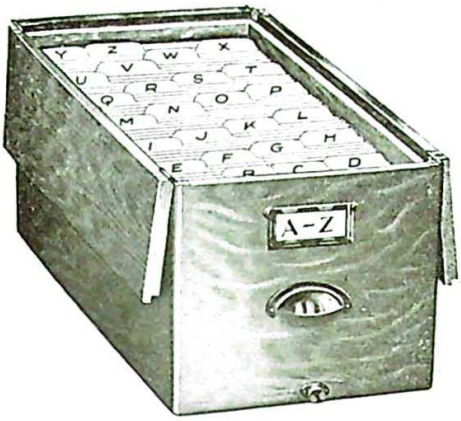
A two drawer Vertical Filing Cabinet, finished with paneled back and sides. The drawers operate on roller-bearing extension shelves and are the same in detail construction as described on pages 49 and 51. The files measure inside 11⅝ inches high, 12 inches wide, and have a capacity from front to back of 21 inches. This cabinet will accommodate about 10,000 papers with folders and guides. For locking device see page 51.

Shipping weight No. 221 V. L. Cabinet, 100 pounds; No. 221 V. L. Stand, 40 pounds.

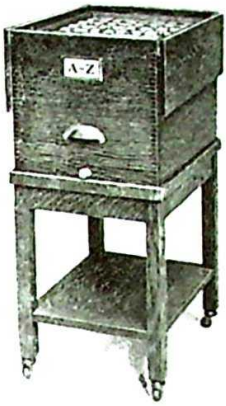
		FINISH—See page 8
Net price, freight paid,	299	598
No. 221 V. L. Cabinet, without stand, guides and folders...	$20.00	$30.00
No. 221 V. L. Stand, skeleton top.....	4.00	6.00

Subject to terms on page 9.

For prices of folders and guides, see supplementary list in back of catalogue.



No. 118 Vertical File.



No. 118 Vertical File Stand.

No. 118 Vertical File

Dimensions No. 118 Vertical File 12¼ inches high, 13¾ inches wide, 18 inches deep outside; 10½ inches high, 11⅛ inches wide, 16¾ inches deep inside. Finished in 299 grade—see page 8. A handsome and substantial vertical filing cabinet of quartered oak that is absolutely dust proof and provided with a flat key locking device to protect contents. The top is made of two hinged covers, that drop flat against the sides of the case when open—has same style follower device as the regular vertical file units—made in letter size only. Shipping weight 40 pounds.

Price without folders or guides.....$6.50

Subject to terms on page 9.

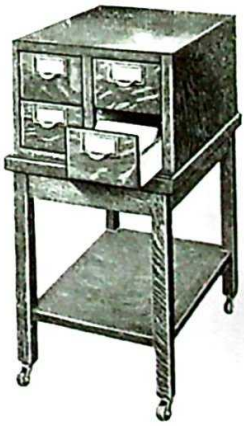
For prices of folders and guides, see supplementary price list in back of catalogue.

No. 118 Vertical File Stand

Dimensions No. 118 Vertical File Stand 18¼ inches high, 14 inches wide, 18¾ inches deep. Intended for the No. 118 Vertical File. Skeleton top. Made of quartered oak, 299 grade—see page 8. Shipping weight 35 pounds.

Net price.....$3.00

Subject to terms on page 9.



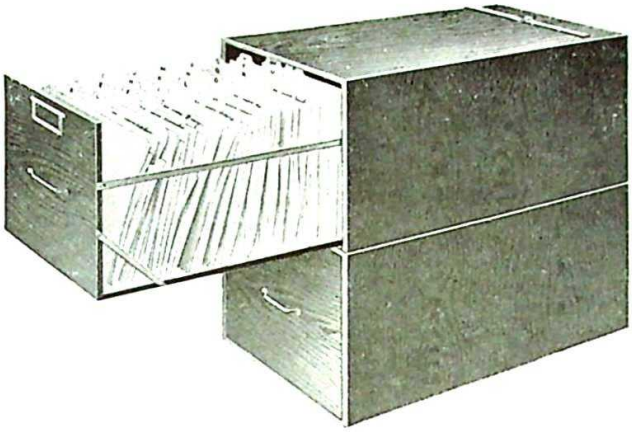
No. 35 Cabinet Stand

Dimensions 17¾ inches high, 15⅝ inches wide, 18⅝ inches deep. Intended for 2, 4 and 6 No. 35 Card Index Cabinet. Made of quartered oak, unfinished skeleton top. Mounted on casters. Furnished in No. 299 grade (see page 8). Shipping weight 35 pounds.

Net price.....$3.00

Subject to terms on page 9.

View showing one-half of the Globe-Wernicke Vertical Filing Equipment
in Naturalization Bureau, Department of Emigration,



Vertical Storage Case

Made in three sizes for Bill, Letter and Cap size papers.

No. 690 Bill size—
Outside dimensions...10 inches high, 11 inches wide, 23⅝ inches deep.
Inside dimensions..... 8⅜ " " 9⅝ " " 21½ " "
No. 691 Letter size—
Outside dimensions...12¼ inches high, 13½ inches wide, 23⅝ inches deep.
Inside dimensions.....10½ " " 12⅛ " " 21½ " "
No. 692 Cap size—
Outside dimensions...12¼ inches high, 16 inches wide, 23⅝ inches deep.
Inside dimensions.....10½ " " 14⅝ " " 21½ " "

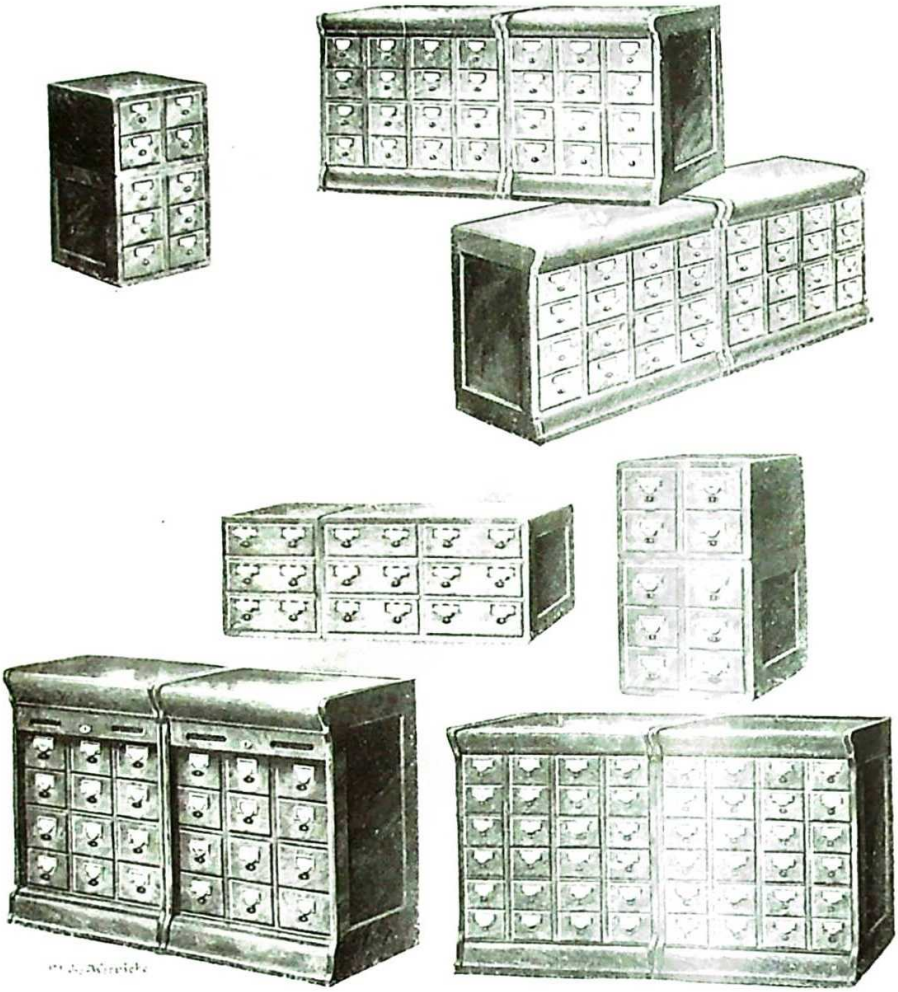
These Vertical Storage Cases are substantially constructed of hard wood, neatly finished in dull nut brown color. By using this style of storage case instead of the ordinary transfer case, the necessity of any additional expense for shelving is waived, as they are strong enough to last for years. At the end of each case is an interlocking device so that they can be stacked to any desirable height without risk of shifting. Each box is fitted with brass label holder and pull as shown in illustration. These cases are packed six in a box for shipping.

No. 690 Bill size, each.....$2.25
No. 691 Letter size, each 2.50
No. 692 Cap size, each..... 3.00

Subject to terms on page 9

Shipping weight of six.
No. 690 Bill size.....160 pounds.
No. 691 Letter size.....190 "
No. 692 Cap size .....220 "

For prices of transfer folders and guides, see supplementary price list in back of catalogue.



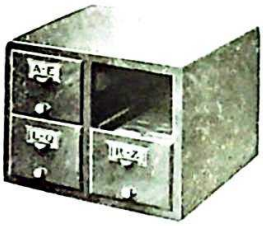
G/W Card Index Cabinets

CONSTRUCTION.

In the construction of our Card Index Cabinets, as well as other solid cabinets, we have made *flush sides* without projections so that the cabinets can be placed one against the other without waste of space. In this manner two or more cabinets can be placed side by side to secure greater capacity, and by thus using in multiples the Card Index Cabinets shown in the previous pages practically any capacity wanted can be secured.

Card Index Cabinets

Solid Construction.



Made up of Nos. 35, 46 and 58 Card Index Files, for holding cards measuring 3 x 5 inch, 4 x 6 inch and 5 x 8 inch respectively, as illustrated on the following pages. The files in these cabinets are known as Single-drawers, *i. e.*, for holding a single row of cards.

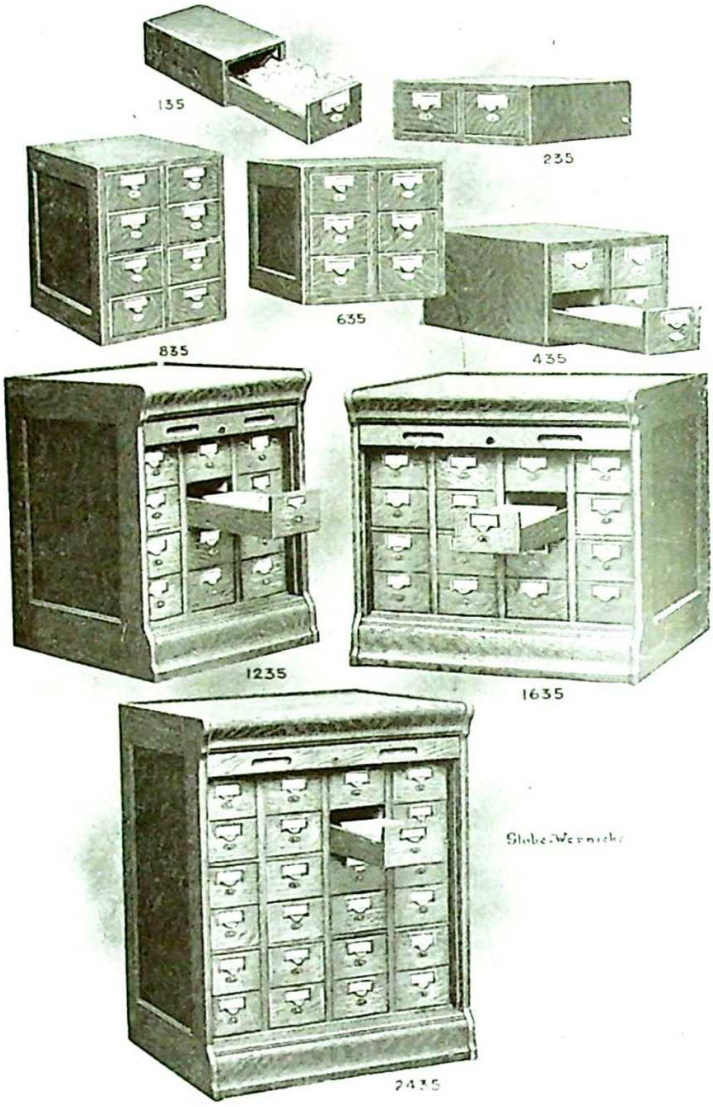
The files in these cabinets will be furnished without rods for holding cards in drawer, at a reduction in price of 20 cents for each rod omitted. For description of rods see page 25.

Patent rod locking arrangement, including the attachment of a Yale lock with key, can be had on the round rod if desired, at an additional cost of 50 cents per rod. With this attachment the cards can be consulted as readily as without it, but they can not be removed, nor can other cards be placed in the file without the use of the key. The Duplex rod is not furnished with locking device.

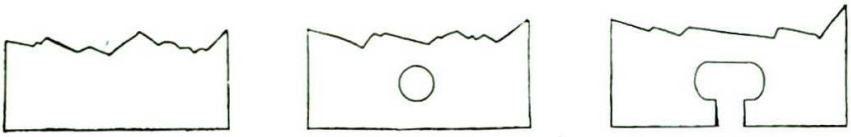
For additional information and prices of record and guide cards, see catalogue No. 907. A condensed price list of record and guide cards is given in supplementary price list in back of this catalogue.

Card Index Cabinets are furnished in Nos. 299 and 598 grades—see page 8.

In numbering Card Index Cabinets on the following pages the final numbers 35, 46 or 58 indicate the size of cards the files will accommodate, namely—3x5, 4x6 and 5x8 inches respectively, while the numbers preceding these indicate the number of files in the cabinet. For example, No. 1635 contains 16 files for holding 3 x 5 inch cards.



G/W No. 35 Single Drawer Card Index Cabinets.



No Rod. Round Rod Punch. Duplex Rod Punch.

Duplex Rod Cabinets are always furnished unless otherwise specified.

G/W No. 35 Single Drawer Card Index Cabinets

FOR HOLDING 3 x 5 INCH CARDS.

(See opposite page.)

Nos. 1235, 1635 and 2435 Cabinets made in both Regular and Roll Front; balance in Regular only.

No.	Outside Dimensions. High.	Wide.	Deep.	Card Capacity	Shipping weight.
135—In Jacket	4¾ in.	6⅞ in.	13½ in.	10 inches.	10 pounds
235—Regular	5¼ "	14 "	17⅞ "	28¾ "	25 "
435—Regular	9⅛ "	14 "	17⅞ "	57½ "	35 "
635—Regular	13 "	14 "	17⅞ "	86¼ "	40 "
835—Regular	17⅛ "	14 "	17⅞ "	115 "	60 "
1235—Regular	22⅜ "	20¾ "	18½ "	162½ "	100 "
1235—Roll Front	26⅛ "	20¾ "	22⅞ "	162½ "	115 "
1635—Regular	22⅜ "	27⅜ "	18½ "	230 "	130 "
1635—Roll Front	26⅛ "	27⅜ "	22⅞ "	230 "	150 "
2435—Regular	30⅜ "	27⅜ "	18½ "	325 "	170 "
2435—Roll Front	34⅛ "	27⅜ "	22⅞ "	325 "	200 "
Single Files only	3¾ "	5⅞ "	16⅝ "	14⅜ "	6 "

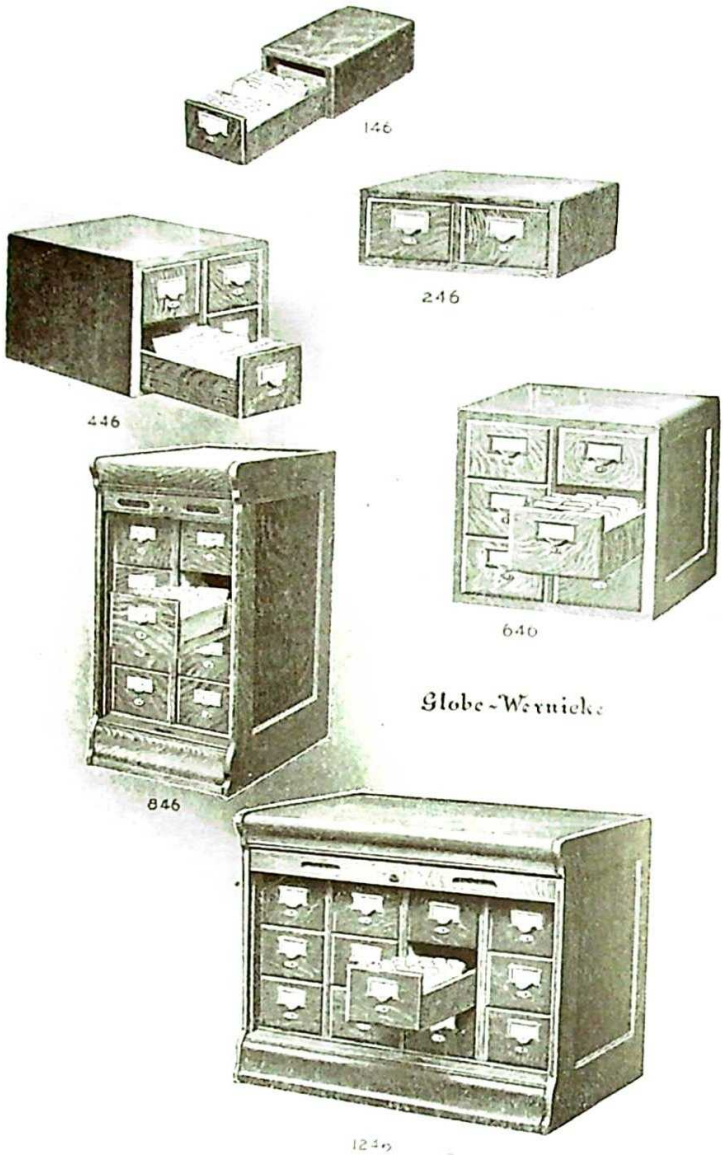
Prices below do not include card supplies. FINISH—See page 8

No.	Approximate Card Capacity. Light	Medium	Heavy	299 With rod	299 No rod	598 With rod	598 No rod
135—In Jacket	1,100	800	650	$ 2.50	$ 2.30	$ 3.50	$ 3.30
Single File only	1,575	1,150	925	1.25	1.05	2.00	1.80
235—Regular	3,150	2,300	1,850	5.00	4.60	6.50	6.10
435—Regular	6,300	4,600	3,700	7.50	6.70	10.00	9.20
Above with locking device—see page 7				9.50	8.70	12.00	11.20
635—Regular	9,450	6,900	5,550	11.00	9.80	15.00	13.80
Above with locking device—see page 7				14.00	12.80	18.00	16.80
835—Regular	12,600	9,200	7,400	13.50	11.90	20.00	18.40
Above with locking device—see page 7				16.50	14.90	23.00	21.40
1235—Regular	18,900	13,800	11,100	21.00	18.60	28.00	25.60
1235—Roll Front	18,900	13,800	11,100	26.00	23.60	34.00	31.60
1635—Regular	25,200	18,400	14,800	27.00	23.80	37.00	33.80
1635—Roll Front	25,200	18,400	14,800	33.00	29.80	44.00	40.80
2435—Regular	37,800	27,600	22,200	38.00	33.20	50.00	45.20
2435—Roll Front	37,800	27,600	22,200	47.00	42.20	60.00	55.20

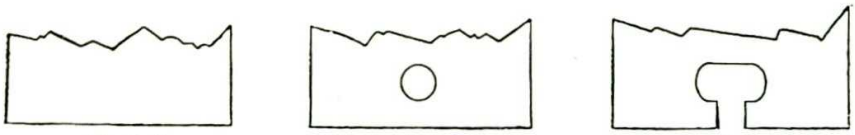
Net prices, freight paid, Subject to terms on page 9

For condensed price list of Record and Guide Cards, see supplementary price list in back of catalogue.

Additional information regarding cards, card systems, etc., contained in Catalogue No. 907.



G/W No. 46 Single Drawer Card Index Cabinets.



No Rod. Round Rod Punch. Duplex Rod Punch.

Duplex Rod Cabinets are always furnished unless otherwise specified.

G/W No. 46 Single Drawer Card Index Cabinets

FOR HOLDING 4 x 6 INCH CARDS.

(See opposite page.)

Nos. 846 and 1246 Cabinets made in both Regular and Roll Front; balance in Regular only.

No.	Outside Dimensions. High.	Wide.	Deep.	Card Capacity	Shipping weight.
146—In Jacket	5⅞ in.	7⅞ in.	13½ in.	10 inches.	10 pounds
246—Regular	6¼ "	16 "	17⅞ "	28¾ "	30 "
446—Regular	11⅛ "	16 "	17⅞ "	57½ "	40 "
646—Regular	16 "	16 "	17⅞ "	86¼ "	55 "
846—Regular	26⅜ "	16⅛ "	18½ "	115 "	85 "
846—Roll Front	30⅛ "	16⅛ "	22⅞ "	115 "	105 "
1246—Regular	21¼ "	31⅜ "	18½ "	162½ "	130 "
1246—Roll Front	25 "	31⅜ "	22⅞ "	162½ "	156 "
Single Files only	4¾ "	6⅞ "	16⅞ "	14⅜ "	8 "

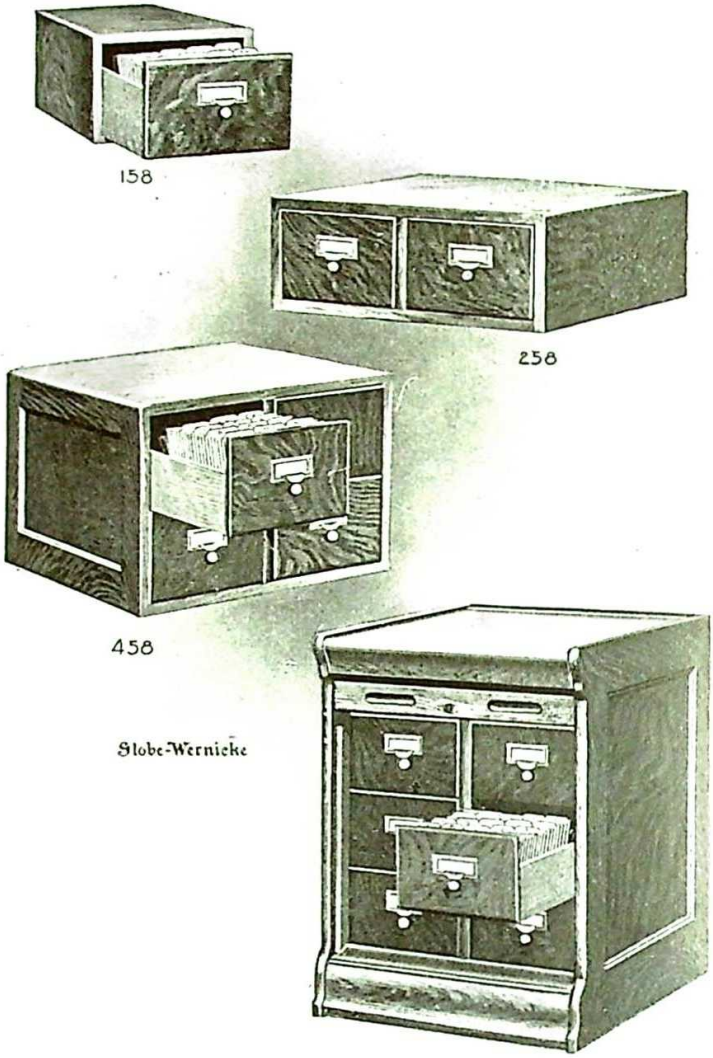
Prices below do not include card supplies. FINISH—See page 8

No.	Approximate Card Capacity. Light	Medium	Heavy	299 With rod	299 No rod	598 With rod	598 No rod
146—In Jacket	1,100	800	650	$ 3.00	$ 2.80	$ 4.25	$ 4.05
Single File only	1,575	1,150	925	1.50	1.30	2.50	2.30
246—Regular	3,150	2,300	1,850	6.00	5.60	8.00	7.60
446—Regular	6,300	4,600	3,700	10.00	9.20	14.00	13.20
Above with locking device—see page 7				12.00	11.20	16.00	15.20
646—Regular	9,450	6,900	5,550	13.50	12.30	19.00	17.80
Above with locking device—see page 7				16.50	15.30	22.00	20.80
846—Regular	12,600	9,200	7,400	17.00	15.40	24.00	22.40
846—Roll Front	12,600	9,200	7,400	23.00	21.40	32.00	30.40
1246—Regular	18,900	13,800	11,100	26.00	23.60	36.00	33.60
1246—Roll Front	18,900	13,800	11,100	34.00	31.60	46.00	43.60

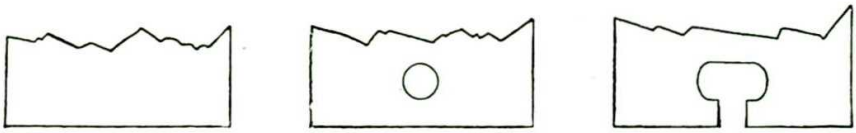
Net prices, freight paid, Subject to terms on page 9

For condensed price list of Record and Guide Cards, see supplementary price list in back of catalogue.

Additional information regarding cards, card systems, etc., contained in Catalogue No. 907.



G/W No. 58 Single Drawer Card Index Cabinets.



No Rod. Round Rod Punch. Duplex Rod Punch.

Duplex Rod Cabinets are always furnished unless otherwise specified.

G/W No. 58 Single Drawer Card Index Cabinets

FOR HOLDING 5 x 8 INCH CARDS.

(See opposite page.)

Nos. 658 Cabinets made in both Regular and Roll Front; balance in Regular only.

No.	Outside Dimensions. High.	Wide.	Deep.	Card Capacity	Shipping weight.
158—In Jacket	6¾ in.	9⅞ in.	13½ in.	10 inches.	15 pounds
258—Regular	7¼ "	20 "	17⅞ "	28¾ "	35 "
458—Regular	13⅛ "	20 "	17⅞ "	57½ "	60 "
658—Regular	24¼ "	20⅛ "	18½ "	86¼ "	90 "
658—Roll Front	28 "	20⅛ "	22⅞ "	86¼ "	110 "
Single Files only	5¾ "	8⅞ "	16⅞ "	14⅜ "	10 "

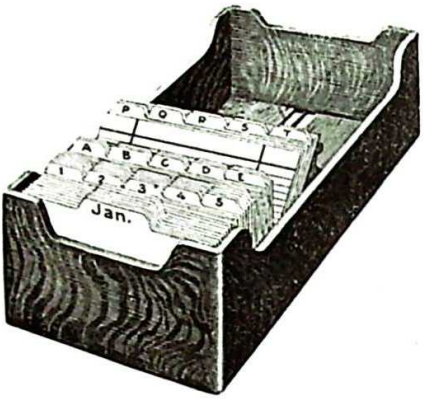
Prices below do not include card supplies. FINISH—See page 8

No.	Approximate Card Capacity. Light	Medium	Heavy	299 With rod	299 No rod	598 With rod	598 No rod
158—In Jacket	1,100	800	650	$ 3.75	$ 3.55	$ 5.00	$ 4.80
Single File only	1,575	1,150	925	2.00	1.80	3.00	2.80
258—Regular	3,150	2,300	1,850	7.50	7.10	9.50	9.10
458—Regular	6,300	4,600	3,700	12.00	11.20	17.50	16.70
Above with locking device—see page 7				15.00	14.20	20.50	19.70
658—Regular	9,450	6,900	5,550	16.00	14.80	23.00	21.80
658—Roll Front	9,450	6,900	5,550	24.00	22.80	33.00	31.80

Net prices, freight paid, Subject to terms on page 9

For condensed price list of Record and Guide Cards, see supplementary price list in back of catalogue.

Additional information regarding cards, card systems, etc., contained in Catalogue No. 907.



G/W Card Index Desk Drawer Trays

Made in No. 299 grade, dull finish only (see page 8), and designed for use in desk drawers. For this reason they are not fitted with rod. Made in three lengths, 9, 10 and 11 inch, to accommodate cards 3x5 inches, and in the 10 inch for cards 4x6 and 5x8 inches. Shipping weight 4 to 6 pounds each, or 35 to 50 pounds per dozen.

No.	Outside Dimensions. High	Wide	Deep	Approximate Card Capacity Light	Medium	Heavy
309— 9 inch for 3x5 card	$3\frac{5}{16}$ in.	$5\frac{7}{8}$ in.	9 in.	740	540	410
310—10 " " " "	$3\frac{5}{16}$ "	$5\frac{7}{8}$ "	10 "	850	620	505
311—11 " " " "	$3\frac{5}{16}$ "	$5\frac{7}{8}$ "	11 "	960	700	570
410—10 inch for 4x6 card	$4\frac{5}{16}$ "	$6\frac{7}{8}$ "	10 "	850	620	505
510—10 inch for 5x8 card	$5\frac{5}{16}$ "	$8\frac{7}{8}$ "	10 "	850	620	505

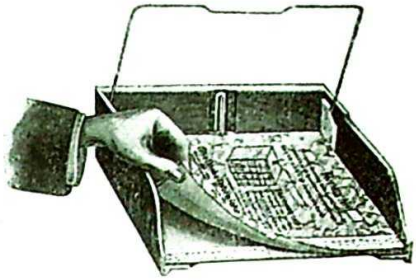
Price Nos. 309, 310, 311 without cards.....$ .75
" " 410, 510 without cards..... 1.00

Subject to terms on page 9.

Additional information regarding Cards, Card Systems, see Catalogue No. 907.

See condensed price list of Record and Guide Cards in back of catalogue.

Compressor Closed.



Compressor Open.

The Globe Letter File

Patented Jan. 3, 1905.

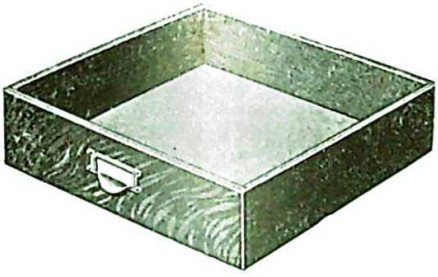
Consists of a hardwood drawer with one end open to permit the easy handling of contents. It is substantially made with dove-tailed corners and handsomely finished. Attached within a recess inside of the drawer, at the front, is a metal groove into which slides the metal device holding the leaves of the index.

This index, with its contents, is held down by an automatic spring compressor ingeniously attached to the drawer within a metal housing, as illustrated, leaving entire space within the drawer unobstructed. The pressure from this spring is direct and positive, increasing as the drawer or file becomes filled. This spring is easily raised or thrown back, releasing the pressure, so that ready access can be had to the contents of the file.

Attached to the bottom of the file is a sheet, properly ruled and printed, for recording dates of transfer and numbers of cases to which contents of file are transferred whenever it becomes filled. To the front of the file is attached a combined label-holder and pull.

When so desired, cabinets will be fitted with plain drawers (four sides closed as shown) at a reduction of 15 cents per opening.

Inside dimensions of drawers 11⅞ inches wide, 10½ inches deep, 3 inches high.



Plain Drawer.

Net price, without indexes or labels,

Quartered Oak.	Each	Mahogany.	Each
Single File only, No. 299 grade	$1.25	Single File only, No. 598 grade	$2.00
Plain Drawers, " "	1.10	Plain Drawers, " "	1.85

For price of indexes and labels see supplementary price list in back of catalogue. For detailed prices and description of indexes, labels, transfer cases see Catalogue No. 907.

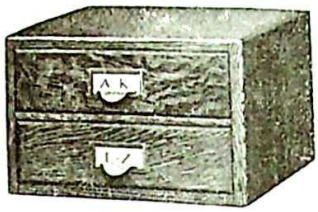
The Globe Letter Filing Cabinet

Comprises a number of files, assembled in a handsomely finished hardwood case provided for them; the files arranged in systematic order and labeled on outside to indicate the contents of each; the entire combination being practically a single huge file, properly arranged and embracing hundreds, or thousands of subdivisions. In such a cabinet, papers can be filed so that reference to any single paper, filed among thousands of others, is no more difficult than finding a name in the city directory.

Suspending Device—The accompanying illustration shows the convenience and desirability of the Suspending Device in operation. This device, which may be fitted to Letter Files or Document Files, is an ingenious contrivance that catches the file under the bottom, permitting it to drop down as shown, holding it in that position for convenient reference to contents. This does not, however, prevent entire withdrawal of file. By raising it slightly as it is drawn out, the file passes over the catch, enabling it to be taken from the cabinet. The suspending device may be fitted to any files in a cabinet wanted

Net price of Suspending Device, per file 20 cents.

Globe Two File Letter Cabinet



With or without locking strip—see six file cabinet. Made in Nos. 299 and 598 grades—see page 8.

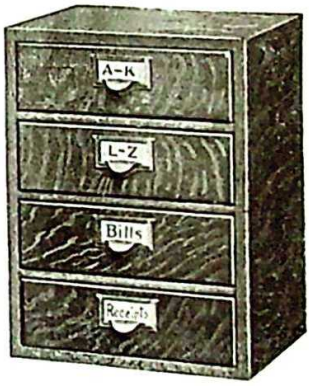
Outside Dimensions.
9½ in. high, 14⅛ in. wide, 12⅞ in. deep.
Shipping weight.....25 pounds.

Net price, freight paid,	FINISH—See page 8	
	299	598
Globe Two File Letter Cabinet, without indexes or labels, regular	$5.00	$7.50
Same, with suspending device, 20 cents per file	5.40	7.90
Same, with locking strip	6.00	8.50
Same, with suspending device and locking strip	6.40	8.90
Same, with plain drawers, without locking strip	4.70	7.20
Same, with plain drawers and locking strip	5.70	8.20

Subject to terms on page 9.

For prices of indexes and labels, see supplementary list in back of catalogue. Unless otherwise specified Two File regular, No. 299 finish will be sent.

Globe Four File Letter Cabinet



With or without locking strip—see six file cabinet. Made in Nos. 299 and 598 grades—see page 8.

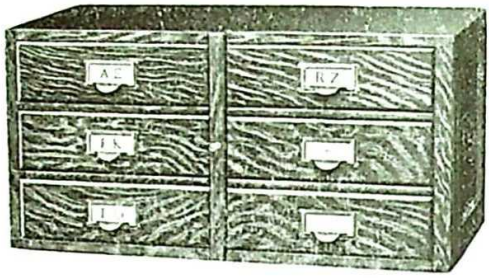
Outside dimensions.
18 in. high, 14⅛ in. wide, 12⅞ in. deep.

Shipping weight.....45 pounds.

Net price, freight paid,	FINISH—See page 8	
	299	598
Globe Four File Letter Cabinet, without indexes or labels, regular	$ 8.00	$12.00
Same, with suspending device, 20 cents per file	8.80	12.80
Same, with locking strip	9.50	13.50
Same, with suspending device and locking strip	10.30	14.30
Same, with plain drawers, without locking strip	7.40	11.40
Same with plain drawers and locking strip	8.90	12.90

Subject to terms on page 9.

For prices of indexes and labels, see supplementary list in back of catalogue. Unless otherwise specified Four File regular, No. 299 finish will be sent.



Globe Six File Letter Cabinet

With or without locking strip—illustration shows locking strip.
Made in Nos. 299 and 598 grades—see page 8.

	Outside Dimensions. High.	Wide.	Deep.	Shipping weight.
Regular	13¾ in.	27½ in.	12⅞ in.	60 pounds.
Locking Strip	13¾ "	27½ "	12⅞ "	60 "

FINISH—See page 8

Net price, freight paid,	299	598
Globe Six File Letter Cabinet, without indexes or labels, regular	$12.00	$18.00
Same, with suspending device, 20 cents per file	13.20	19.20
Same, with locking strip	14.00	20.00
Same, with suspending device and locking strip	15.20	21.20
Same, with plain drawers, without locking strip	11.10	17.10
Same, with plain drawers and locking strip	13.10	19.10

Subject to terms on page 9

For prices of indexes and labels, see supplementary list in back of catalogue. Unless otherwise specified Six File regular, No. 299 finish will be sent.

Globe Twelve File Letter Cabinet

With or without Roll Front. Made in Nos. 299 and 598 grades—see page 8.

	Outside Dimensions. High.	Wide.	Deep.	Shipping weight.
Regular	31¾ in.	27⅝ in.	13½ in.	120 pounds.
Roll Front	35½ "	27⅝ "	17⅞ "	150 "

Net price, freight paid,	FINISH—See page 8 299	598
Globe Twelve File Letter Cabinet, without indexes or labels, regular	$22.00	$32.00
Same, with suspending device, 20 cents per file	24.40	34.40
Same, with roll front	30.00	42.00
Same, with suspending device and roll front	32.40	44.40
Same, with plain drawers, regular	20.20	30.20
Same, with plain drawers, roll front	28.20	40.20

Subject to terms on page 9.

For prices of indexes and labels, see supplementary list in back of catalogue. Unless otherwise specified Twelve File regular, No. 299 finish will be sent.

Globe Fifteen File Letter Cabinet

With or without Roll Front. Made in Nos. 299 and 598 grades—see page 8.

	Outside Dimensions. High.	Wide.	Deep.	Shipping weight.
Regular	76½ in.	15 in.	13⅞ in.	190 pounds.
Roll Front	79⅞ "	15 "	18¼ "	220 "

Net price, freight paid,	FINISH—See page 8 299	598
Globe Fifteen File Letter Cabinet, without indexes or labels, regular	$30.00	$42.00
Same, with suspending device, 20 cents per file	33.00	45.00
Same, with roll front	39.00	54.00
Same, with roll front and suspending device	42.00	57.00
Same, with plain drawers, regular	27.75	39.75
Same, with plain drawers, roll front	38.75	51.75

Subject to terms on page 9

For prices of indexes and labels, see supplementary list in back of catalogue. Unless otherwise specified Fifteen File regular, No. 299 finish will be sent.

★ Globe Eighteen Roll Front File Letter Cabinet

Made with Roll Front only and in Nos. 299 and 598 grades—see page 8. Eighteen File Cabinet without Roll Front can be secured in the "Elastic" Cabinet System by combining two No. 1301 L. F. Units (see page 19) with top and base.

	Outside Dimensions.			Shipping
	High.	Wide.	Deep.	weight.
Roll Front	35½ in.	41 in.	17⅞ in.	215 pounds.

Net price, freight paid,	FINISH—See page 8	
	299	598
Globe Eighteen Roll Front File Letter Cabinet without indexes or labels	$42.00	$60.00
Same, with suspending device, 20 cents per file	45.60	63.60
Same, with plain drawers, instead of files	39.30	57.30

Subject to terms on page 9.

For prices of indexes and labels, see supplementary list in back of catalogue.

★ Globe Twenty-four Roll Front File Letter Cabinet

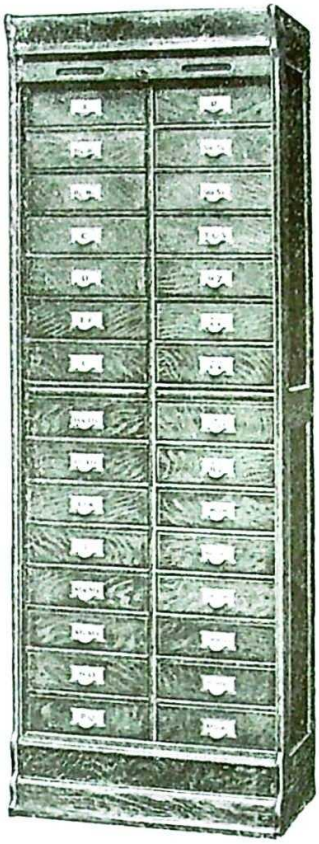
Made with Roll Front only and in Nos. 299 and 598 grades—see page 8. A cabinet of approximately this capacity without Roll Front can be secured in our "Elastic" Cabinet System—see page 19 for No. 1301 L. F. Units.

	Outside dimensions. High.	Wide.	Deep.	Shipping weight.
Roll Front	44 in.	41 in.	17⅞ in.	280 pounds.

Net price, freight paid,	FINISH—See page 8 299	598
Globe Twenty-four Roll Front File Letter Cabinet, without indexes or labels	$54.00	$72.00
Same, with suspending device, 20 cents per file	58.80	76.80
Same, with plain drawers, instead of files	50.40	68.40

Subject to terms on page 9

For prices of indexes and labels, see supplementary list in back of catalogue.



Globe Thirty File Letter Cabinet

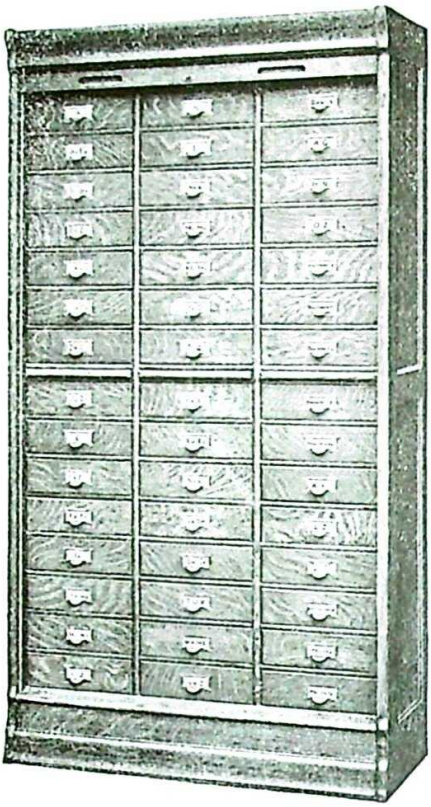
With or without Roll Front. Made in Nos. 299 and 598 grades—see page 8.

	Outside dimensions. High.	Wide.	Deep.	Shipping weight.
★ Regular	76½ in.	28⅜ in.	13⅞ in.	300 pounds.
Roll Front	79⅞ "	28⅜ "	18¼ "	360 "

Net price, freight paid,	FINISH—See page 8 299	598
Globe Thirty File Letter Cabinet, without indexes or labels, regular	$48.00	$68.00
Same, with suspending device, 20 cents per file	54.00	74.00
Same, with roll front	62.00	88.00
Same, with suspending device and roll front	68.00	94.00
Same, with plain drawers, regular	43.50	63.50
Same, with plain drawers, roll front	57.50	83.50

Subject to terms on page 9

For prices of indexes and labels, see supplementary list in back of catalogue. Unless otherwise specified Thirty File regular, No. 299 finish will be sent.



★ Globe Forty-five Roll Front File Letter Cabinet

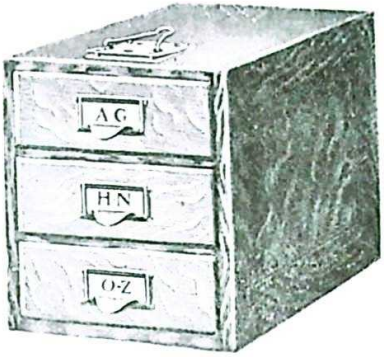
Made with Roll Front only and in Nos. 299 and 598 grades—see page 8. A Forty-five File Cabinet without Roll Front can be secured in the "Elastic" Cabinet System by combining five No. 1301 L. F. Units—see page 19—with top and base units.

	Outside Dimensions.			Shipping
	High.	Wide.	Deep.	weight.
Roll Front	79⅞ in.	41¾ in.	18¼ in.	540 pounds.

Net price, freight paid,	FINISH—See page 8	
	299	598
Globe Forty-five Roll Front File Letter Cabinet without indexes or labels	$ 96.00	$130.00
Same, with suspending device, 20 cents per file	105.00	139.00
Same, with plain drawers, instead of files	89.25	123.25

Subject to terms on page 9.

For prices of indexes and labels, see supplementary list in back of catalogue.



Three File Columbia Cabinet.

Fitted with double arch files with compressor covers, same as illustrated and described below. The Columbia Cabinet of solid construction is made only in this size, without Roll Front, and in No. 299 grade (see page 8). Larger capacities can be secured in the "Elastic" Unit System (see page 20).

Outside dimensions, 13 inches high, 11⅛ inches wide, 17⅞ inches deep.

Shipping weight.....40 pounds.

FINISH—See page 8

Net price, freight paid,	299 Regular.	Plain Drawers.
With perforator on top, but without indexes or labels.....	$9.00	$8.55
Files only, each.....	$1.50	

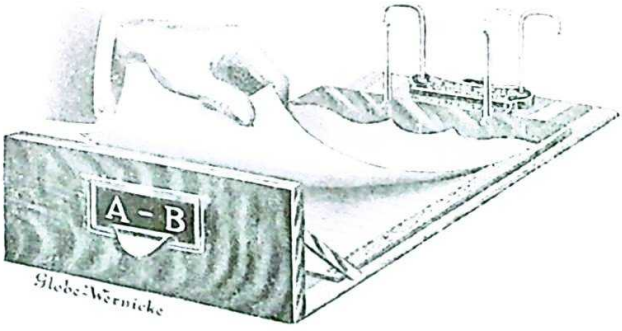
Subject to terms on page 9

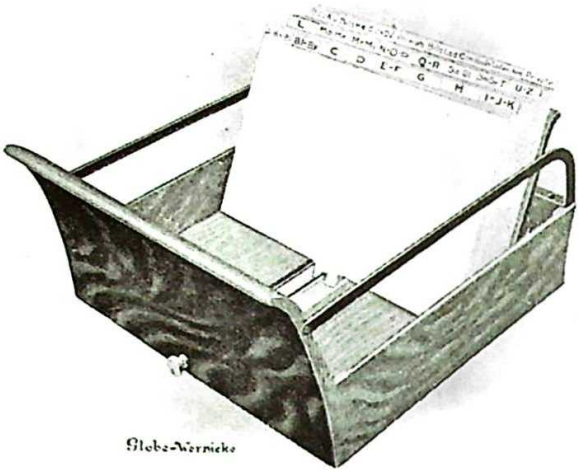
For prices of indexes and labels for above cabinet see supplementary price list in back of catalogue.

The G/W Columbia Arch Letter File

Consists of a double arch, the front columns of which are stationary, but the arches opening outward, move simultaneously. The mechanism by which this movement is secured is strong, durable and simple and is warranted not to get out of order.

For special information about indexes and supplies used in this file, see catalogue No. 907.





No. 12 G/W Distibutor File

While designed primarily for a letter file distributor, this file is adapted to many other purposes. Fitted with daily and monthly partitions, it makes a superior tickler. As a desk file it has no equal. Partitions indexed alphabetically, numerically, geographically, or to suit any special requirements, can be furnished for the above. Will accommodate papers 11⅞ inches wide by 9⅝ inches high and smaller. Made in Nos. 299 and 598 grades (see page 8).

Outside dimensions, 7 inches high, 12¾ inches wide, 16¾ inches deep.

Shipping weight.....25 pounds.

	FINISH—See page 8	
Net price, freight paid,	299	598
No. 12 G/W Distributor File, without partitions.....	$5.00	$7.00

Subject to terms on page 9

For price of partitions see supplementary price list in back of catalogue.

No. 2 BASE

Globe

Cupboard Bases

Made in Nos. 299 and 598 grades (see page 8). Fitted with removable horizontal shelves, and the No. 3 with perpendicular partitions through center.

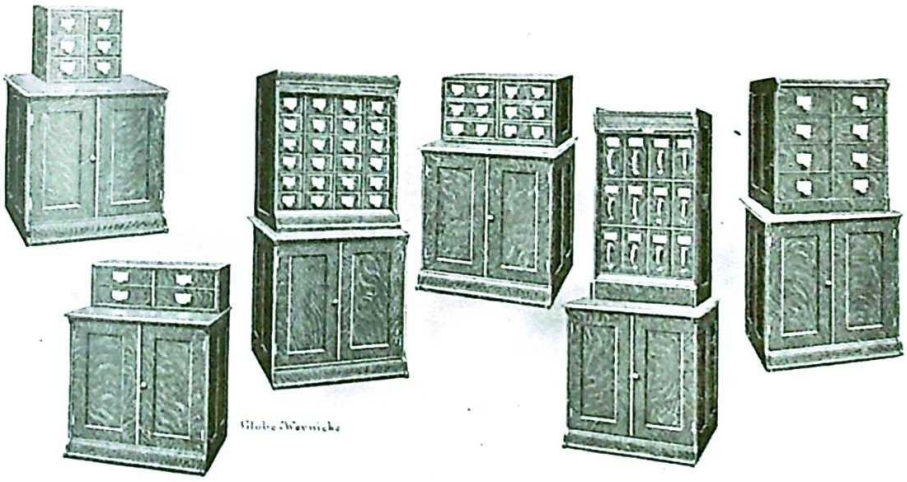
Adapted to a great variety of uses. See illustrations below.

	Outside Dimensions. High.	Wide.	Deep.	Shipping weight.
No. 2	31⅝ inches,	29½ inches,	28¼ inches,	125 pounds.
No. 3	31⅝ "	43⅛ "	28¼ "	195 "

FINISH—See page 8

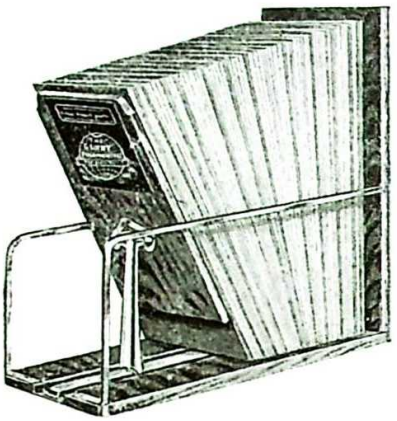
Net price, freight paid,	299	598
No. 2	$22.00	$32.00
No. 3	27.00	38.00

Subject to terms on page 9



Globe Document File No. 2

Patented Oct. 20, 1891



OPEN

For folded papers the GLOBE DOCUMENT FILE in quality, appearance and adaptability to the purpose intended, is without a peer. Its action is easy and simple, the clamping device or compressor direct and positive, no springs or complicated mechanism to get out of order, and so thoroughly constructed that IT CANNOT BECOME INOPERATIVE THROUGH WEAR. The fronts are made of Quartered Oak, the bottoms and compressor boards of hardwood, the pulls and label-holders oxydized, and the interior fittings of plated metal. These cases are largely used in court houses and public buildings and are very popular for general business purposes. Furnished in No. 299 grade only (see page 8). Outside dimensions of file, 12 inches long, 10½ inches high, 5 inches wide. Shipping weight about 90 pounds per dozen files.

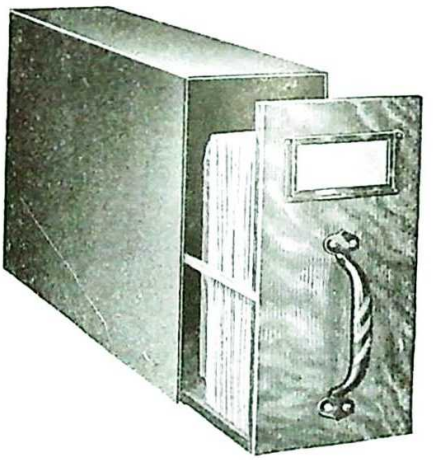
Jackets are made of heavy tarboard, re-inforced on edges and covered with black morocco paper.

The files accommodate papers 9⅞ by 4½ inches.

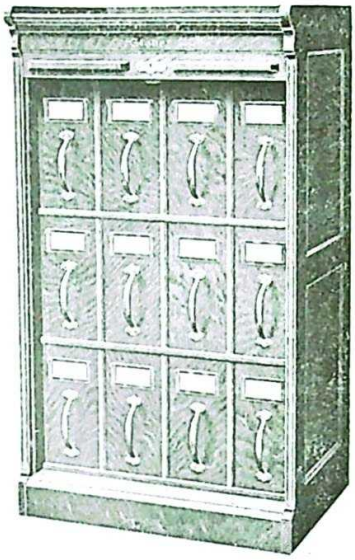
Globe Document Files are built in stock cabinets with Roll Fronts in No. 299 grade only (see page 8) containing, 12, 24, 36 and 48 files, as described in the following pages.

Net price, freight paid,
Per dozen, with Jackets.....$15.00
" " without Jackets..... 13.20

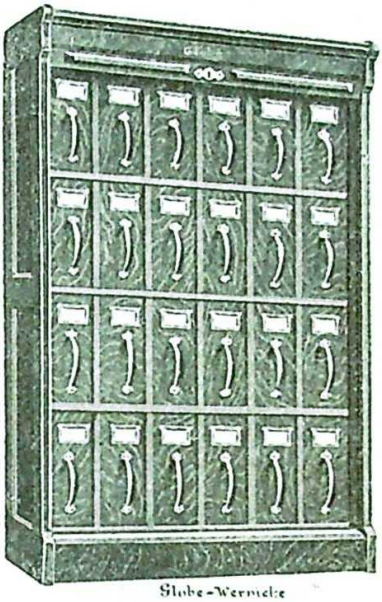
Subject to terms on page 9.



Globe Document File with Tarboard Jacket.



Twelve File.



Twenty-four File.

Globe Document File Cabinets

Made only in golden quartered oak, 299 grade, with Roll Front.

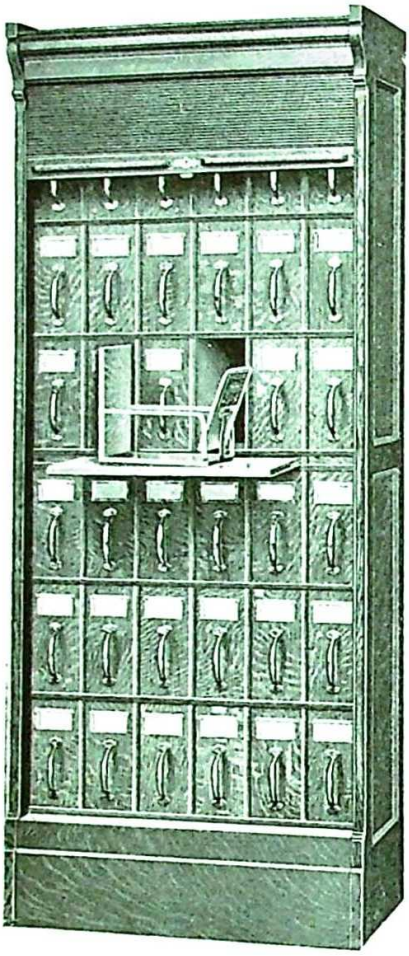
Outside Dimensions.

★ Twelve File.....43⅝ inches high, 23⅜ inches wide, 18⅜ inches deep.
★ Twenty-four File .....55 " " 34½ " " 18⅜ " "

	Price.	Shipping weight.	FINISH see page 8
Twelve File, without supplies.....	$36.00	165 pounds.	299 only.
Twenty-four File, without supplies...	60.00	260 "	299 "

Subject to terms on page 9

The suspending device illustrated and described on page 72 will be found a desirable attachment on files located three feet or more above the floor. Suspending device per file, 20 cents extra.



Thirty-six File.

Forty-eight File.

Globe Document File Cabinets

Made only in golden quartered oak, 299 grade, with Roll Front.

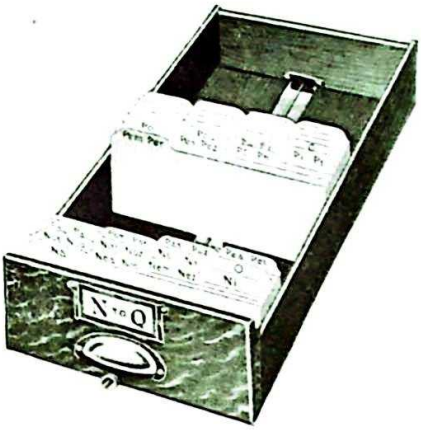
Outside Dimensions.

★ Thirty-six File.....84 inches high, 35¼ inches wide, 19⅛ inches deep.
★ Forty-eight File.....84 " " 46⅜ " " 19⅛ " "

	Price.	Shipping weight.	FINISH see page 8
Thirty-six File, without supplies.....	$ 90.00	500 pounds.	299 only.
Forty-eight File, without supplies....	120.00	625 "	299 "

Subject to terms on page 9

Suspending device per file, 20 cents extra.



The Globe Check File Cabinet

Comprises a series of drawers fitted with indexed partitions, sliding on rod in recessed bottom of drawer.

Between these partitions the cancelled checks, notes, etc., are filed on edge.

The Globe Bank Check File saves vault space, insures quickness, convenience, and accuracy in distribution and reference. It is recognized as a great convenience, and used by nearly half the banks in the United States. The individual book-keeper appreciates its merit in placing before him, in well arranged order, the thousands of checks of the bank's many customers.

Description.

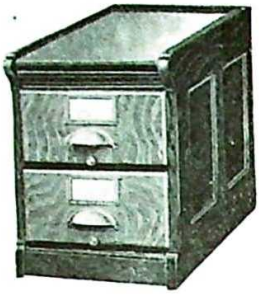
Cabinets and drawers are made of quartered oak, golden finish (grade No. 299). The interior of each drawer is arranged to contain forty adjustable pressboard partitions, held in place by a removable rod running through recessed bottom of drawer. On this rod, back of the partitions, is also run a follower or compressor, which clamps the rod automatically at any point desired, holding the partitions, with the checks between them, snugly together in an upright position. The partitions have a projection, or tab at upper edge, for indexing with subdivisions of the alphabet or with complete names of principal depositors or "Actives." The drawers measure outside 20⅛ x 9⅞ x 4 15/16 inches, and will accommodate checks 9⅛x3⅞ inches and smaller. Inside dimensions of drawer 4 5/16 inches high, 9⅛ inches wide and 18⅞ inches deep. The drawer fronts are fitted with adjustable label-holders and pulls of antique finished copper.

Check Files also furnished in the "Elastic" unit system—see page 37.

Net price of single drawer without partition.....$3.00

Subject to terms on page 9.

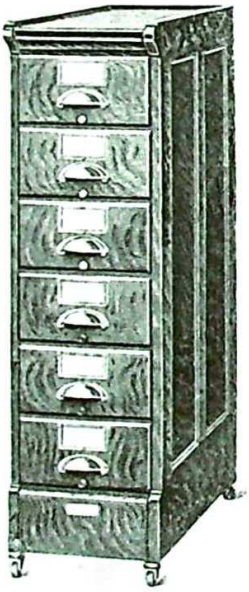
Shipping weight Single check file drawer.....10 pounds.
" " Twelve check file drawers...110 "



Two Drawer.

Four Drawer.

Three Drawer.

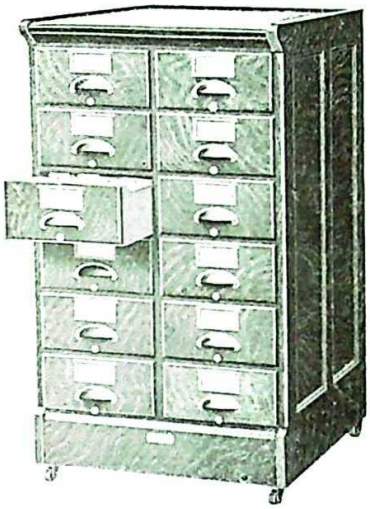


Six Drawer on casters.

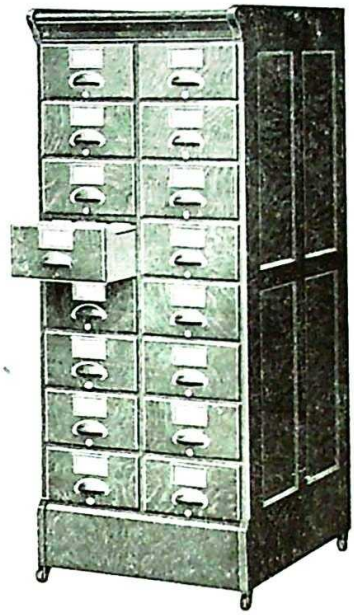
Eight Drawer on casters.

Globe Check File Cabinets.

Prices—see opposite page.



Twelve Drawer
on casters.



Sixteen Drawer
on casters.

Globe Check File Cabinets

Made in golden quartered oak, 299 grade only—see page 8.
For description of file see page 87.

	Dimensions. High.	Wide.	Deep.	Shipping weight.	Price without partitions
2 Drawer	15¼ inches.	11⅝ inches.	22 inches.	45 pounds.	$12.00
3 Drawer	20⅜ "	11⅝ "	22 "	75 "	15.00
4 Drawer	26¼ "	11⅝ "	22 "	85 "	18.00
6 Drawer	39¾ "	11⅝ "	22 "	110 "	26.00
★ 8 Drawer	26¼ "	22⅜ "	22 "	130 "	35.00
★12 Drawer	39¾ "	22⅜ "	22 "	195 "	45.00
★16 Drawer	52⅝ "	22⅜ "	22 "	255 "	60.00

Subject to terms on page 9

For prices of partitions, see supplementary price list in back of catalogue.

Condensed Price List

Globe-Wernicke "Elastic" Filing Cabinets.

Net Prices, Freight Paid, Subject to terms on page 9.	Page	QUARTERED OAK. 299 Finish, see page 8			MAHOGANY. 598 Finish, see page 8		
		1301	1701	2501	1301	1701	2501
BASE UNITS.							
Flat Base	11	$ 1.50	$ 2.00	$ 2.50	$ 2.25	$ 3.00	$ 3.75
High Leg Base	13	.....	9 00	11.00	.....	13.00	16.00
Low Leg Base	13	.....	5.00	6.50	.....	7.00	8.50
Low Base	12	3.25	3.75	4.50	4.50	5.50	6.50
Low Drawer Base	12	8.00	9.50	12.50	11.00	13.00	16.00
High Cupboard Base	14	.....	17.00	26.00	.....	24.00	36.00
High Drawer Base, 6 drawers, No. 1701	15	.....	19.50	.....	.....	28.00	.....
" " " 12 drawers, No. 2501	16	.....	.....	30.00	.....	.....	42.00
Truck Base, 2 units high	17	.....	22.00	.....	.....	32.00	.....
" " 3 units high	17	.....	23.50	.....	.....	34.00	.....
" " 4 units high	17	.....	25.00	.....	.....	36.00	.....
Wide Drawer Base, 3 drawers, No. 1701	15	.....	19.50	.....	.....	28.00	.....
" " " 6 drawers, No. 2501	16	.....	.....	30.00	.....	.....	42.00
BOOKCASE.							
See Glass Door Units.							
CAP BOX.							
No. 1701 C. B. Unit	33	.....	16.00	.....	.....	21.00	.....
See also Legal Blank and V.C. Upright Units.							
CARD INDEX.							
One Row 35, for 3x5 in. cards, no rods	26	7.80	9.30	.....	11.80	13.80	.....
Same, with locking device, no rods	26	10.80	12.30	.....	14.80	16.80	.....
Same, with rods	26	9.00	10.50	.....	13.00	15.00	.....
Same, with rods and locking device	26	12.00	13.50	.....	16.00	18.00	.....
No. 35 C. I. Unit, for 3x5 cards, no rods	26	19.40	23.90	.....	27.40	33.40	.....
Same, with locking device	26	24.40	28.90	.....	32.40	38.40	.....
Same, with rods	26	23.00	27.50	.....	31.00	37.00	.....
Same, with rods and locking device	26	28.00	32.50	.....	36.00	42.00	.....
One Row 46, for 4x6 in. cards, no rods	27	10.50	13.00	.....	15.50	18.00	.....
Same, with locking device	27	13.50	16.00	.....	18.50	21.00	.....
Same, with rods	27	11.50	14.00	.....	16.50	19.00	.....
Same, with rods and locking device	27	14.50	17.00	.....	19.50	22.00	.....
No. 46 C. I. Unit, for 4x6 cards, no rods	27	17.00	20.50	.....	25.50	31.00	.....
Same, with locking device	27	21.00	24.50	.....	29.50	35.00	.....
Same, with rods	27	19.00	22.50	.....	27.50	33.00	.....
Same, with rods and locking device	27	23.00	26.50	.....	31.50	37.00	.....
One Row 58, for 5x8 in. cards, no rods	28	.....	12.20	.....	.....	17.20	.....
Same, with locking device	28	.....	15.20	.....	.....	20.20	.....
Same, with rods	28	.....	13.00	.....	.....	18.00	.....
Same, with rods and locking device	28	.....	16.00	.....	.....	21.00	.....
No. 53 C. I. Unit, for 5x8 cards, no rods	28	.....	20.40	.....	.....	29.40	.....
Same, with locking device	28	.....	24.40	.....	.....	33.40	.....
Same, with rods	28	.....	22.00	.....	.....	31.00	.....
Same, with rods and locking device	28	.....	26.00	.....	.....	35.00	.....
CATALOGUE DRAWERS.							
No. 1301 C. D. Unit	34	11.00	.....	.....	17.00	.....	.....
See also Glass Door B. R. and V. L. Units.							
CHECK FILE.							
No. 1701 One Row Check File	37	.....	12.00	.....	.....	16.00	.....
No. 1701 C. F. Unit	37	.....	20.00	.....	.....	28.00	.....
COMMERCIAL REPORT.							
See Mercantile Report.							
CUPBOARD.							
Double S. G. Door Unit	39	14.00	20.00	28.00	20.00	28.00	38.00
Double S. P. Door Unit	39	14.00	20.00	28.00	20.00	28.00	38.00
See Vertical Storage Upright Unit and High Cupboard Base.							
DAILY REPORT.							
No. 1301 D. R. Unit	33	14.00	.....	.....	17.00	.....	.....
DOCUMENT FILES.							
D. F. Unit, regular	29	12.00	17.00	.....	17.00	25.00	.....
Same, with locking device	29	15.00	20.00	.....	20.00	28.00	.....
Same, with suspending device	29	13.40	.....	.....	18.40	.....	.....
Same, with locking and susp. device	29	16.40	.....	.....	21.40	.....	.....
DRAWER.							
B. D. Unit	32	.....	.....	21.00	.....	.....	28.00
See also Legal Blank, Catalogue Drawer, Letter File and Base Units.							

Net Prices, Freight Paid, Subject to terms on page 9.	Page	QUARTERED OAK. 299 Finish, see page 8			MAHOGANY. 598 Finish, see page 8		
		1301	1701	2501	1301	1701	2501
GLASS DOOR.							
G. D. Unit	40	$ 7.50	$10.00	.....	$10.00	$14.00	.....
Double S. G. Door Unit	39	14.00	20.00	$28.00	20.00	28.00	$38.00
LEGAL BLANK.							
L. B. Unit	30	11.00	17.00	.....	17.00	25.00	.....
L. B. X. Unit	31	11.00	15.00	.....	17.00	22.00	.....
See also Vertical Cap Units.							
LETTER FILE.							
1301 L. F. Unit, reg. without supplies	19	12.00	.....	.....	17.00	.....	.....
Same, with locking device	19	15.00	.....	.....	20.00	.....	.....
Same, with suspending device	19	13.80	.....	.....	18.80	.....	.....
Same, with locking and susp. device	19	16.80	.....	.....	21.80	.....	.....
Same, with plain drawers	19	10 65	.....	.....	15.65	.....	.....
1301 One Row L. F. Unit, regular	19	5.00	.....	.....	7.50	.....	.....
Same, with suspending device	19	5.60	.....	.....	8.10	.....	.....
Same, with plain drawers	19	4.55	.....	.....	7.05	.....	.....
1701 Arch File Unit, without supplies	20	.....	21.00	.....	.....	28.00	.....
Same, with plain drawers	20	.....	19.20	.....	.....	26.20	.....
1701 L. F. Unit, without supplies	20	.....	18.00	.....	.....	25.00	.....
Same, with plain drawers	20	.....	16.65	.....	.....	23.65	.....
1301 L. F. Unit, regular, with 2 C. I. Files, no rods	23	14.00	.....	.....	20.60	.....	.....
1301 L. F. Unit, regular, with 2 C. I. Files and rods	23	14.50	.....	.....	21.00	.....	.....
1301 L. F. Unit, regular, with suspending device, 2 C. I. Files and rods	23	16.10	.....	.....	22.60	.....	.....
See also Vertical File Units.							
MERCANTILE REPORT.							
No. 1301 M. R. Unit	35	16.00	.....	.....	24.00	.....	.....
No. 1701 B. R. Unit	35	.....	17.00	.....	.....	24.00	.....
See also Upright Vertical Bill Report.							
METAL DRAWER.							
No. 1301 M. D. Unit	34	16.00	.....	.....	24.00	.....	.....
PANEL DOOR.							
Double S. P. Unit	39	14.00	20.00	28.00	20.00	28.00	38.00
PIGEON HOLE.							
No. 1301 P. H. Unit	34	16.00	.....	.....	24.00	.....	.....
Plain-end Units	47	.....	.....	.....	.....	.....	.....
REPORT FILE.							
No. 1301 R. F. Unit, regular	36	15.00	.....	.....	22.50	.....	.....
Same, with suspending device	36	16.60	.....	.....	24.10	.....	.....
ROLLER SHELF.							
No. 1701 R. S. Unit	38	.....	8.00	.....	.....	12.00	.....
No. 1701 Double R. S. Unit	38	.....	19.00	.....	.....	27.00	.....
Roller Shelves, $1.25 each.							
SLIDING DOOR.							
No. 1301 Double S. G. Door Unit	39	14.00	.....	.....	20.00	.....	.....
No. 1701 Double S. P. Door Unit	39	.....	20.00	.....	.....	28.00	.....
No. 2501 Double S. P. Door Unit	39	.....	.....	28.00	.....	.....	33.00
SLIDING SHELF.							
S. S. Unit	13	5.00	7.00	9.00	7.50	10.00	12.50
TOP UNIT.							
For 1301 Unit	11	3.50	.....	.....	5.00	.....	.....
For 1701 "	11	.....	4.50	.....	.....	6.00	.....
For 2501 "	11	.....	.....	6.50	.....	.....	10.00
TRANSFER CASE.							
T. C. Unit	40	5.00	.....	.....	6.00	.....	.....
VERTICAL FILE.							
V. L. Unit, 3 drawer	21	14.00	18.00	22.50	20.00	25.00	32.00
V. C. Unit, 2 drawer	22	.....	18.00	22.00	.....	25.00	30.00
Same, with 3 C. I. Files with rods	22	.....	21.00	25.00	.....	28.00	33.00
V. L. Unit, with 6 C. I. Files with rods	23	19.00	23.00	27.50	27.50	32.50	39.50
WARDROBE UNIT.							
No. 1301 W. R. Unit	41	28.00	.....	.....	38.00	.....	.....
No. 1701 W. R. Unit	41	.....	30.00	.....		40 00	.....
UPRIGHT VERTICAL FILE UNITS.		Open Ends 299	Open Ends 598	Finish Ends 299	Finish Ends 598		
Vertical Bill File	55	$25.00	$34.00	$30.00	$42.00	.....	.....
" Cap File	54	25.00	34.00	30.00	42.00	.....	.....
" Document File	57	29.00	38.00	34.00	46.00	.....	.....
" Letter File	52	20.00	29 00	25.00	37.00	.....	.....
" Report File	56	20.00	29.00	25.00	37.00	.....	.....
" Storage File	57	.....	.....	20.00	28.00	.....	.....
" Two Drawer, No. 221	58	.....	.....	20.00	30.00	.....	.....
" Same, with Stand	58	.....	.....	24.00	36.00	.....	.....
No. 118 Vertical File	59	.....	.....	6.50	.....	.....	.....
No. 118 Vertical File Stand	59	.....		3.00			
Vertical Storage Case	60	No. 690, $2.25		No. 691, $2.50		No. 692, $3.00	

Condensed Price List

Globe-Wernicke Solid Filing Cabinets.

Net Prices, Freight Paid, Subject to terms on page 9.		Page	FINISH—See page 8 Golden Finish Quart. Oak	Mahogany
			299	598
CABINET BASES.				
Globe Cupboard Base, No. 2		83	$22.00	$32.00
Globe Cupboard Base, No. 3		83	27.00	38.00
CARD INDEX CABINETS.				
No. 35 Single Drawer for 3x5 inch Cards.				
No. 135, One Drawer in Jacket	For Card Index Files without rods deduct 20 cents per file. See page 65	65	2.50	3.50
Single File only		65	1.25	2.00
No. 235, Two Drawer, regular		65	5.00	6.50
No. 435, Four Drawer, regular		65	7.50	10.00
Same, with locking device		65	9.50	12.00
No. 635, Six Drawer, regular		65	11.00	15.00
Same, with locking device		65	14.00	18.00
No. 835, Eight Drawer, regular		65	13.50	20.00
Same, with locking device		65	16.50	23.00
No. 1235, Twelve Drawer, regular		65	21.00	28.00
Same, with roll front		65	26.00	34.00
No. 1635, Sixteen Drawer, regular		65	27.00	37.00
Same, with roll front		65	33.00	44.00
No. 2435, Twenty-four drawer, regular		65	38.00	50.00
Same, with roll front		65	47.00	60.00
No. 46 Single Drawer for 4x6 inch Cards.				
No. 146, One Drawer in Jacket	For Card Index Files without rods deduct 20 cents per file. See page 67	67	3.00	4.25
Single File only		67	1.50	2.50
No. 246, Two Drawer, regular		67	6.00	8.00
No. 446, Four Drawer, regular		67	10.00	14.00
Same, with locking device		67	12.00	16.00
No. 646, Six Drawer, regular		67	13.50	19.00
Same, with locking device		67	16.50	22.00
No. 846, Eight Drawer, regular		67	17.00	24.00
Same, with roll front		67	23.00	32.00
No. 1246, Twelve Drawer, regular		67	26.00	36.00
Same, with roll front		67	34.00	46.00
No. 58 Single Drawer for 5x8 inch Cards.				
No. 158, One Drawer in Jacket	For Card Index Files without rods deduct 20 cents per file. See page 69	69	3.75	5.00
Single File only		69	2.00	3.00
No. 258, Two Drawer, regular		69	7.50	9.50
No. 458, Four Drawer, regular		69	12.00	17.50
Same, with locking device		69	15.00	20.50
No. 658, Six Drawer, regular		69	16.00	23.00
Same, with roll front		69	24.00	33.00
CARD INDEX TRAYS.				
For 3x5 inch Cards, 9, 10 or 11 inch length		70	.75	.....
For 4x6 inch Cards, 10 inch length		70	1.00	.....
For 5x8 inch Cards, 10 inch length		70	1.00	.....

CONTINUED.

Net Prices, Freight Paid, Subject to terms on page 9.	Page	FINISH—See page 8	
		Golden Finish Quart. Oak	Mahogany
		299	598
CHECK FILE CABINETS.			
Single File, without supplies	87	$ 3.00	.....
Two Drawer, without supplies	88	12.00	.....
Three Drawer, without supplies	88	15.00	.....
Four Drawer, without supplies	88	18.00	.....
Six Drawer, without supplies	88	26.00	.....
Eight Drawer, without supplies	89	35.00	.....
Twelve Drawer, without supplies	89	45.00	.....
Sixteen Drawer, without supplies	89	60.00	.....
DISTRIBUTOR FILE.			
Letter File Distributor	82	5.00	$ 7.00
DOCUMENT FILE CABINETS.			
Single Files with Jackets, per dozen	84	15.00	.....
Single Files without Jackets, per dozen	84	13.20	.....
Twelve File Cabinet, roll front only	85	36.00	.....
Twenty-four File Cabinet, roll front only	85	60.00	.....
Thirty-six File Cabinet, roll front only	86	90.00	.....
Forty-eight File Cabinet, roll front only	86	120.00	.....
LETTER FILE CABINETS.			
Two Drawer, regular, without supplies	73	5.00	7.50
Same, with locking strip	73	6.00	8.50
Four Drawer, regular	73	8.00	12.00
Same, with locking strip	73	9.50	13.50
Six Drawer, regular	74	12.00	18.00
Same, with locking device	74	14.00	20.00
Twelve Drawer, regular	75	22.00	32.00
Same, roll front	75	30.00	42.00
Fifteen Drawer, regular	76	30.00	42.00
Same, roll front	76	39.00	54.00
Eighteen Drawer, roll front only	77	42.00	60.00
Twenty-four Drawer, roll front only	73	54.00	72.00
Thirty-five Drawer, regular	79	48.00	68.00
Same, roll front	79	62.00	88.00
Forty-five Drawer, roll front	80	96.00	130.00
Three Drawer Columbia File	81	9.00	.....

For prices of Letter File Cabinets with plain drawers, or with suspending device, see pages in catalogue as given in the index.

INDEX

PAGE

Arch File Unit 20
Arch Letter File Cabinet 81
Bases, Cabinet 83
Base Units 11-17
Bill File Upright Unit. 55
Bill Report Unit 35
Cabinet Bases 83
Cabinets, Card Index . . . 25-28, 62-70
" Cap File 22
" Check File 37, 87-89
" Columbia 81
" Document . . 29, 53, 57, 84-86
" Elastic 3-47
" Letter File . 19-23, 50, 58, 60, 71-81
" Mercantile Report . . . 35
" Upright Units . . . 48-60
" Vertical File . 21, 22, 23, 48, 60
Cap File Upright Unit 54
Cap Box Unit 33
Cap Letter File 20
Card Index Cabinets, solid . . 62-70
" " Desk Trays 70
" " File 25, 63
" " Unit 26-28
" " in Vertical Units . 22, 23, 53
Catalogue Drawer Unit 34
Check Files 37, 87-89
" File Cabinets, solid . . . 87-89
" File Unit 37
Columbia Cabinets 81
Daily Report Unit 33
Desk Trays, Card Index 70
Distributor File 82
Document Cabinets, solid . . . 85-86
" Files 84
" File Unit 29
" Vertical Upright . . . 57
Double Sliding Glass Door Unit . . 39
Double Sliding Panel Door Unit . . 39
Drawer Base Units 12-16
Drawer Units. 19-20, 30-32
Elastic Cabinets 3-47
Finish 8
Glass Door Unit 39-40
Legal Blank Unit. 30-31
Leg Base Units 13
Letter File Drawer 71-72
" " Cabinets, solid . . . 73-81
" " Upright Unit . . 52, 53, 58, 59
" " Units 19 23
Locking Device 7-51
Mercantile Report File Unit . . . 35
Metal Drawer Unit 34
One Row Units . . . 19, 26, 27, 28, 37
Open End Units 50 57
Pigeon Hole Unit 34
Plain End Units 47
Report File Units. 36
Roller Shelf Unit. 38
Slide Shelf Unit 18
Sliding Door Units 39

PAGE

Stands for C. I. & Vertical Cabinets . 59
Styles and Sizes Horizontal Units . . 7
Suspending Device 72
Terms 9
Top Units 11
Transfer Case Unit 40
Truck Base 17
Units, Arch File 20
" Base 11-17
" Bill Report. 35
" Broad Drawer Unit 32
" Cap Box 33
" Cap File 22
" Card Index. 26-28
" Card Index in V.L. and L.F. Units
. 22-23-53
" Catalogue Drawer 34
" Check File. 37
" Daily Report 33
" Dimensions 7
" Document File 29
" Double Panel Door 39
" Double Sliding Door . . . 39
" Drawer 19, 20, 30, 32
" Glass Door 39, 40
" Leg Base 13
" Legal Blank 30-31
" Letter File. 19-23
" Letter File and Card Index . . 23
" Mercantile Report File . . . 35
" Metal Drawer Unit 34
" Panel Door. 39
" Pigeon Hole 34
" Plain End 47
" Plain Drawer in L. F. Units . 19-20
" Report File 36
" Roller Shelf 38
" Sliding Door 39
" Slide Shelf. 18
" Top 11
" Transfer Case 40
" Vertical File . . . 21, 22, 23
" Wardrobe 41
Upright Unit Cabinets 48-60
" " Locking Device . . . 51
" " Vertical Bill . . . 55
" " " Cap . . . 54
" " " Card Index . . 53
" " " Document . 53, 57
" " " Letter . 52, 53, 58, 59
" " " Open End . 50-57
" " " Report . . . 56
" " " Storage . . . 57
" " " Storage Case . 60
Vertical File, Single No. 118 . . . 59
" " Two Drawer, No. 221 . . 58
" " Drawer 51
" " Stand 59
" " Unit 21-23
" " Upright Units . . 48-60

MEMORANDA

PRINTED BY
The Globe-Wernicke Co.
DEPARTMENT G.

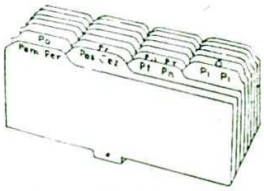
Supplementary Price List of Supplies

USED IN

Globe-Wernicke Filing Cabinets described in Catalogue No. 808.

For detailed description see Catalogue No. 907
These prices subject to change without notice.

TERMS—F. O. B. CINCINNATI—TO THE TRADE



Check File Partitions.

Check File Partitions

Per 100 . . . . . Blank $1.75, Indexed $2.00
" " . . . . . Typewritten Names . . 2.75
" " . . . . . Printed Names 3.75

Document File Guides

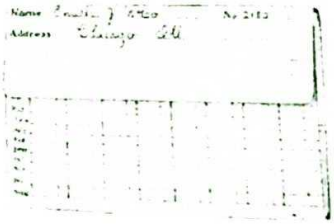
No. 1 Quality Manilla, per 100 . . Blank $ .85, Indexed $1.10
No. 2 " Pressboard, per 100 " 1.75, " 2.00

Document File Guides, indexed.

Mercantile Report Cabinet Supplies

No. 13 Folders (8⅞ x 4⅞) for M. R. Unit . . . . .
per 1,000, $6.00

No. 2 Folders (8½x5¾) for Mercantile Report Cabinets . . . . . .
per 1,000, $6.00

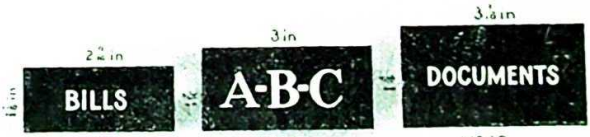


Mercantile Report Folders.

Distributor File Partition, indexed

Distributor File Partitions

Distributor File Partitions with cloth covered tab . . . .
each . . . . 8 cents.



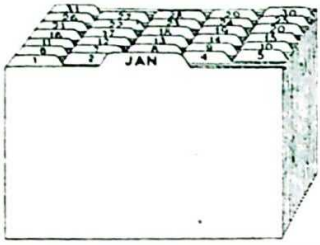
Nº 8 Nº 9 Nº 12

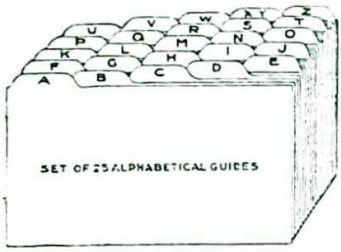
LABELS

No charge will be made for labels when supplied with cabinets. Extra labels for change or renewals will be charged at the rate of two cents each for stock labels and five cents each for special labels. Postage will be added in all cases.

Supplementary Price List

Globe-Wernicke Filing Cabinet Supplies





Card Index Guides.

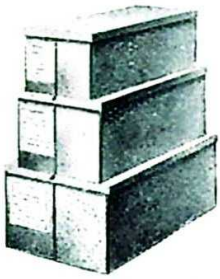
Blank Guides.

Globe-Wernicke Guide Card stock is furnished in three grades as follows:

Grade 1—300 pound, 2 ply Linen Ledger, heavy, 40 guides to the inch.
" 2—200 " 1 " " " light 70 " " "
" 3—225 " 1 " Medium grade, 50 " " "

	3x5 inch.			4x6 inch.			5x8 inch.		
	No. 1	No. 2	No. 3	No. 1	No. 2	No. 3	No. 1	No. 2	No. 3
Blank, per 1000. . . .	$6.00	$4.00	$2.25	$9.00	$5.50	$3.50	$14.00	$8.00	$5.00
Alphabetical, 5, A-Z	.06	.05	.04	.08	.07	.05	.10	.08	.06
" 10, "	.10	.08	.06	.13	.10	.07	.17	.12	.09
" 25, "	.20	.15	.12	.30	.20	.15	.40	.30	.20
" 100, "	.80	.60	.45	1.10	.75	.55	1.60	1.00	.70
State, per set	.45	. . . .	. . . . .	.60	. . . .	. . . . .	.85	. . . .	. . . .
City and Co., per 100	.80	. . . .	. . . . .	1.10	. . . .	. . . . .	1.60	. . . .	. . . .
Daily. . . . . (31)	.25	.20	.15	.35	.30	.25	.50	.35	.25
Monthly. . . . . (12)	.12	.10	.08	.14	.12	.10	.20	.15	.12
Yearly . . . . . (10)	.10	.08	.06	.13	.10	.07	.17	.12	.09
Weekly . . . . . (7)	.07	.06	.05	.09	.08	.06	.12	.10	.08
Numerical. . per 100	.80	.60	.45	1.10	.75	.55	1.60	1.00	.70

Globe Transfer Case and Index.



Vertical Filing Storage Case
Set up—Pat. Sept. 18, 1906

No. 591 Transfer Case
Open.

Letter File Indexes

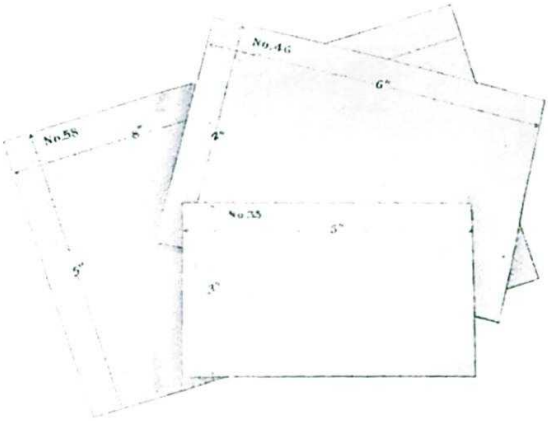
S/W. Letter size . . . . . 15 cents each.
" Cap size . . . . . 20 " "
Columbia . . . . . 10 " "

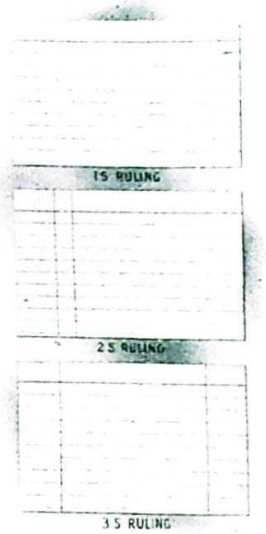
Transfer Cases

Globe-Wernicke, Letter size, per doz. $3 00 Columbia, Letter size, per doz. $4.80
" Cap size, per doz. . 3.60 " Cap size, per doz. . 5.40
No. 390—Vertical File Transfer Storage Case (shipped K.D.) Bill size. . $ .90 each
" 391— " " " " " " " Letter size 1.00 "
" 392— " " " " " " " Cap size . 1.15 "
" 591—Vertical File Transfer Case, Letter size, per dozen. $3.75

Supplementary Price List

Globe-Wernicke Filing Cabinet Supplies



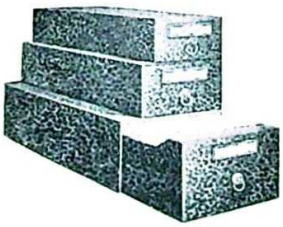


Card Index Record Cards

Sizes and Weights.	GRADE 0			GRADE 1			GRADE 2			GRADE 4		
	Stock No.	Plain	Ruled	Stock No.	Plain	Ruled	Stock No.	Plain	Ruled	Stock No.	Plain	Ruled
3 x 5 inch.												
Light	.....	.....	.....	1351	$1.75	$1.90	2351	$1.35	$1.50	4351	$1.00	$1.15
Medium . .	0352	$2.65	$2.80	1352	2.40	2.55	2352	1.75	1.90	4352	1.20	1.35
Heavy . . .	.....	.....	.....	1353	2.80	2.95	2353	2.05	2.20	.....	.....	.....
Extra Heavy	0354	3.40	3.55	.....	.....	.....	.....	.....	.....	.....	.....	.....
4 x 6 inch.												
Light	.....	.....	.....	1461	$2.65	$2.80	2461	$2.00	$2.15	4461	$1.40	$1.55
Medium . .	0462	$4.20	$4.35	1462	3.65	3.80	2462	2.60	2.75	4462	1.70	1.85
Heavy . . .	.....	.....	.....	1463	4.25	4.40	2463	3.10	3.25	.....	.....	.....
Extra Heavy	0464	5.50	5.65	.....	.....	.....	.....	.....	.....	.....	.....	.....
5 x 8 inch.												
Light	.....	.....	.....	1581	$4.50	$4.75	2581	$3.40	$3.65	4581	$2.15	$2.40
Medium . .	0582	$6.90	$7.15	1582	6.35	6.60	2582	4.35	4.60	4582	2.65	2.90
Heavy . . .	.....	.....	.....	1583	7.35	7.60	2583	5.30	5.55	.....	.....	.....
Extra Heavy	0584	9.00	9.25	.....	.....	.....	.....	.....	.....	.....	.....	.....

For Guide Card Tabs furnished on Record Cards add $1.25 per 1,000 to above prices.

The following quantity discounts will be made from the above prices on orders for blank cards, or stock ruled forms 1-S, 2-S or 3-S (mixed assortments allowed), said order to be entered and shipped all at one time.



5% on orders for 10,000 and less than 20,000 cards
10% " " " 20,000 " " " 30,000 "
15% " " " 30,000 " " " 50,000 "
20% " " " 50,000 cards and over.

Card Index Storage Cases

No. 35 for 3 x 5 inch Cards . . . . . 30 cents
" 46 for 4 x 6 inch Cards . . . . . 35 "
" 58 for 5 x 8 inch Cards . . . . . 40 "

Globe-Wernicke Vertical File Supplies

No. 321 Folder.

Vertical File Folders

The following Vertical File Folders are like illustration of No. 321 Folder and are furnished 125 left and 125 right tabs to a bundle:

No. 320—Bill size, per 1,000, Medium, $5.75 . . . No. 330—Heavy, $ 9.00
" 321—Letter " " " " 6.25 . . . " 331— " 11.00
" 322—Cap " " " " 7.50 . . . " 332— " 14.00
" 371—Letter size only, Red or Blue, Extra Medium, per 1,000 . . . . 10.00

The following Vertical File Folders are also like No. 321, but are furnished with right tabs only, 250 to a bundle, except as noted:

No. 621—Letter size, per 1,000, Medium, $6.25 . . No. 631—Heavy, $11.00
" 3211—Same, but blank, per 1,000, Medium, $5.50.
" 681—Letter size only, Red or Blue, Extra Medium, per 1,000 . . . $10.00
" 661—Gusset, letter size, per 100, $2.00 . . . No. 662—Cap size, $2.50
" 691—Secure " " " " 1.40 . . . " 692— " " 1.60

The following alphabetically indexed folders are furnished in sets like guides:

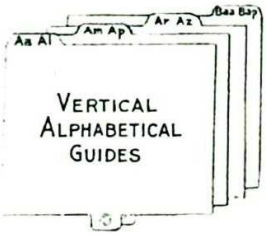
No. 341—Letter size, Heavy, with tabs distributed fourths, per 100, indexed, $1.40
" 641—Same, but with tabs in 3 positions, all to left of center, per 100 1.40

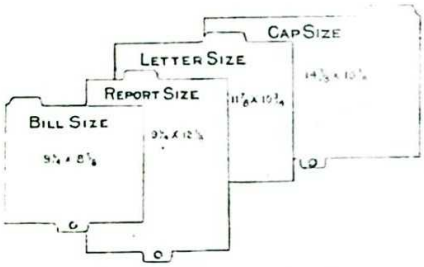
Bellows Folders (Letter size only)

	Each		Each		Each
No. 351—Monthly	20 cts.	No. 361—Vowel	10 cts.	No. 671—Alphabetical	30 cts.

Transfer Folders (250 to a bundle.)

No. 300—Bill size, light weight, per 1,000. . . . . $3.00
" 301—Letter size, light weight, per 1,000, ... 4.00
" 302—Cap size, light weight, per 1,000, ... 5.00





Vertical Guides are made with eyelet and when desired are furnished in alphabetical sets of 20 A-Z, 40, 60, 80, etc., up to 3,000 A-Z.

The following are made with tabs distributed fourths:

	Per 100 Blank	Per 100 Indexed		Per 100 Blank	Per 100 Indexed
No. 420—Bill size, Manila,	$ .80	$1.00	No. 520—Pressboard,	$4.25	$4.50
*" 421—Letter " "	.90	1.15	" 521— "	4.75	5.00
" 422—Cap " "	1.25	1.50	" 522— "	5.75	6.00
" 423—Report size "	.90	1.15	" 523— "	4.75	5.00

The following are made with 3 tabs, distributed to left of center:

	Per 100 Blank	Per 100 Indexed		Per 100 Blank	Per 100 Indexed
No. 4513—Letter size, Manila,	$ .90	$1.00	No. 5513—Pressboard,	$4.75	$5.00

*No. 421 Guides are always furnished unless otherwise specified.